

# GENERAL INFORMATION

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# Student Life and Services

Student life programs provide opportunities, assistance, and services designed to aid students in reaching their personal and educational objectives. The staffs of the deans of students provide a variety of educational experiences and counseling resources to supplement the classroom experience. Questions concerning residence, health, and personal affairs that are not classroom related are referred to the deans of students. Through the residence halls, campus centers, recreational facilities, and all of the cocurricular programs, the colleges seek to provide an educational experience that helps students realize their academic and developmental goals.

## CAMPUS CENTERS

The campus centers at Rutgers, The State University of New Jersey, are the hubs of college community life for all members of the university community. As the centers of campus activity at the university, the campus centers provide the services, conveniences, and amenities students need in their daily life on the campus. They also provide a place for students to get to know and understand one another through informal association outside the classroom. As centers of university community life, the campus centers serve as a laboratory of citizenship. Through their governing boards, committees, and staff, they provide cultural, social, and recreational programs aimed at making free-time activity a learning experience and an extension of the classroom experience.

The Busch Campus Center, Cook Campus Center, Douglass College Center, Livingston College Center, and Rutgers Student Center (including the Rutgers College Student Activities Center) are the five campus centers serving the New Brunswick/Piscataway university community. Facilities available in the centers include offices and/or work space for major student organizations; a number of quiet, comfortable lounges for relaxing between classes; game rooms, billiard and table tennis tables, and a large selection of the latest pinball and video machines; arts and crafts centers; multipurpose rooms for concerts, lectures, and theatrical productions; an array of meeting rooms; and snack bars with a variety of menus.

## PAUL ROBESON CULTURAL CENTER

The Paul Robeson Cultural Center, established in 1969, serves to document, preserve, and present the contributions of African peoples to world civilizations, with particular reference to the artistic, scientific, social, and political contributions of people of color in the Americas and New Jersey. The center provides leadership, vision, and support for more than 40,000 people each year, including more than

5,000 black students at Rutgers, through cultural programs and educational opportunities that broaden understanding and appreciation of the African diaspora. Further, the center works closely with the tiers of communities served by Rutgers University in local, state, national, and international spheres.

The center is open Monday through Thursday, from 8:30 A.M. to 10:00 P.M.; Friday, from 8:30 A.M. to 9:00 P.M.; and Saturday and Sunday, from noon to 4:00 P.M. The center is located at 600 Bartholomew Road, Busch campus, adjacent to the Busch Campus Center. For more information, call 732/445-3545.

## CENTER FOR LATINO ARTS AND CULTURE

Opened in April 1992, the center's primary mission is to research, promote, document, and interpret Latino culture. The center identifies scholars, artists, and experts who help develop interdisciplinary programs that define and examine Latino culture, history, literature, and the arts. These programs, as well as special projects, are designed to foster academic excellence and advance the appreciation, growth, and well-being of the Latino cultural community.

The center builds a broader understanding of Latinos and their culture through conferences, exhibitions, lectures, theater productions, symposia, workshops, artists' forums, concerts, academic seminars, publications, and collaborative projects with community organizations outside the university.

Also housed at the center is the office of the Latino Student Council (LSC), which is made up of representatives of all Latino student organizations from the New Brunswick campuses. Located at 122 College Avenue, the center is open weekdays from 9:00 A.M. to 5:00 P.M. For special events, the center is also open on weeknights and weekends. For more information, call 732/932-1263, 1494.

## ASIAN AMERICAN CULTURAL CENTER

The Asian American Cultural Center started its operations in 2000. Through its activities and programs, the center documents and disseminates information about the artistic, scientific, social, and political contributions of Asians and Asian Americans, with a focus on expanding the multicultural and intercultural understanding of Rutgers University undergraduate students, and providing a supportive environment for Asian American students.

The center works closely with Asian American student organizations, and collaborates with Rutgers academic units and administrative offices as well as Asian American community-based organizations in the development of cultural programs, curriculum enrichment, and other activities for the entire Rutgers community.

The center, located at 103 A & B Tillet Hall on Livingston campus, is open weekdays 8:30 A.M. to 4:30 P.M. For more information, call 732/445-8043 or visit [www.rci.rutgers.edu/~aacc/](http://www.rci.rutgers.edu/~aacc/).

## STUDENT ACTIVITIES

Rutgers, The State University of New Jersey, recognizes that academic excellence is the foremost priority for students. What is learned from participation in extracurricular activities, however, is important and often as lasting. The university possesses one of the largest student activities programs in the Northeast, with approximately four hundred student organizations and clubs existing on the campuses. Together, these groups represent virtually every point on the social, recreational, cultural, and educational spectra. In addition to club activities, a diversified program of concerts, lectures, films, productions in the performing arts, and many other events is available throughout the academic year and the summer.

By participating in a service organization, striving with a team in a sports club, experiencing the closeness of a fraternity or sorority, exercising leadership in student government, or joining together with others who have similar interests or backgrounds, students can grow closer to realizing their potential. The myriad groups that exist at Rutgers present an invaluable, exciting opportunity.

### Student Publications

The New Brunswick/Piscataway campuses are served by an independently incorporated daily newspaper, the *Daily Targum*. Founded in 1866 as a yearbook, it has been published as a newspaper since 1869 and is the oldest undergraduate newspaper in the country. The *Daily Targum* prints news of the university and includes local, national, and international items considered of special relevance to students. The Tuesday issues carry an Official Notices column that is required reading for all students.

Most of the undergraduate colleges have weekly newspapers that cover issues and events of special local interest. They include the *Caellian* (Douglass College), the *Medium* (Livingston College), the *Rutgers Review* (Rutgers College), *Evening Watch* (University College–New Brunswick), *Green Print* (Cook College), and the *Apothecary News* (College of Pharmacy).

*Black Voice/Carta Latina*, founded in 1970, is an undergraduate newspaper that offers an important forum for ideas and opinions of special relevance to black and Hispanic students. In addition, the publication provides students with the opportunity to have their work published as contributing writers.

The *Rutgers Jewish Perspectives* (Chabad House) prints news and literature focusing on the interests of the Jewish student community within the university.

The *Scarlet Bayonet* is published by students in the Army ROTC program.

Several of the colleges publish yearbooks that honor the graduating class and record the outstanding events of the academic year and the membership of social, curricular, and extracurricular groups. These include the *Quair* (Douglass College), *Diversity* (Livingston College), the *Scarlet Letter* (Rutgers College), *Precision* (School of Engineering), *Wild Flower* (Cook College), the *Pharmascrypt* (Ernest Mario School of Pharmacy), the *University College Yearbook* (University College–New Brunswick), and *Fortune* (Rutgers Business School: Undergraduate–New Brunswick).

There are a variety of literary magazines published by students at the various colleges that contain articles, stories, poems, and artwork. These include *Salad Bowl* and *Mosaic*

at Douglass College; *Anthologist* at Rutgers College; and *Discovery* and *Untitled* at University College–New Brunswick.

### Student Radio and Television

WRSU-FM (88.7), the student-operated FM radio station of Rutgers University, broadcasts a wide range of musical, informational, and sports programs from its studios in the Rutgers Student Center. WRLC (1110 AM, 90.3 FM; 6:00 P.M.–12:00 A.M.), the Livingston College radio station broadcasts news, music, and sports programs to the Livingston College community.

Participation in these activities provides valuable experience to students interested in all phases of radio and television communication.

### Music Organizations

A wide range of music organizations is available through the colleges and the Mason Gross School of the Arts. Most of these organizations require an audition for participation.

#### Vocal Ensembles

*Kirkpatrick Choir*: a highly selective mixed chorus that performs at on-campus concerts and off-campus tours.

*University Choir*: a large mixed chorus that performs a wide range of choral literature.

*Glee Club*: one of the oldest men's choruses in the United States, sings a variety of music for male voices, frequently performs with choruses at other colleges, and embarks on extensive concert tours.

*Voorhees Choir*: a women's chorus that performs a wide variety of music from all periods and styles, and also tours.

*Queens Chorale*: a women's chorus that sings music of all styles and periods, often in collaboration with men's college choruses.

*Collegium Musicum*: an ensemble of twelve to fifteen singers that performs vocal music of the Renaissance.

*Opera at Rutgers*: an ensemble of advanced singers that prepares programs of operatic scenes as well as full productions each year.

#### Large Instrumental Ensembles

*Rutgers University Orchestra*: a highly selective group of students performing standard orchestral works at a thoroughly professional level.

*Rutgers Philharmonia*: provides an opportunity for all university students to play standard orchestral literature.

*Rutgers Wind Ensemble*: an advanced fifty-member ensemble giving several concerts of music for winds each year.

*Rutgers Symphony Band*: a large ensemble that performs a wide range of band literature.

*Rutgers Concert Band*: a large ensemble providing a stimulating performance opportunity for the study and performance of concert music for band.

*Rutgers University Marching Band*: renowned throughout the East for its exciting gridiron performances at all home and some away games. The band has performed at professional football games and on national television.

*Rutgers Pep Band:* performs at basketball games, both at home and away, and was recently named the outstanding pep band of the metropolitan area by Madison Square Garden.

#### **Small Ensembles**

*Rutgers Jazz Ensemble:* a highly selective group of students, mostly in the jazz studies program, performing music for large jazz ensembles.

*Rutgers Salsa Band:* a popular group that performs in concert and at various university functions.

*Rutgers Brass Ensemble:* a select group of advanced students performing compositions for small brass ensembles.

*Rutgers Percussion Ensemble:* a select group of advanced students performing compositions for percussion instruments.

*Rutgers Clarinet Ensemble:* a select group of advanced clarinetists performing compositions for small and large groups.

#### **Other Student Organizations**

A wide range of student organizations, too numerous to list, is available on the New Brunswick/Piscataway campuses. They range from academic, preprofessional, social, recreational, special interest, and service to religious, political, and community-action groups. New organizations are established each year by students through the student activities offices and the college student governing associations.

#### **Athletics and Recreational Sports**

A full program of intercollegiate competition is provided in fifteen sports for men and fifteen for women. The athletic program is conducted as part of the educational program of the university. All students are given equal opportunity to become members of the several teams. Training for participation in athletic competition contributes to the physical, social, and character development of the participants. Students are encouraged to take part in the intramural and intercollegiate programs, according to their ability. To be eligible to participate in intercollegiate athletics, student athletes must abide by university and NCAA academic and nonacademic standards while they are team members of a recognized division of intercollegiate athletics.

Each of the residential colleges has a recreational athletics program, designed to provide an opportunity for students to participate in competitive sports as regularly as their interest and time permit. Competition is open to all students, and there are women's, men's, and coeducational activities available.

A club sport program is available in a wide variety of activities and is open to all interested students. All clubs provide competition with other schools as well as instruction for interested students who may be new to the sport.

While courses offered for credit are available, a great number of noncredit recreational courses is offered at the colleges. In addition, special events and trips help to stimulate interest in new activities or provide a challenge for more experienced participants.

#### **Division of Intercollegiate Athletics**

The mission of Rutgers, The State University of New Jersey, is to offer instruction, conduct research, and provide service to the citizens of New Jersey. The mission of the Division of

Intercollegiate Athletics is to provide and operate an intercollegiate athletic program that is an integral part of the university. In accordance with the university's mission, the Division of Intercollegiate Athletics operates all of its programs in a manner consistent with the pursuit of intellectual inquiry, educational discovery, and academic success. To this end, the Division of Intercollegiate Athletics conducts, supervises, and evaluates a broad-based, comprehensive program of intercollegiate athletic sports and operates an academic support program for student-athletes. The Division of Intercollegiate Athletics supports equitable opportunities for all students and staff, including women and minorities, in its programs. The intrinsic value to the participant is the primary criterion by which the worth of the program is judged. The Division of Intercollegiate Athletics provides the personnel and programs, including community service, that are necessary to enable student-athletes to pursue excellence in developing personal, academic, and athletic skills and, in so doing, supports the university in achieving its mission.

#### **Concerts, Dramatic Productions, and Lectures**

Several series of concerts by world-famous musicians, bands, dancers, and musical organizations are presented on campus each year by the departments of music and dance of the Mason Gross School of the Arts, the student center programming boards, and the concert organizations of the different campuses. Many events are free.

The Department of Theater Arts of the Mason Gross School of the Arts presents approximately fifteen to eighteen productions a year at the Mason Gross Performing Arts Center on the Douglass campus. The Cabaret Theater, along with other similar production companies, is a student organization that provides students who are not in the professional Mason Gross School of the Arts program with the opportunity to express their theatrical talents and to broaden their theater experience. The Shoestring Players visit numerous area schools to provide K-6 school children with an introduction to interactive theater.

Numerous lectures are presented regularly by academic departments, lecture series groups, and other organizations.

#### **Fraternity and Sorority Life**

Rutgers University is home to twenty-seven fraternities and fifteen sororities. More than 1,400 undergraduates are members of the Greek community. This community provides a comprehensive educational and social learning experience for its members through the promotion of brotherhood and sisterhood, leadership and personal development, academics, and service to the university and the New Brunswick community. The Rutgers fraternity/sorority community has developed extensive self-governing policies concerning human rights, hazing, and substance abuse.

The Office of Fraternity and Sorority Affairs (OFSA) is housed at 15 Bartlett Street on the College Avenue campus ([www.rci.rutgers.edu/~ofsa](http://www.rci.rutgers.edu/~ofsa)). Offices for the three governing councils can be found at OFSA: Interfraternity Council, governing the twenty-one NIC men's fraternities; Panhellenic Association, governing six NPC sororities; and the Pan-Hellenic Council, governing the historically African-American, Latino/a, Asian, and multicultural fraternities and sororities.

## CAMPUS INFORMATION SERVICES

### Rutgers Information and Referral Center

Rutgers Information and Referral Center is the gateway to Rutgers, The State University of New Jersey, and can be reached by calling 732/932-INFO. Trained student information assistants offer help and answers about any area of campus or community life. The service is available Monday through Friday, from 8:30 A.M. to 8:30 P.M., and Saturday and Sunday, from 10:00 A.M. to 4:00 P.M., during the academic year. The hours during breaks and other times are Monday through Friday, from 8:30 A.M. to 4:30 P.M. Twenty-four hour access to the information and referral service is available via the "Ask Colonel Henry" question and answer email service at [colonelhenry.rutgers.edu](mailto:colonelhenry.rutgers.edu).

### Off-Campus Housing Service

As part of Campus Information Services, the off-campus housing service offers information and referrals for the off-campus housing needs of the Rutgers community. Housing and roommate listings, landlord/tenant rights information, and legal and informational resources are available online at [ruoffcampus.rutgers.edu](http://ruoffcampus.rutgers.edu). Off-campus housing assistants are available to assist via email at [ochs@cis.rutgers.edu](mailto:ochs@cis.rutgers.edu) and over the phone at 732/932-7766. The Rutgers off-campus housing service is located at 542 George Street, College Avenue campus.

### Broadcast Resources

There are several services offered which assist departments, offices, clubs, and organizations by providing twenty-four hours a day information on events, programs, activities, and services available to the Rutgers community. The services are free and may be used by groups affiliated with Rutgers. For more information visit [ruinfo.rutgers.edu](http://ruinfo.rutgers.edu) or call 732/932-9342, ext. 621.

The New Brunswick Official Student Listserv is the source for timely academic and student information. During each term, a weekly bulletin of official notices is sent directly to the email account of each student on the New Brunswick campus. Students are responsible for knowing the information and taking appropriate actions contained in the notices.

Rutgers Visitor Info Radio, on the New Brunswick campus, also is operated by Campus Information Services. The message broadcasts twenty-four hours a day and is found at 530 AM. It can be heard within a five-mile radius of the campus. Rutgers Visitor Info Radio broadcasts timely transportation, parking, special event, and general information about Rutgers University.

The Rutgers INFO channel, Channel 3 on the RU-TV network, is available on the New Brunswick campus and is operated by Campus Information Services. Members of the Rutgers community may request that information about activities, services, and events be displayed on the Rutgers INFO channel. Visit [rutv.rutgers.edu/infochannel.html](http://rutv.rutgers.edu/infochannel.html) for more information.

An online calendar of activities and events at Rutgers is available at [www.rutgers.edu](http://www.rutgers.edu), then click "Find: Events." Rutgers organizations can sign up to submit events.

### Historical Tours

Campus Information Services provides student-guided historical tours of the Old Queen's and Voorhees Mall sections of the New Brunswick campus. The hour-long tour explores the origins of Rutgers, its traditions, and architectural points of interest. For more information or to arrange a special tour, call 732/932-9342. Free tours are given by appointment only, 11:30 A.M. on Fridays and Saturdays.

## LIBRARIES

With holdings of over three million volumes, the Rutgers University Libraries rank among the nation's top research libraries. Comprised of twenty-six libraries, centers, and reading rooms located on Rutgers' campuses in Camden, Newark, and New Brunswick, and RU-Online, a digital library, the libraries provide the resources and services necessary to support the university's mission of teaching, research, and service.

There are two large research libraries on the New Brunswick campuses: the Library of Science and Medicine, which houses the primary collections in behavioral, biological, earth, and pharmaceutical sciences, and engineering; and the Archibald S. Alexander Library, which provides extensive humanities and social sciences collections. The Mabel Smith Douglass Library supports undergraduate education and houses the primary collections for women's studies and the performing arts. The Kilmer Library is the primary business library in New Brunswick and provides support for undergraduate instruction. There are also several specialized libraries and collections in the New Brunswick area including Alcohol Studies, Art, Stephen and Lucy Chang Science Library, Chemistry, East Asian, Entomology, Mathematical Sciences, Music, Physics, and Special Collections and University Archives.

The John Cotton Dana Library in Newark (which also houses the Institute of Jazz Studies) supports all undergraduate and graduate programs offered on the Newark campus with an emphasis on business, management, and nursing. The Robeson Library houses a broad liberal arts collection, which supports all undergraduate and graduate programs offered on the Camden campus. Law libraries also are located on both the Camden and Newark campuses and have separate policies and online catalogs.

The libraries provide numerous electronic resources to the Rutgers community. Library users can search IRIS, the online catalog, through the libraries' web site at [www.libraries.rutgers.edu/](http://www.libraries.rutgers.edu/). IRIS identifies materials owned by Rutgers libraries in Camden, Newark, and New Brunswick, and contains records for most items acquired since 1972. Students, faculty, and staff also can access online a variety of electronic indexes and abstracts, full-text electronic journals, research guides, and library services. The libraries provide hundreds of CD-ROM titles in addition to online resources.

Rutgers University students, faculty, staff, and alumni are entitled to borrow materials from any of the Rutgers University Libraries. The Rutgers Delivery Service and Interlibrary Loan Service allow library users to request books and journal articles located at distant Rutgers libraries or outside the university. The loan period for faculty, staff, and graduate students is one full term. All other borrowers,

including undergraduate students, may keep materials for twenty-eight days. All materials, regardless of loan period or borrower's privileges, are subject to recall.

Librarians, many with advanced subject expertise, are available at all of the major libraries to assist with research projects, classroom instruction, and research strategies. In addition to individual instruction at the reference desk, librarians also provide in-class teaching at instructors' requests. Librarians are available to help with both computerized and noncomputerized reference and subject searches.

The libraries are committed to providing equal access to services and collections for all library patrons. Users with disabilities may request special services through the circulation or reference department in each library.

## LEARNING CENTERS

The Learning Centers provide a comprehensive menu of academic support services designed to meet the needs of the diverse learners within the Rutgers student body. The varied services help students develop more efficient and effective learning strategies that lead to academic success. The primary missions of the centers are to help students maximize their academic potential and learn with greater ease and confidence.

Every service in each center is available to all Rutgers students as a benefit of enrollment.

Centers are located on four campuses:

College Avenue Center  
Kreeger Building  
732/932-1443

Cook/Douglass Center  
Loree Hall 124  
732/932-1660

Livingston Center  
Tillett Hall 111  
732/445-0986

Busch Center  
Allison Road Classroom (ARC) Building 332  
732/445-4183

Learning Center hours are:

Monday-Wednesday	8:30 A.M. to	9:00 P.M.
Thursday	8:30 A.M. to	8:00 P.M.
Friday	8:30 A.M. to	12:00 NOON
Sunday	5:00 P.M. to	10:00 P.M.

### Academic Coaching

Personal academic coaching is available to every student and is provided in the areas necessary for efficient and effective learning: information processing, organizational skills, note-taking, critical text reading, time-management, self-management, and test preparation. Academic coaches provide individualized programs that allow the student to develop effective learning strategies at his/her own pace.

### Tutoring

The academic tutoring service provides assistance in difficult courses in disciplines such as accounting, life sciences, chemistry, computer science, economics, mathematics,

physics, philosophy, statistics, and quantitative methods. The tutors are Rutgers students who meet stringent academic requirements and have completed mandatory tutor training. Students may attend small group tutoring sessions in any center during regularly scheduled hours. Tutoring is available on a drop-in basis in each center on weekdays and Sunday evenings.

### Study Groups

Course specific study groups are designed to assist students in mastering course concepts and, at the same time, increase their competence in learning the concepts of the discipline more effectively and efficiently. Student group leaders guide the out of class sessions. The leaders are trained to encourage group participants to think about, question, and confirm their understanding of the content while learning more effective strategies for studying and learning the subject.

### Researching and Applying for Scholarships and Fellowships

In collaboration with Rutgers faculty, Learning Center staff is available at each of the centers to work with students on researching and applying for scholarships and fellowships, such as the Truman, Fulbright, and Rhodes, for graduate school.

Researching and applying for graduate scholarships and fellowships is a process and, to reap the best results, one that should be started as early as a student's second year in the university.

### Course Support

Professors often place course support materials in the centers for easy student access. Materials such as sample exams, study guides, class notes, solution manuals, videotapes, CDs, and audiotapes commonly are made available to students.

## HEALTH PROFESSIONS

### Health Professions Office

The Health Professions Office (HPO), located on the Busch campus, offers a wide range of services to all Rutgers–New Brunswick students planning to enter one of the health-care fields. This office offers counseling and advisory services, maintains student files, and supplies application materials. It publishes a monthly newsletter and has produced a handbook and several other publications for students. The HPO also maintains a library that includes reference materials, professional school catalogs, admissions statistics, and videos.

Students interested in postgraduate study in health care are urged to visit the HPO to open a file. Students then may begin asking their instructors and others for letters of recommendation, which are to be submitted on a standard form available in the HPO. After a student has completed requirements for admission to a professional school, the HPO will schedule an interview between the student and a member of the Health Professions Advisory Committee.

This interview culminates in a composite letter of evaluation that, at the student's direction, is forwarded to each school to which the student applies.

The HPO is located in Nelson Biological Laboratories, Room A-119, on the Busch campus. For further information about the HPO on the Busch campus, call 732/445-5667.

There is a second office available to Douglass College students. For more information about the Douglass College office, call 732/932-9197, ext. 19. Douglass students also may use the Busch campus office.

Students interested in the study of pharmacy are encouraged to contact the Ernest Mario School of Pharmacy at 732/445-2675, ext. 605.

### Office of Minority Undergraduate Science Programs (OMUSP)

The Office of Minority Undergraduate Science Programs (OMUSP) has a threefold mission to:

- increase the numbers of Hispanic, African-American, Native American, and EOF students majoring in the sciences by providing a more supportive environment;
- improve retention rates and enhance their levels of academic achievement;
- increase their entry into graduate or professional schools or in their chosen fields in the workforce.

The OMUSP offers several programs to further its mission. The *Success in Sciences (SIS) Program* provides academic advising, career counseling, motivational workshops, and assistance in gaining enriching educational experiences. An important program component is a tutorial project, cosponsored by Rutgers College, which gives students cocurricular support in key math and science courses.

The *Biomedical Careers Program (BCP)*, offered jointly by Rutgers, The State University of New Jersey (New Brunswick) and the University of Medicine and Dentistry of New Jersey–Robert Wood Johnson Medical School (UMDNJ–RWJMS), is a summer enrichment program. Participants take science courses, attend seminars, gain experience at a health-care facility, and undertake research with a faculty mentor. Ninety percent of participants in this program have earned their bachelor's degree; of these, more than half have earned professional or other degrees.

The *ACCESS–MED Program* provides academic and other support to students applying to any medical or dental school. Of special note is their opportunity also to gain early admission to UMDNJ–RWJMS during their senior year and to begin medical school courses while completing their undergraduate degrees. The ACCESS–MED Program is a consortial venture involving Rutgers, UMDNJ–RWJMS, and Seton Hall University.

For more information about OMUSP programs, call 732/445-6878.

## COMPUTER FACILITIES

Rutgers University Computing Services (RUCS) provides extensive computing and network services for students, faculty, and staff in all academic and administrative units of the university. In addition to the RUCS facilities, many departments and schools operate computing facilities of their own.

Support for students centers on a set of approximately twelve public computer labs, plus additional locations in many libraries. These labs have a mix of Windows, Macintosh, and Unix workstations or X terminals, as well as printers. Several of the areas are equipped for class use. There is a Digital Media Lab for preparation of audio and video presentations. Several labs in New Brunswick are open twenty-four hours a day. Software includes word processing and spreadsheets packages, as well as tools for specialized academic uses, such as statistics, mathematics, and mapping. Much of this software is also available for students to use on their own computers in residence halls.

Rutgers is nearing completion of a major networking project. In the last four years, approximately 260 buildings have been wired and 500 connected to the Rutgers data network. Virtually every student residing in university housing has a robust Ethernet connection. Residents who use these connections have full access to computer resources at Rutgers and the Internet.

RUCS provides central services for students, including email, net news, web page hosting, and Unix shell access. Student services available via the web include a schedule of classes, online registration, financial aid award status, grades, transcripts and class schedules, statements of accounts, a calendar of events, and an online directory. Many courses make use of computers and web technology. Email is used widely on campus to communicate with faculty and other students, as well as to distribute announcements.

## RESIDENCE HALLS

A great variety of housing accommodations is available on the various New Brunswick campuses. Students usually are housed according to the college with which they are affiliated. Rooms in the residence halls are contracted for a full academic year and require that a meal plan be purchased (except apartments with kitchen facilities). Housing is available for students entering in the spring term. Most residence halls close during the winter and spring recesses, but some are available during this period for a slight additional charge. Housing also is available for students attending Summer Session. See the four residential college sections (Douglass, Livingston, Rutgers, and Cook) for descriptions of the types of residential accommodations available. Information also is available at [www.housing.rutgers.edu](http://www.housing.rutgers.edu).

## RUTGERS UNIVERSITY POLICE DEPARTMENT

The Rutgers University Police Department (RUPD) is dedicated to providing progressive community policing services that focus on the prevention of crime through the development of university-based partnerships. The RUPD provides police, security, and safety services, and is staffed by commissioned police officers with full investigative and arrest authority, a professional security staff, students trained as community service officers, student safety officers, and technical and administrative employees.

The university police department is located at 5 Huntington Street on the College Avenue campus. The campuses are patrolled on foot, in vehicles, and on bicycles. To contact RUPD to report emergencies (police, fire, or emergency medical), dial 911; from university centrex telephones, obtain an outside line and dial 911. For non-emergency telephone calls to the police, dial 732/932-7211; from university centrex telephones, dial 2-7211. You also can contact the police by using any of the more than sixty blue-light emergency telephone boxes on the campuses or by using the housing telephones located near dormitory entrances.

Community policing offices are located in each of the campus student centers. These frontline police officers act as community organizers, team builders, and problem solvers. They provide a communications link between the community and the police department, serve on campus bias committees, and perform proactive patrol. Security officers also patrol the campuses, serving as “eyes and ears” for the police while securing facilities and providing escort services. Student safety officers and community services officers provide a host of other safety and security services that include controlling access to selected residence halls during evening hours. For more information about these programs, call 732/932-5400.

## RUTGERS UNIVERSITY HEALTH SERVICES

Rutgers University Health Services provides comprehensive ambulatory health care and education for all full-time students and those part-time students who have paid the student health services and insurance fee.

During the fall and spring terms, three health centers provide services for students in the New Brunswick/Piscataway area. The Busch-Livingston Health Center, located at Hospital Road and Avenue E on the Livingston campus, is open Monday through Friday from 8:30 A.M. to 5:00 P.M. The Hurtado Health Center, located at 11 Bishop Place on the College Avenue campus is open seven days a week when classes are in session during the academic year (Monday through Friday, from 8:30 A.M. to 8:00 P.M., Saturday and Sunday, from 10:00 A.M. to 4:00 P.M.). The Willets Health Center, located on Suydam Street on the Douglass campus, is open Monday through Friday, from 8:30 A.M. to 5:00 P.M. The Hurtado Health Center operates year-round. In the summer and during breaks, it is open Monday through Friday only, from 8:30 A.M. to 4:30 P.M.

Health Centers are staffed by physicians, nurse practitioners, registered nurses, counselors, and educators. A wide range of services is provided, including general primary care, gynecology, mental health services, alcohol and substance abuse outpatient treatment programs, health education, immunizations, allergy desensitization injections, laboratory tests, physical examinations and referrals, Surgical and critical medical conditions are referred to the student's personal physician, the proper specialist, or an outside hospital for treatment.

Pharmacy services are located at each Health Center and are open during the following hours in the fall and spring terms: Busch-Livingston Pharmacy, Monday through Friday 9:30 A.M. to 5:00 P.M.; Rutgers Pharmacy (Hurtado), Monday through Friday, 9:30 A.M. to 5:30 P.M., and Saturday,

10:00 A.M. to 3:00 P.M. Willets pharmacy services are available, Monday through Friday, 8:30 A.M. to 5:00 P.M. The Rutgers Pharmacy (Hurtado) operates year-round. In the summer and during breaks it is open Monday through Friday only, 9:00 A.M. to 1:00 P.M. and 2:00 P.M. to 4:30 P.M.

Rutgers University Health Services/Department of Health Education provides health education, leadership, and training experiences to help students build skills, learn about themselves and others, and take action to enhance community health.

The Rutgers University Health Services is accredited by the Joint Commission on Accreditation of Healthcare Organizations for meeting national standards of ambulatory health-care delivery.

## SEXUAL ASSAULT SERVICES AND CRIME VICTIM ASSISTANCE

Sexual Assault Services and Crime Victim Assistance staff provide support and assistance to crime victims, survivors, and other members of the university community. Advocacy, crisis intervention, counseling, and referrals are available. Programs and services for students, faculty, and staff promote ways of reducing the risk of being a crime victim and the availability of resources and options should a crime occur. With a special emphasis on crimes of interpersonal violence, educational programs are available to the university community on issues concerning sexual assault, domestic/dating violence, stalking, and peer harassment.

For more information or to schedule an appointment or program, call 732/932-1181, visit the department web site at [www.rutgers.edu/SexualAssault/](http://www.rutgers.edu/SexualAssault/), or email the staff at [sascva@rci.rutgers.edu](mailto:sascva@rci.rutgers.edu). The office is located at 3 Bartlett Street on the College Avenue campus, New Brunswick, NJ.

## STUDENT HEALTH INSURANCE

All full-time students, by paying the student fee, and those part-time students who elect to pay the student health service and insurance fee, are insured for up to \$5,000 in medical expenses brought about by illness or accident. This policy provides excess coverage over other group insurance plans. Students have the option to purchase a major medical policy sponsored by the university that provides more extensive coverage. Students also may purchase coverage for their spouse and children at additional cost. Any student not covered by individual or family policies should consider this coverage. Information and applications are available from the Office of Student Health Insurance, Hurtado Health Center, Rutgers, The State University of New Jersey, 11 Bishop Place, New Brunswick, NJ 08901-1180; 732/932-7402.

### Compulsory International Student Insurance Fee

All students in F or J immigration status whose visa documents are issued by Rutgers are required to have both the basic and the major medical insurance coverages. The costs for insurance are charged to such students on their term bills. All accompanying family members (spouse and children) also must be insured. Insurance coverage for spouses



and children must be purchased through the health insurance adviser, located at the Center for International Faculty and Student Services, Rutgers, The State University of New Jersey, 180 College Avenue, New Brunswick, NJ 08901-8537; 732/932-7402.

## COUNSELING SERVICES

### Counseling Centers

Each of the general undergraduate colleges at Rutgers–New Brunswick has its own psychological counseling service. Students at the Mason Gross School of the Arts, School of Engineering, Ernest Mario School of Pharmacy, Rutgers Business School: Undergraduate–New Brunswick, School of Communication, Information and Library Studies, and the Edward J. Bloustein School of Planning and Public Policy may seek assistance at the counseling center of their college of affiliation.

The counseling centers provide free and confidential psychological counseling for students, on both an individual and a group basis. Centers are staffed by clinical and counseling psychologists, masters level clinicians, and graduate students under professional supervision. Students are encouraged to use the counseling centers for any of a variety of psychological or emotional concerns that may affect their academic work, including anxiety, depression, relationships, and family issues. Services are available for a range of concerns from minor situational crises to long-standing psychological issues that cause major disruptions in life. In most cases, students needing longer-term care will be referred to other nearby services.

Counseling centers also offer psychological education programs on such topics as stress management, eating and body image issues, test anxiety, interpersonal relationships, conflict resolution, and bereavement.

Appointments can be made by contacting the appropriate office: Cook College Counseling Center, Cook Campus Center, 732/932-9150; Douglass College Psychological Services, Federation Hall, 732/932-9070; Livingston College Counseling Services, Tillett Hall, 732/445-4140; Rutgers College Counseling Center, 17 Senior Street, 732/932-7884; and University College Office of Advising and Counseling, Miller Hall, 732/932-8093. Only the Rutgers College center is open during Summer Session.

There are also several peer counseling programs at the university. These student-run programs provide drop-in centers and/or telephone hotlines for students needing someone to talk to, information, or referral to campus or community agencies. Information about how to reach them can be obtained through Rutgers Information and Referral Center, 732/932-INF0.

### Services for International Students

The Center for International Faculty and Student Services, 180 College Avenue (732/932-7015), coordinates services for the university's international students, scholars, and faculty. The center provides direct support in the following areas: U.S. immigration regulations and procedures; liaison to campus offices, community groups, and U.S. and foreign government agencies; and advice on nonimmigrant status, employment, medical care, adjustment to American life, cross-cultural differences, family concerns, financial planning, and other personal matters. In addition, the center

sponsors programs of interest to the international community, including a comprehensive orientation, a community-based International Friendship Program that gives students the opportunity to get to know American families, informational and cross-cultural seminars, and a variety of support programs for students and their families.

To ensure personal contact, all international students are assigned an international student adviser at the center and are encouraged to establish and maintain a close working relationship with center staff throughout their stay at Rutgers.

Nonimmigrant students in F-1 or J-1 status must register with the center upon arrival and inform the center of any change in their academic program, address, or enrollment status. All questions regarding one's status as a foreign student or exchange visitor in the United States are addressed to this office.

### Career Services

There are four Career Services locations in New Brunswick and Piscataway to assist Rutgers students. Locations include the Busch Campus Center, 46 College Avenue, 56 College Avenue, and 61 Nichol Avenue. Students are welcome to use any office.

The mission of Career Services is to help students explore career options and identify suitable positions, including internships during the undergraduate years and full-time positions or graduate school after graduation. Career Services provides individual career counseling to undergraduates, graduate students, and alumni. The office also offers seminars on choosing a major, job hunting, résumé writing, job interviewing, and selecting and applying to graduate school. The Rutgers Online Career Assessment Site identifies students' interests, skills and values, and relates them to majors and jobs.

Three offices offer student computer labs and career libraries. Current job listings for full-time positions and internships are available online through MonsterTRAK at [www.monstertrak.com](http://www.monstertrak.com). More than 15,000 positions are posted each year.

Career Services sponsors an on-campus recruiting program (KnightTRAK) which brings hundreds of employers to campus each year for interviews. Other employment services include career days, e-fairs, and a resume database.

An online credentials service, called Interfolio and located at [www.interfolio.com](http://www.interfolio.com), is available for students applying to graduate school or seeking teaching or administrative positions in educational institutions.

Career Services publishes the *Career Services Guide* annually, the "Careers" supplement to the *Daily Targum* six times a year, and online newsletters and updates to assist students with career planning and employment. Students are also encouraged to visit Career Services online at <http://careerservices.rutgers.edu>.

Individual appointments may be made year-round by contacting the offices at 46 College Avenue (732/932-7997); 61 Nichol Avenue (732/932-9742); 56 College Avenue (732/932-7287); and the Busch Campus Center (732/445-6127).

### Services for Students with Disabilities

Students with disabilities at Rutgers–New Brunswick are entitled to the same benefits of the university's educational mission and the same quality of student life, and are subject

to the same academic and procedural requirements as other students. Rutgers is committed to providing reasonable accommodations inside and outside the classroom to meet students' diverse needs. The university's services include special assistance in academic advising, scheduling or rescheduling classes in barrier-free buildings, on-campus transportation for students with permanent or temporary mobility disabilities, assistive devices and equipment, learning assistance, and communication with faculty regarding students' general or specific needs. Each school in New Brunswick has a designated coordinator of services to students with disabilities to assist students enrolled in their school. For more information, students with disabilities also may contact the New Brunswick campus coordinator for students with disabilities at 3 Bartlett Street, College Avenue campus; 732/932-1711.

Concerns or grievances regarding Rutgers' compliance with the Americans with Disabilities Act of 1990 or Section 504 of the Rehabilitation Act may be directed to the Director of Compliance, Student Policy, and Judicial Affairs at 3 Bartlett Street, College Avenue campus; 732/932-7312, [cspc@rci.rutgers.edu](mailto:cspc@rci.rutgers.edu).

### **Assistance for Educational Opportunity Fund Students and Student Support Services Participants**

#### *Educational Opportunity Fund*

As part of their financial aid package, recipients of an Educational Opportunity Fund (EOF) grant have numerous academic services available. Trained professionals are available to assist students in terms of personal, academic, and financial problems related to attending college. In addition to the counseling program, EOF offers free tutorial services to students who may need support in basic academic skills or in more advanced courses. Each summer, EOF offers a four- to six-week precollege curriculum of developmental and / or credit-granting courses. Regulations governing the Standards of Academic Progress further provide eligible EOF students with up to ten terms of New Jersey state aid.

#### *Student Support Services*

In addition to the EOF Program, the university supports EOF-like students through its U.S. Department of Education Student Support Services Program. Similar services are provided for first generation and low income students at the university.

## **OFFICE OF DIVERSE COMMUNITY AFFAIRS AND LESBIAN-GAY CONCERNS**

The Office of Diverse Community Affairs and Lesbian-Gay Concerns, established in the spring of 1992 as a resource for students who are lesbian, gay, bisexual, transgender, queer, and questioning (LGBT/QT). The office also provides student, staff, and faculty development activities on LGBT/QT awareness and sensitivity. The director advises individual LGBT/QT students and student groups, sponsors programs, and chairs the taskforce for LGBT concerns, a university-wide advocacy body for LGBT/QT communities.

The office promotes intercultural relations among students through the provision of educational activities on issues of diversity, bias prevention, and multicultural leadership. The director chairs the bias prevention steering committee whose members monitor the climate for bias on the New Brunswick campus, compile data on bias incidents, and advise staff on intervention strategies.

Undergraduate and graduate students, staff, and faculty interested in issues of intercultural relations, bias prevention, and LGBT/QT issues may contact the director of the office, Cheryl Clarke, at 3 Bartlett Street, College Avenue campus (732/932-1711, [cclarke@rci.rutgers.edu](mailto:cclarke@rci.rutgers.edu)) for assistance, advisement, counseling, and referral. Student who wish to report bias incidents may also contact the director.

## **RELIGIOUS AFFAIRS**

The Office of Student Affairs provides information for students of all religions, backgrounds, and affiliations regarding local houses of worship. Many faiths are represented through student organizations on the various campuses.

Hillel: The Foundation for Jewish Campus Life, at 93 College Avenue, and Chabad House, at 170 College Avenue, serve the needs of Jewish students.

A ministry to Roman Catholic students is provided by four resident chaplains from offices and residences at 17 Mine Street. Religious services are held regularly on the Busch, College Avenue, and Douglass campuses.

Work among Protestant students reflects the variety of concerns and methods characteristic of the major denominations. Full-time campus pastors serving the Methodist and Lutheran churches and the United Campus Ministry (Baptist, Presbyterian, Reformed, United Church of Christ) carry on many of their activities from the Christos House at 194 College Avenue. Services for Episcopal students are centered at 5 Mine Street and at St. Michael's Chapel, adjacent to the Busch campus, under the direction of a full-time Episcopal chaplain. Christian Science, Intervarsity Christian Fellowship, Campus Crusade for Christ, and the Navigators groups meet regularly throughout the year.

Local pastors from the African Methodist Episcopal Church, the Assembly of God Church, Southern Baptist Church, Eastern Orthodox Church, Religious Society of Friends, Ukrainian Orthodox Church, and the Unitarian Universalist Association come to campus to serve the students. The Islamic and the Buddhist faiths, as well as the Integral Yoga Institute, also provide chaplains. As their numbers and interests warrant, students coming from other religious traditions, foreign and domestic, are assisted in organizing and carrying on their activities.

The university provides nonsectarian services of worship, preaching, and music each Sunday morning in Kirkpatrick and Voorhees chapels.

## **DINING SERVICES**

The Division of Dining Services operates and maintains five student dining facilities and eleven cash facilities: Brower Commons on the College Avenue campus, Busch Dining Hall on the Busch campus, Cooper and Neilson Dining Halls on the Cook/Douglass campus, and Tillett Dining Hall on the Livingston campus.

Dining Services offers several different “block plans,” which provide convenience and flexibility to fit personal lifestyle and dining habits, and feature “all you can eat dining.” There is no limit on the number of meals participants may enjoy each week, and they even may bring ten guests per term.

For more information, call 732/932-8041 or visit [www.rci.rutgers.edu/~rudining](http://www.rci.rutgers.edu/~rudining).

## PARKING AND TRANSPORTATION SERVICES

Rutgers Parking and Transportation Services office provides information about parking facilities and transportation on or to campus. The office administers parking and the intercampus bus system, and provides public transit information. All vehicles parked within the jurisdictional areas of Rutgers University must be registered with Parking and Transportation Services and display a valid Rutgers permit at all times. Eligible resident student vehicles are assigned to their designated residence lot(s) only. Commuter student vehicles are assigned to a parking zone, according to college affiliation, on a particular campus.

Due to established college-specific parking rules at the university, certain categories of students are restricted from registering their vehicles to receive a parking permit. Eligibility requirements for each college are as follows:

### Cook College

Residents are not allowed to have cars on campus until their junior year (54 accumulated degree credits or more).

### Douglass College

Residents are not allowed to have cars on campus until their senior year (79 accumulated degree credits or more).

### Rutgers College

Residents are not allowed to have a car on campus until their junior year (54 accumulated degree credits or more).

### Livingston College

All residents are allowed to have cars.

### University College

Students living on campus must follow the college restrictions of the residence hall in which they live.

The university’s intercampus bus system provides service throughout the five New Brunswick/Piscataway campuses. It is available to all members of the university community. This bus service provides transportation within walking distance of all campus areas and the major public transportation centers in the city of New Brunswick. All buses are wheelchair accessible, however, van transport is available for students with permanent disabilities who are unable to use campus buses to get to and from class. Requests for this service should be made through the student’s dean’s office.

For more information, call 732/932-7744 or visit <http://parktran.rutgers.edu>.

## BOOKSTORES

Several bookstores serve the Rutgers community. The Rutgers University Bookstore offers a full line of textbooks for courses taught on the College Avenue and Busch campuses and also carries supplies, general books, medical and scientific reference books, and Rutgers clothing and gifts. It is located in the Ferren Mall, across from the train station in downtown New Brunswick. Students also may order textbooks, general books, and Rutgers clothing and gifts online at [www.efollet.com](http://www.efollet.com).

The Livingston College bookstore serves the needs of Livingston College and the departments located there. It, too, carries supplies, general books, and Rutgers clothing and gifts.

The bookstores also operate three convenience stores: the Busch Campus Center Convenience Store, the Livingston Sweet Shoppe, the Spirit Shop in the Rutgers Student Center, and the SAC Convenience Store.

## POST OFFICES

Mail and Document Services provides mail services for faculty, staff, and students at the New Brunswick/Piscataway campuses. Services include handling intracampus and U.S. postal mail, and operating post office facilities—Busch Post Office (BPO)—Busch Campus Center; Cook Post Office (CPO)—PAL Building; Douglass Post Office (DPO)—Douglass College Center; Livingston Post Office (LPO)—Tillett Hall; and Rutgers Post Office (RPO)—Records Hall—on each campus. Mail and Document Services may be contacted at 732/445-3212.

All post office sites offer the following basic postal functions: stamp sales, processing of outbound domestic letters and packages, and placing incoming student mail in the assigned mailbox. The sites also provide extended postal functions including money order sales, processing outbound special-service items (certified, registered, and insured services), and processing outbound international letters and packages. Postal services are available Monday through Friday, from 8:00 A.M. to 4:00 P.M. throughout the year.

Mailbox numbers are assigned according to school of affiliation, not residence. With the exception of the University Center at 30 Easton Avenue, dormitory residents receive incoming mail at their assigned mailbox. U.S. postal mail addressed to 30 Easton Avenue is delivered and “boxed” at that location, while intracampus mail for these students is placed in the assigned Rutgers Post Office (RPO) mailbox. Students arriving for the fall term will receive notification of their mailbox number and the combination number at their home address. Students registering late for the fall term, or registering for the spring term, should check the appropriate post office to ensure that a mailbox number has been assigned. If you lose or forget your mailbox combination, please visit your assigned post office for assistance. For security reasons, you will be asked to provide appropriate identification. You also may find help at the following web site: [www.rutgers.edu/menus/postoffice.shtml](http://www.rutgers.edu/menus/postoffice.shtml) (select student campus mailboxes).

## ALUMNI

### Alumni Relations

The university seeks the support of its alumni and, in return, offers them a number of services and programs. The responsibility for working with the university's entire alumni body, now numbering over 320,000, is vested in the Department of Alumni Relations. The department has two main objectives. First, it maintains contact with Rutgers alumni, informing them of the university's programs with the hope that they will assist Rutgers in fulfilling its educational goals. Second, the department encourages alumni to continue their college friendships after graduation through social, educational, and reunion activities.

All undergraduate colleges and most graduate and professional schools have their own alumni associations that sponsor programs based on the interests of the alumni of that college. Active membership is maintained through payment of regular alumni dues. Each alumni association is represented in the Rutgers University Alumni Federation, which sponsors universitywide programs such as homecoming, distinguished alumni awards, legislative receptions, group travel, and insurance. The Department of Alumni Relations provides guidance and administrative services to each of the college associations, as well as to a network of regional alumni clubs throughout the country.

The university publishes an award-winning magazine for alumni and friends of the university.

The department's New Brunswick office is located at Winants Hall, Rutgers, The State University of New Jersey, 7 College Avenue, New Brunswick, NJ 08901-1262 (732/932-7061).

### Rutgers University Foundation

The Rutgers University Foundation is the fund-raising arm of Rutgers, The State University of New Jersey. The Rutgers Foundation was incorporated in 1973 to support the university in obtaining private funds to meet important needs for which adequate monies may not be available from state, federal, or other sources. Scholarship and fellowship support for undergraduate and graduate students is essential, and academic programs seek the extra margin of excellence that only private giving can provide.

The professional staff of the Rutgers Foundation has helped the university's faculty, administration, and staff raise well over a half-billion dollars since its incorporation twenty-nine years ago. Private fundraising in the 2000–2001 fiscal year totaled \$123,302,686, an all-time yearly high.

Rutgers is now embarked on a major universitywide campaign to raise \$500 million by June 2004 and is well on its way toward reaching that goal. The Rutgers Campaign: Creating the Future Today is designed to advance Rutgers' academic growth as one of the nation's top public universities. The purposes of the campaign include attracting and supporting the best students, ensuring a superior academic program, advancing the quest for knowledge, recruiting and retaining top faculty, enriching the campus and community environment, and providing outstanding facilities and equipment.

The Rutgers Foundation staff provides information about the full range of giving opportunities to donors and prospective donors, including individuals, corporations, and foundations. The staff also cultivates donors and

potential donors through a variety of activities, helps donors make sound choices on how to give and the designation choices available to them, and ensures that they are properly thanked for their gifts. Fundraising officers are also based in many of the university's schools and colleges and work very closely with the foundation.

Persons interested in making contributions to any unit of the university or to Rutgers as a whole may do so by writing a check payable to the Rutgers University Foundation. The check should be accompanied by a brief note stating the designation of the donation and whom the gift is from. Checks should be mailed to: Accounting Department, Rutgers University Foundation, 7 College Ave., New Brunswick, New Jersey 08901-1261.

More information about private giving to Rutgers may be obtained from the Rutgers University Foundation, Winants Hall, 7 College Avenue, New Brunswick, NJ 08901-1261; 732/932-7777.

## Douglass College

Douglass College is unique at Rutgers University in the organizational structure of its administration. Committed to a comprehensive approach to student development, academic as well as cocurricular programs and services for students are integrated in the college structure. In and out of the classroom, Douglass College guides women in realizing their potential in their careers, social roles, and personal lives. Building on a strong academic foundation, leadership at Douglass means a creative and collaborative process; confidence in caring, reflection, and responsibility; effecting change on behalf of others and society; and leaving a legacy to future generations of students. Through clubs and organizations, residential communities, special academic and cocurricular programs, and employment opportunities, the college promotes the capacity for leadership that will enhance each student's interactions with her peers, her effectiveness in the workforce, and her contributions to the communities in which she lives now and in the future.

### The LEADing Edge: Leadership Development at Douglass

The LEADing Edge is a program committed to fostering leadership inclusive of all people and many styles. It seeks to promote new models of leadership for women; to ensure that all women can envision themselves as leaders and better understand their leadership potential; facilitate the participation of women in leadership and organizational change; build community partnerships; and extend beyond the campus in preparing women for socially responsible leadership in their careers, families, and communities.

#### *Specific Programs*

*Emerging Leaders Course:* A 1.5 credit course designed to promote new models of leadership for women by providing women a better understanding of their leadership potential and the opportunity to envision themselves as leaders. Course includes a weekend retreat and classes that incorporate experiential learning opportunities and team projects.

*Community Development Day:* An annual one-day conference that provides information and leadership training for student organization officers and members.

*Leadership Transcript Program:* A service by which students are able to chronicle their cocurricular involvement similar to the way the registrar's office compiles an academic transcript. Included on a student's leadership transcript are all cocurricular experiences such as internships, externships, and campus and community involvement, including membership or leadership positions in student organizations.

*Transitional Leadership for the Workforce Program:* A seven-week program focusing on students' concerns related to their transition from Douglass College to the real world. Students concentrate on a variety of transitional issues, evaluate their college experience, and learn what it means to be a woman entering today's workforce.

*Student Leadership Recognition Program:* An annual spring event celebrating students' leadership achievements. Students are recognized for many of their leadership efforts and contributions to the Douglass community.

## Residence Life

The residence halls at Douglass College play an important role in the education of women. In general, the programs, services, resources, and staff help enhance women's personal and intellectual development. By creating an environment that fosters women's development, the Residence Life staff at Douglass College help teach students to learn, to question, to problem-solve, to think critically, and to achieve success both in and out of the classroom. The Residence Life program is staffed by a full-time director and assistant director, residence directors who are graduate students, and resident assistants who are undergraduate students. The campus is divided into seven diverse residential communities, including large residence halls, apartments, and historic houses for fewer than twenty students.

Special-interest residences add another dimension for students interested in a residential experience that includes an academic component. Permission to reside in a special-interest residence is granted by application. First-year students may apply for a special-interest residence or opt for a first-year residence hall. The Global Village cluster of language and cultural houses is an example of special-interest residences at Douglass College.

The Bunting-Cobb Math, Science, and Engineering Hall allows one hundred undergraduate women to share academic and career interests with one another and with six graduate women who live in residence and serve as mentors. Residents are encouraged to participate in peer study groups, career programs, and skill enhancement sessions. Residents have access to a resource library and a networked computer room.

Most first-year students live in first-year residences, which focus on helping students adjust to college; develop communication and problem-solving skills; understand their responsibilities as members of a residential community; and become successful in their academic pursuits. Transfer students are assigned to a residential area of campus, with continuing students. All students have the option of applying for accommodation in special-interest residences.

## Commuter Life

Commuters have a "campus" of their own located on the second floor of the Douglass College Center. Facilities for commuters include a large lounge used for programs and day-to-day informal gatherings with friends, kitchen facilities, and the commuter offices. The commuter coordinator provides assistance with personal, administrative, and academic concerns of commuting students. Upper-class students called "commuter advisers" are assigned to new commuter students to help them adjust to life at Rutgers.

The Commuter Activities Board, elected by the students, plans social events and programs designed specifically for nonresident students. Commuter students also are represented on the student government assembly, the Douglass College Center Governing Board, and the Safety Committee. Assistance in finding off-campus housing is available through the Off-Campus Housing Office in Stonier Hall. Assistance with parking matters is available through the parking office at 26 Mine Street.

## Mary I. Bunting Lounge and Sophia Club

The Douglass College Center is the location of the Mary I. Bunting Lounge. Both the lounge and the Sophia Club serve the students in the Mary I. Bunting Program. The program offers mature women the opportunity to pursue a full- or part-time baccalaureate program and provides special counseling and support services for women who have been graduated from high school for at least five years. Activities are geared to the needs of the group. A strong peer-group support system is provided through the Sophia Club.

## Diverse Community Programs

The Douglass Office of New Student and Diverse Community Programs works to assist students in broadening their awareness, understanding, and appreciation of the diverse community of women at Douglass College. Understanding and appreciating the dynamics of race, culture, class, sexual orientation, religion, ethnicity, and abilities all are part of the undergraduate experience. Discussions in and out of the classroom, attendance at programs in the residence halls and the college center, and participation in clubs and organizations are encouraged strongly so that students may grow in their own development. The office works with members of the college and university community to respond to acts of intolerance, insensitivity, or bias. Students interested in promoting a community that celebrates diversity are encouraged to participate in any of the cultural history months sponsored by the student activities office and to serve on the Equal Opportunity Board.

## Traditional Events

Douglass sponsors many events that long have been a significant part of the college's history and tradition. Orientation Week is designed by a student committee to acquaint the new student with life at the college. The academic year starts with a welcome assembly and is followed by Campus Night, which brings the whole community together for a fall picnic. Community Development Day, Mom's Day, Latin History Month, and the Yule Log ceremony all take place in the fall term.

The spring term features Winter Ball, Black History Month activities, Annual Women's Conference,

International Spectacular, Dad's Day, the New Jersey Folk Festival, and Founder's Day. The Sacred Path Ceremony symbolizes the "moving up" of each class and recognizes students for outstanding service to the college; the Student Leadership Recognition Program honors outstanding leadership in student organizations. Senior Week is the final event of the academic year, culminating with the commencement convocation, at which academic honors and achievements are recognized.

### **Redbook**

The student handbook, known as the *Redbook*, is a key resource for students and contains all important information about Douglass College and Rutgers University offices and services.

### **Douglass College Student Government**

The student body is represented by the Douglass College Government Association (DCGA), whose purpose is "to consolidate college activities into a closer union, to regulate the life of students while under college jurisdiction, and to prepare students to assume the duties of active world citizenship."

The legislative power of the student government is vested in an assembly of student representatives from the four classes, the student senators, the student representatives to the faculty fellows meetings, and five executive officers. The assembly meetings are held weekly and are open to all members of the university community.

### **Cook/Douglass Recreation**

The Cook/Douglass Recreational Services Program provides activities and experiences designed to enhance the educational process. Programs exist in intramurals, sport clubs, informal recreation, and special events. Facilities include a swimming pool, fitness center, multipurpose gymnasium, racquetball courts, aerobic studio, bowling lanes, tennis courts, outdoor volleyball and basketball courts, rollerblading complex, and outdoor lighted playing fields. More information may be obtained from the program's administrative office in the Loree Recreational Facility, 732/932-8615, or visit [aesop.rutgers.edu/~rec](http://aesop.rutgers.edu/~rec).

### **Douglass College Center**

The Douglass College Center provides programs, services, and facilities in an informal setting where members of the campus community can gather outside of the classroom for cocurricular and experiential learning and understanding of others. Through its programs, the center encourages the exploration of ideas; promotes educational, cultural, recreational, and social events; and teaches, develops, and enhances leadership skills and personal growth. To foster the free expression of ideas, the center provides an inclusive facility that is safe, secure, and welcoming to all. Services include a large multipurpose room, several meeting rooms, computer lab, the Douglass Café, information services, convenience store, copy center, coffee bar, gift store, student organization offices, Graduate Lounge, Bunting Lounge for returning women, ATM machine, FedEx drop box, and student post office mailboxes.

### **Student Activities**

The mission of the student activities program at Douglass College is to be an integral part of the educational process by providing students with an environment that promotes participation and fosters student learning and development. In other words, it's where "total synergy" occurs for those who want to be involved with their campus community. It is a place where opportunities are provided for students to explore and strengthen their skills through membership; to develop leadership skills through programs, activities, and organizations; and, simply, to have fun. Some of these opportunities are offered through the Student Development Center, which houses information, resources, and workshops on a variety of skill-building topics that help student leaders, members, and organizations run more efficiently. While the Douglass College Government Association provides a forum for citizenship, the Douglass Activities Board is responsible for campus activities for a diverse community.

### **PLEN**

DC PLEN is the Douglass College affiliate of the Public Leadership Education Network, a consortium of women's colleges working together to prepare women for public leadership. The DC PLEN has many aspects, including workshops, lectures by state and national women leaders, internships, and national programs. Each spring, as part of the DC PLEN Spring Forum, three distinguished women leaders are invited to campus to discuss the inside story of women in politics. Students also participate in national programs in Washington, DC, that focus on women making public policy, including a one-term internship program and programs over winter and spring breaks. Each summer, DC PLEN sponsors a summer fellowship program, placing Douglass students in internships with women in New Jersey state government.

### **Programs for New Students**

Dedicated to making the transition from high school or another college a positive one, Douglass College provides a number of programs for the new student.

**First-Year Residences.** Most first-year students live in one of three residences: Katzenbach, Lippincott, or Gibbons. The staff in the first-year residences include a graduate residence director, undergraduate resident assistants (RAs), and undergraduate peer academic leaders. Together, the staff help students adjust to college, develop communication and problem-solving skills, understand their responsibilities as members of a residential community, and become successful in their academic pursuits.

**Placement Tests and Course Selection.** Admitted first-year students are invited to campus in May for placement testing, academic advising, and course selection. Transfer students are invited to campus in July for academic advising and course registration. Parents also are invited to participate in programs and activities designed for their special interests.

**Fall Orientation.** All new students participate in a fall orientation program designed to introduce them to Douglass College staff members and one another, and to familiarize them with resources, policies, and procedures.

*Shaping a Life.* All first-year students enroll in *Shaping a Life*, an interdisciplinary course designed to make students think about women's roles in shaping the world in which we live. Students examine the lives and achievements of other women through biography, autobiography, and oral history, studying the ways that women's lives are shaped in the living and in the telling. A lecture series integrated into the course provides students with the opportunity to hear prominent women from diverse backgrounds speak about their lives. The course is designed to develop critical thinking, reading, and writing skills, and to provide a solid introduction to the research process.

## Livingston College

### Residence Life

The residence life program at Livingston College strives to develop opportunities in the residence halls that encourage the personal growth of students in an environment that is supportive of the academic mission of the college. To this end, the residence life staff implements educational, social, and cultural programs that meet the needs of a diverse student body.

Livingston College offers its students several housing options. Students may choose to live in traditional residence halls that house first-year and upper-class students, or in a special-interest house or floor that offers a living environment centered around a specific theme. Special-interest residence hall sections include first-year student houses, a Leadership House, a Wellness Floor, quiet study areas, and upper-class/senior floor and houses.

Full-time professional staff and trained graduate and undergraduate student staff live in the residence halls. With their help, students plan and carry out a wide variety of activities throughout the year. Holiday parties, trips to Broadway, skiing, programs on health and nutrition, and movies are among the activities students enjoy.

The residence halls are equipped with furnished rooms that include microwave ovens, refrigerator units, common area lounges, and quiet study rooms. In addition, each area has a main lounge that provides a place for students to meet other students during a weekly program or movie, or to participate in a leisurely game of pool, Ping-Pong, foosball, or shuffleboard. Laundry rooms and vending machines also are available to all resident students.

### Commuter Life

Based in the Commuter Lounge located in the Livingston Student Center, the commuter program is responsible for meeting a variety of needs of students who live off campus. The staff and students together plan a comprehensive range of programs and services.

The commuter program's trained student adviser staff assist commuter students in becoming an integral part of campus life. Throughout the year, a variety of cultural, social, recreational, and educational programs are planned.

In addition to the programs sponsored by the office, the Commuter Lounge serves as the commuting student's home away from home. The lounge features comfortable furniture, campus phone, computers, large-screen cable television, a large selection of current popular magazines, and a kitchen.

### Student Center

Conveniently located on campus, the Livingston Student Center provides many services and programs designed to meet the daily needs of the college. Located within the center are lounges, meeting rooms, and special-event space. The center also houses a large videotape rental store, Knight Video. A modern gameroom provides billiards, foosball, and air hockey, along with the latest video arcade games. For dining, the Student Center has a Dunkin' Donuts, Sbarro's Italian Eatery, and the Rock Café. The center also includes pay telephones, a public fax machine and photocopying, a computer lab, an information service desk, and an ATM bank machine.

For those students interested in getting involved actively with their college community, the Student Center is headquarters for the college's student activity program. Several of the college's student organizations are located within the Student Center, including WRLC-FM (90.3) radio station, Livingston's Own Concert Organization (LOCO), the Livingston Program Board (LPB), and the Livingston College Governing Association (student government).

Throughout the year, the Livingston Student Center and its associated student organizations sponsor a wide assortment of programs, including concerts, lectures, films, special events, comedy shows, and dances. Staff and interested student volunteers actively plan all the Student Center's programs. Through the programs, the center offers activities designed to integrate the academic and nonacademic experiences of the students and to provide practical opportunities for leadership development.

### Recreation

Livingston recreation offers a variety of activities, from intramural competition to open recreation to instruction, in an effort to involve students in programs. Focus is on friendly competition, instruction, or fitness.

Popular intramurals include basketball, floor hockey, and softball. Classes in aerobic activities, table tennis games, or martial arts practices occur in the newly renovated Multipurpose Room. Special tournaments and events can include three-on-three basketball, beach volleyball, darts, or soccer shooting challenge. A ski trip or golf tournament also can be on the schedule, and every effort is made to provide activities that will be unique and interesting for students.

The recent addition of lighting to the rehabilitated tennis courts and hockey court allows users to participate seven days a week until midnight. Additional plans include expanding the fitness center and upgrading the outside basketball courts.

### Livingston College Student Government

The Livingston College Governing Association (LCGA), the student government body of the college, was organized in the spring of 1975. The purposes of the student government are to create an effective liaison among faculty, administration, and students; to coordinate student activities on the campus; to represent the needs of the students wherever and whenever possible; and to allocate student activities fees to student clubs and organizations. Elections for association members are held in October and April of each year. The LCGA maintains an office in the Livingston Student Center. Membership in the LCGA and attendance at its meetings are open to all students.

# Rutgers College

The rich cocurricular life of Rutgers College reflects the commitment of the faculty, staff, and student leaders to provide opportunities for students to develop the full range of skills they will need to assume leadership positions in their chosen professions and in their communities. Whether participating at one of the many facilities or planning events and programs in collaboration with staff advisers, students develop skills, appreciations, and ethics transferable to many situations encountered after graduation.

In each of the cocurricular areas described here, staff advisers work closely with students to develop and implement programs that extend and enrich the learning that takes place in the classroom.

## Student Services

The Office of Student Services provides Rutgers College and affiliated students with support and assistance as they meet the challenges and demands of college. Students who live on campus are provided with peer and professional staff who promote the academic and social success of residents in every hall and apartment through programs and advising. Students who commute from home or live in off-campus apartments are provided with similar services through dedicated staff and student advocacy groups. All students are provided with counseling, advising, and referral through Counseling Services and the Student Support and Referral Program, for everything from adjustment issues to health and emotional crises. Each area within Student Services offers specialized assistance and coordinates with other areas to provide efficient, seamless support to students. These units within Student Services include:

- *Judicial Affairs*, which addresses violations of academic and behavioral standards and promotes ethical behavior and good citizenship;
- *Off-Campus and Commuter Services*, which provides outreach to students who live at home or in off-campus apartments;
- *Residence Life*, which works to develop lively and academically supportive residence communities;
- *Rutgers College Counseling Center*, which provides support for students to resolve personal or psychological problems or issues;
- *Services for Students with Disabilities*, which provides support for the social and academic needs of students with physical, physiological, or learning disabilities;
- *Student Support and Referral Program*, which provides assistance to students who are facing academic difficulties resulting from nonacademic issues.

For information on all student services programs, visit [www.rcstudentservice.rutgers.edu](http://www.rcstudentservice.rutgers.edu).

## Multicultural Affairs

Rutgers supports an active program designed to meet the needs of black, Latino, and Asian students, as well as students from other ethnic, racial, or religious groups. For personal and social identity, underrepresented groups are supported through the three cultural centers at the university: Paul Robeson Cultural Center (PRCC), Center for Latino Arts and Culture (CLAC), and Asian American Cultural Center (AACC). The centers also coordinate calen-

dars for all multicultural groups on campus and help publicize and promote both academic and cultural events. Each center holds an open house during the fall term to welcome and introduce new students to services provided.

The Office of Student Development and College Affairs also works very closely with underrepresented groups to cosponsor cultural programs and cocurricular activities. All students participate in diversity programs and training throughout the year. A Diversity Advocacy Board, comprised of students, meets regularly to plan and execute multicultural education programs for the college.

## New Student Programs

The Office of New Student Programs is responsible for the orientation of new students to the community standards, history, and spirited future of Rutgers College. This office provides support and services for the first-year class through programming, training, materials development, direct support and referral, and other related activities. Special programs for transfer students introduce these new students to the resources of the university.

The primary goals of this office are to assist students in the transition from high school to college; to introduce new students to community standards of academic integrity, antibias perspectives and skills, and cultural diversity; to develop leadership skills among first-year students; and to foster college pride and community.

**First-Year Interest Groups (FIGS).** New students may elect to register for a 1-credit course that offers those who share a cluster of courses in common the opportunity to meet in a small group to explore a common career interest. Students studying economics and mathematics, for example, may join the learning community and visit faculty and alumni at work in finance, economics, management, or other business areas to learn more about those options. Interest groups help students form study groups and learn more about the resources of the university and their potential fields of study in a personalized, interactive setting.

**Orientation.** Orientation at Rutgers College occurs in several ways. First-year students come to campus for two Saturdays in May for academic counseling and testing; transfer students participate in a summer program; and both groups attend an intensive program during the week-end immediately preceding the first day of classes in September. During this orientation weekend, a new student convocation officially introduces students to the academic traditions of the liberal arts college. That event is followed by three days of educational and social programs designed to prepare students for a successful college experience.

**The Scarlet Times.** The *Scarlet Times* is a newsletter for first-year students that addresses academic, personal, health, and social issues. The text is composed of articles submitted by students, faculty, and staff on topics of current student interest. The summer issue focuses on the transition between high school and college and serves to inform new students about orientation and other relevant topics. This issue is followed by two in the fall, a winter edition, and a spring edition.

**First-Year Seminar Series.** Throughout their first year, students attend a series of programs designed to educate them about social and academic issues critical to their success in college. Topics include time management, academic



integrity, career planning, alcohol and substance abuse, study skills, social decision making, and appreciation of cultural diversity.

### Transfer Student Programs

The Office of Student Development offers programs and services throughout the year for students who have transferred from community colleges or other four-year institutions. Transfer students may elect to register for a 1-credit course, Students in Transition, which provides a comprehensive introduction to computing and other university resources. Orientation programs designed specifically for transfer students take place during the summer and during the four days of events that precede the first day of classes in the fall term. *Connections*, a newsletter published each term, keeps new transfer students informed of university services, programs, and events of interest.

### Student Centers

The Rutgers Student Center, located at 126 College Avenue, offers a variety of services and facilities, including lounges and meeting rooms. The Rutgers Red Lion Café, located on the lower level of the Rutgers Student Center, offers casual dining. Featuring twelve large-screen televisions and three billiard tables, the café is a great place to eat and relax. The Rutgers Spirit Shop, also located on the lower level, carries many Rutgers gift items. Also available on the lower level are a public fax machine, a coin-operated copy machine, and public telephones. The Food Bazaar of the Rutgers Student Center offers quality food served quickly from a diverse array of choices, including Au Bon Pain; Gerlanda's Pizza; Gerri's Juice, Smoothies, Wraps, and Sandwiches; Szechwan Express; Steak Escape; and Wendy's.

The Student Activities Center, located at 613 George Street with a scenic view of the Raritan River, offers lounge space and study areas. The Student Fund Accounting Office, located in the lower level of the Student Activities Center, sells Suburban Transit bus tickets to Manhattan at a student discounted rate of \$8 for a round trip. Also part of the Student Activities Center is "The SAC" convenience store, with a large product line customized to the needs of students, faculty, and staff.

The Busch Campus Center, located on Bartholomew Road on the Busch campus, offers many different services and activities. Meeting, recreation, and lounge space is available for use by the Rutgers community. For scheduling information, contact the Central Reservations Office at 732/932-8821. At the Busch Campus Center "Food Court," guests may choose from a number of restaurants, including Gerlanda's Pizza and Deli, Gerri's Juice and Java, Szechwan Express, and Wendy's. Other services include a convenience store, the Busch Post Office, Document Services, Career Services Employment Center, RU Connection Card Office, and an art gallery. For more information on Rutgers student centers visit [www.rci.rutgers.edu/centers](http://www.rci.rutgers.edu/centers).

### Office of Student Involvement and Leadership Development

The Office of Student Involvement, located in the Student Activities Center and Busch Campus Center, is the central location for student involvement at Rutgers College. The office serves student leaders and more than 170 registered student organizations through advising, organizational

leadership programs, and support services. The professional and student staff serve as resources in program planning, leadership training, and event management.

The Office of Student Involvement and Leadership Development staff views students as partners in the development of programs and services at Rutgers College. The Student Activities Advisory Council (SAAC), a student-run group, provides advice and guidance to the student activities staff in the areas of student organization support, special activities, and Student Activities Center management. By actively participating in programs, activities, and services, Rutgers College students enhance their interpersonal, leadership, and critical thinking skills and are prepared for active citizenship beyond the collegiate experience. If students want to get involved at Rutgers or are interested in starting a new organization and don't know where to start, they may contact the Office of Student Involvement at 732/932-6978 or visit <http://studentdevelopment.rutgers.edu>.

### Organizational Leadership Programs

Developing future leaders and active citizens is a goal of Rutgers College. To support the development of such individuals, programs are offered through the Office of Student Involvement and are made available to all students. The goal of the programs is to provide resources and opportunities for students to develop into thoughtful, well-prepared, principled leaders. The staff provides emerging leaders with programs, skill-based workshops, conferences, peer consulting, and a Leadership Resource Center.

### Rutgers College Program Council

The Rutgers College Program Council (RCPC) is the student volunteer programming organization of Rutgers College, whose constituents are students of Rutgers College, University College, and the Graduate School–New Brunswick. As an integral part of the liberal arts mission of the college, RCPC provides diverse cultural, educational, and social programs for the Rutgers community. RCPC comprises eleven committees: cabaret, coffeehouse, concerts, film, human interest, lectures, performing arts, public relations, recreation and travel, special events, and visual arts. For more information about RCPC events and how to become involved, call 732/745-RCPC or 732/699-0064.

### Rutgers College Governing Association (RCGA)

The RCGA is the elected student government of Rutgers College and is composed of the president and vice president and representatives from each class, as well as fraternities, sororities, residence life, and the Off-Campus Student Association. RCGA members serve as a link between students and the administration and are often cast in the roles of advocates on behalf of student concerns. Members serve on various standing, ad-hoc, and campuswide committees charged by the college or university administration to assist in the governance of the university. The standing committees of the RCGA are the executive committee and committees on university affairs, operations, cultural affairs, elections, legislative affairs, and public relations. Active and responsible members gain knowledge of how the university works on all levels, and serve Rutgers College students by answering questions and solving problems. Elections for president, class representative, and uni-

versity senators are held each spring. Elections for representative to the first-year class are held in the fall.

The RCGA Allocation Committee is an arm of the RCGA and is responsible for distributing a portion of the activity fee to Rutgers College student organizations. In addition, the committee serves as a resource for organizations on budget management and program planning. Members of the allocation committee assist the Office of Student Involvement in providing workshops for organization treasurers and for others on program and budget management.

### Recreation and Community Development

The Office of Recreational Services offers a wide variety of recreational experiences in sports, aquatics, fitness, outdoor recreation, and dance. Each year more than 20,000 members of the Rutgers community participate in the instructional classes, club sports, intramural leagues, fitness activities, special events, and trips sponsored by the Office of Recreational Services.

The College Avenue Gym, the Busch Tennis Center, the Rutgers Fitness Center, Deiner Park, University Park, the Rutgers Rock Gym, and the Werblin Recreation Center serve more than 4,000 people per day. Attractive, accessible, and well maintained, these facilities provide state-of-the-art accommodations in aquatics, tennis, fitness, and racquetball, as well as open space for basketball and volleyball. An extensive equipment loan service complements the other services provided. For more information visit <http://recreation.rutgers.edu>.

## University College– New Brunswick

To meet the needs and interests of its diverse adult student body, University College–New Brunswick has developed an extensive program of counseling services and student activities.

### Advising and Counseling

The Office of Advising and Counseling in Miller Hall at 14 College Avenue provides academic advising, group and individual counseling, and general guidance services. Specialized agencies, both within and outside the university, serve University College–New Brunswick students upon referral. Additionally, academic support workshops are held throughout the year. Brief individual counseling and referral services may be obtained by visiting the office and speaking with a counselor.

### Student Organizations

The principal purpose of the college's student life program is to extend the student's educational experience beyond the classroom by providing cultural, intellectual, and professional opportunities. Some of the student organizations are oriented to discipline-related activities; others offer excellent training as well as opportunities to participate directly in college and university governance.

### *University College Governing Association (UCGA).*

The UCGA represents the University College–New Brunswick student body's needs and interests, oversees the activities and funding of student organizations, and is responsible for undertaking the election of UC student representatives to various college and university committees. All students are encouraged to attend UCGA meetings.

*The Podium.* An annual literary magazine written and published by University College–New Brunswick students.

*UC Senior Class.* The Senior Class is open to University College–New Brunswick students with 90 or more credits. The organization is designed to promote participation and unity among seniors for the general welfare and interest of the student body.

*UC Yearbook.* The yearbook of University College–New Brunswick is published annually by a staff of student editors.

### Child Care

The College Avenue Campus Child Care Center is an independent, nonprofit organization providing day and evening child care to children, ages two and one-half to ten, of students, faculty, and staff. Fees are variable, based on the hours of care provided. For an application and more information, call 732/932-8093.

### Awards and Prizes

Graduating seniors who have demonstrated outstanding academic achievement are eligible for awards and prizes that are presented annually at the University College–New Brunswick Commencement Convocation or during other appropriate occasions. A complete list of the awards is available at the Office of the Dean, 35 College Avenue.

### Honor Societies

*Alpha Sigma Lambda.* Students who have satisfied the eligibility requirements are invited to join Alpha Sigma Lambda (Beta Zeta Chapter), a National Honor Society. To be eligible, a student must have earned, at the time of induction, 75 (term) credits in academic subjects, including a minimum of 15 credits in a designated major field, including interdisciplinary majors; must have earned a minimum of 45 of these 75 credits in University College–New Brunswick, of which may be included not more than 18 credits earned under its direction at specified and approved institutions outside the university; and must have maintained a cumulative grade-point average of 3.2 or better in numerically graded courses, where 4.0 is the highest grade attainable.

*Phi Beta Kappa.* The membership committee elects to Phi Beta Kappa outstanding juniors and seniors whose studies are liberal in nature and whose competence in a foreign language is equivalent to the fourth college term. To be eligible for consideration, students must have completed 60 credits at University College prior to beginning their last term in residence and must be pursuing a Bachelor of Arts degree.

# Cook College

The student life program at Cook College has been designed to integrate the social, cultural, and educational opportunities in the college community. It serves students and faculty by providing programs, procedures, and guidelines to facilitate the educational process. For additional information about student life and services at Cook College, contact the Office of the Dean of Students, Cook Campus Center, Rutgers, The State University of New Jersey, 59 Biel Road, New Brunswick, NJ 08901-8508 (732/932-9429). This office provides assistance in all areas pertaining to student life.

## Residence Life

Cook College has three modern and attractive residence halls, which together house approximately six hundred students. First-year students are housed in these halls whenever possible because of the advantages that residence hall living offers to students new to the campus. Each hall is staffed by a professional resident director and student resident assistants, all of whom are available on a regular basis. The staff organizes hall events, handles problems, maintains study hours, and answers any questions the residents might have.

The college also has two large apartment complexes, totaling approximately 320 units, that provide housing for most of Cook's upper-class students, who enjoy the mixture of independence and practical responsibilities that apartment living entails. Professional resident directors and student resident assistants also live throughout the apartment area and generally are available to help coordinate social functions, provide counseling, or deal with residents' housing problems.

In addition, thirty-eight male and female students live and work together at Cook's cooperative living unit, Helyar House, a small, modern residence hall where students can reduce college expenses by helping with maintenance, ordering supplies, and preparing meals. Residents of Helyar House are selected with preference given for financial need.

## Commuter Life

The Cook Commuter Organization provides students with the opportunity to meet other commuters, to discuss commuter-related campus issues, and to implement programs that meet the needs and schedules of the Cook commuter population.

## Student/Faculty Committees

Students are invited to serve on a number of faculty committees that propose policy recommendations to the faculty and administration of the college. Committees to which students are appointed include the Affirmative Action and Equal Opportunity Committee; the College Planning Committee; the Curriculum and Educational Policy Committee; the Differential Tuition/Special Projects Advisory Committee; the George H. Cook Honors Committee; the International Agriculture and Environmental Affairs Committee; the Judicial Panel; the Library Committee; the Professional and Continuing Education Committee; the Student Life and Services Committee; and the Teaching Effectiveness, Improvement, and Evaluation

Committee. Students desiring to serve on these committees should notify the chairperson of the Cook College Council or the Office of Academic and Student Programs.

## Program Funding

Cook College has two boards that fund Cook College student organizations and activities: the Finance Board and the Recreation Advisory Council.

**Finance Board.** The Finance Board supports chartered Cook College clubs, organizations, and certain New Brunswick-wide organizations with funds from the student fee. The board provides funds for a variety of cultural and educational programs, as well as for the Annual Spring Program/Ag Field Day, college clubs, the Cook College Council, *Green Print* (the student newspaper), the Senior Farewell Picnic, commencement, the yearbook, campus beautification projects, and other special projects that benefit the entire college community.

**Recreation Advisory Council.** The Recreation Advisory Council administers the recreational services budget and oversees all recreational activities on campus. Current activities funded include intramurals, recreational swimming, the fitness center, Cook campus activities, special events, and college sport clubs.

## Student Organizations and Activities

**College Clubs and Organizations.** College clubs and organizations currently active and recognized include the following: Agricultural Economics; Alpha Zeta; Biotechnology ("Designer Genes"); Chess; Collegiate 4-H; Cook Campus Center Advisory Board; Cook College Council; Environmental Science; Exercise Science; Finance Board; Food Science; Forestry and Wildlife; *Green Print* (student newspaper); Kappa Theta Epsilon; Landscape Architecture; Latino American Student Organization (LASO); Meteorology; Minorities in Agriculture, Natural Resources, and Related Sciences (MANRRS); Minority Education of Cook College Alliance (MECCA); NJAES/Cook College Farm Market; Nutrition; Organic Farm; Plant Science; Programs and Activities Council (PAC); Rutgers Naturalists; Society for Environmental Studies; Society of Animal Science; Soil and Water Conservation; Students Concerned for Animal Rights; Student Orientation Ambassadors; Students for a Free Tibet; Students for Environmental Awareness; Trout Unlimited; Turf Club; Veterinary Science; and *Wild Flower* (yearbook). Others include Cook/Douglass Recreation Advisory Council; Equestrian Team; Mountain Bike Patrol; Mounted Patrol; Pre-Medical/Pre-Dental Society; and Rutgers Outdoor Club.

**Cook College Council.** This council, made up of members from the student body representing various curricula, faculty, and administration, serves as the governing body of Cook College. It addresses many areas of student life and services.

**Cook/Douglass Recreation.** The Cook/Douglass Recreational Advisory Council provides activities and experiences designed to enhance the educational process. Programs exist in intramurals, sport clubs, informal recreation, and special events. Facilities include a swimming pool, a fitness center, a multipurpose gymnasium, racquetball courts, an aerobic studio, bowling lanes, tennis courts,

outdoor volleyball and basketball courts, a rollerblading complex, and outdoor lighted playing fields. More information may be obtained from the program's administrative office in the Loree Recreational Facility, 732/932-8615.

**Cook Newspaper.** *Green Print*, the Cook student newspaper, began publication in the fall of 1970 and is published weekly. The paper covers information pertinent to the college community.

**Leadership Development Program.** All Cook students are invited to participate in an interactive program with faculty and staff that aims to develop student leadership competencies. Specific skills include knowledge acquisition, interpersonal relationship development, organizational management, and vision. The program provides students with a variety of experiences through workshops, monthly meetings, committee interactions, and retreats. The program's mission is to involve the entire community in a dynamic partnership to evaluate and resolve issues in both the academic and student life aspects of the college. Information is disseminated through an email Listserv and a web site: [www.cook.rutgers.edu/~leadership](http://www.cook.rutgers.edu/~leadership).

**Program and Activities Council (PAC).** The Cook College Program and Activities Council is responsible for many of the programs that are held on and off campus throughout the academic year. The council is made up of committees that include Animal Sounds Concerts, which plans small band nights to major concerts; Cultural and Ethnic Programs, which provides intercultural programs; Education Committee, which plans seminars, workshops, and craft nights; Films, which brings movie blockbusters to campus; Network Event Theater, which provides free movie premieres; PAC Tracs, which organizes off-campus trips from Broadway plays to spring break; and Special Events, which plans entertainment in the campus center.

**Student Safety Officers.** Students aid the university police by maintaining foot, mounted horse, and mountain bike patrols on the campus. Contact the University Police Department for further details.

### Special Events

**Annual Spring Program/Ag Field Day.** Each year, the college sponsors a spring program for parents, alumni, high school students, and friends. Guests visit the Cook College campus to view new facilities, participate in programs and activities, and take guided tours of the various areas of the scenic campus. Student/faculty participation in competitive events, such as an egg toss, sack races, and an animal showing, is part of the spring program tradition.

**Senior Farewell Picnic.** At the end of the spring term, the college faculty and administration offer graduating seniors a farewell picnic at which outstanding students are recognized for their achievements in unique areas. The party is usually held at the Log Cabin, one of the most picturesque sites on the college campus.

### Honor Societies

**Alpha Zeta.** Founded in 1922, Alpha Zeta is the national honorary agriculture fraternity. It elects to its membership only those students who have exhibited evidence of leadership and who rank in the upper two-fifths of their class after completing three full terms of college course work.

**Professional Recognition Societies.** Most of these societies are national in scope. Outstanding undergraduates in particular fields of endeavor are elected to membership in the following by the vote of members: Alpha Tau Alpha (agriculture education), Chi Epsilon Pi (meteorology), Kappa Kappa Psi (band), Kappa Theta Epsilon (cooperative education), Pi Alpha Xi (floriculture), Tri-Beta (biology), and Scabbard and Blade (military).

**Sigma Xi.** Any member of the senior class who has majored in a natural science, mathematics, or engineering, who has shown excellence in scholarship, and who has a fair prospect of engaging in scientific research at a recognized institution during the ensuing year is eligible for election as an associate member of the Society of Sigma Xi.

### Cookie Jar

Cookie Jar is located next to the housing office in the center of the Newell Apartment Complex. The store is operated by and for students at Cook College. For further information, please call 732/932-9278.

## Mason Gross School of the Arts

### Affiliation for Residence and Commuter Life

Students enrolled in Mason Gross School of the Arts affiliate with Rutgers College, Douglass College, Livingston College, or Cook College in order to take advantage of the residence halls, dining halls, health centers, and other student service facilities. At the time a student submits an application for admission to the school, he or she must indicate a preference regarding this affiliation. It is recommended that students affiliate with the college that is nearest the majority of their classes.

The choice of a college affiliation does not affect the student's admission, program of study, or academic standing, since students remain under the academic jurisdiction of Mason Gross School of the Arts throughout their program.

### Student Activities

In addition to participating in the activities of the clubs sponsored by Mason Gross School of the Arts Student Government Association, students can enjoy many other cocurricular activities offered by the residential colleges and the university at large. These activities are described earlier in this chapter as well as in the student newspapers. Mason Gross students can become active in intercollegiate and intramural athletics on each of the campuses and will find numerous social activities available in the student centers.

### Mason Gross Student Government

The Mason Gross Student Government Association is an elected group of students who represent the academic disciplines within the school as well as the interests of the total student body. The Student Government Association organizes and sponsors social events, performances, gallery shows, dance and music recitals, and open houses.

The Student Government Association represents the views of all students on issues that may affect policy on

the college and university levels and is the organization through which students have a voice in matters that affect their educational and professional development and environment. It also provides a common meeting ground for the exchange of ideas with faculty and administrators.

## Ernest Mario School of Pharmacy

### Affiliation for Residence and Commuter Life

To enable students in the Ernest Mario School of Pharmacy to take advantage of the residence halls and commuter programs, dining halls, health centers, and other student service facilities in the New Brunswick/Piscataway area, each pharmacy student is affiliated with one of three residential colleges: Douglass College, Livingston College, or Rutgers College. Applicants to the Ernest Mario School of Pharmacy must state a preference regarding affiliation at the time they enroll. Before selecting one of these residential colleges for affiliation, applicants should read the sections in this catalog describing resident and commuter lifestyles at each.

The choice of a college of affiliation does not affect the pharmacy student's admission, program of study, or academic standing, since pharmacy students remain under the academic jurisdiction of the Ernest Mario School of Pharmacy throughout their six-year program. All matters pertaining to student life should be referred to the Office of the Dean of Students at the respective college of affiliation.

### Student Activities

Pharmacy students can enjoy all the extracurricular activities of their chosen college of affiliation, as well as those of the larger university, including interdisciplinary lectures and seminars, concerts, athletics, and social events. These activities are described earlier in this chapter.

**Publications.** Pharmacy students publish the *Apothecary News* and the yearbook *Pharmascript*. The school also publishes, in cooperation with the Ernest Mario School of Pharmacy Alumni Association, a semiannual newsletter that is mailed to alumni and pharmacists in New Jersey.

### Career-Oriented Activities

In addition to general extracurricular activities, pharmacy students may participate in a large number of professional, cultural, and scientific programs that contribute to their professional and personal maturity. The school has chapters of two national professional fraternities, Alpha Zeta Omega and Phi Delta Chi, and one sorority, Lambda Kappa Sigma. Students who have shown academic excellence are eligible for election to the Rho Chi Society, the national pharmacy honor society. Student leaders are invited to join Phi Lambda Sigma, the national pharmacy leadership society. These groups, the local chapters of the Academy of Students of Pharmacy of the American Pharmaceutical Association, as well as the National Pharmaceutical Association, the National Community Pharmacists' Association, the American Society of Health-Systems Pharmacists, and the school itself sponsor lectures and other educational programs as well as various social gatherings for pharmacy students.

### Pharmacy Student Government

The Pharmacy Governing Council, comprised of representatives from each of the five classes, is the student governing body.

## Rutgers Business School: Undergraduate–New Brunswick

The Rutgers Business School: Undergraduate–New Brunswick has many opportunities for students to engage in activities that allow them to focus their creative efforts, meet others with similar interests, make contacts with potential employers, interact with Rutgers Business School: Undergraduate–New Brunswick faculty, and generally develop outside of the classroom in order to better prepare for their postgraduation endeavors.

### Joint Enrollment for Residence and Commuter Life

Students are jointly enrolled in the Rutgers Business School: Undergraduate–New Brunswick and one of the four liberal arts colleges: Rutgers College, Douglass College, Livingston College, or University College–New Brunswick. This allows students to take advantage of the residence halls, dining halls, health centers, and other student service facilities. All matters pertaining to these aspects of student life should be referred to the Office of the Dean of Students at the student's liberal arts college.

### Rutgers Business School: Undergraduate–New Brunswick Honor Societies

*Beta Gamma Sigma.* This is the honor society for collegiate schools of business. Rutgers Business School: Undergraduate–New Brunswick students who are in the top 7.5 percent of the junior class or in the top 10 percent of the senior class are eligible to join.

*Beta Alpha Psi.* This is the national honor society of accounting. Accounting majors are invited to join this organization based on their academic performance.

### Rutgers Business School: Undergraduate–New Brunswick Governing Association

The Rutgers Business School: Undergraduate–New Brunswick Governing Association (SBGA) represents the interests of the student body in matters pertaining to the business school, the student's college of joint enrollment, and the university. The SBGA is composed of a president, vice president, treasurer, secretary, senator, and discipline representatives. It is responsible for overseeing the activities of the Rutgers Business School: Undergraduate–New Brunswick societies and for organizing schoolwide activities such as the annual semiformal, annual faculty-student volleyball game, and picnics.

### Rutgers Business School: Undergraduate–New Brunswick Societies

The Accounting Society, Finance Society, Management Society, and Marketing Society work to bring their respective

majors together outside of the classroom. Club activities include trips, career seminars, meetings with prospective employers, speakers, and a wide variety of social activities. Membership in these organizations is encouraged.

### Minority Business Students Association

The Minority Business Students Association (MBSA) provides assistance and guidance to all minority students interested in business. The MBSA helps minority students work toward entering the Rutgers Business School: Undergraduate–New Brunswick, conducts social activities, and helps members identify career objectives.

### Little Investment Bankers of Rutgers

Little Investment Bankers of Rutgers (LIBOR) is an organization that involves students in investing. The members of LIBOR serve as analysts for an investment fund and listen to speakers who are prominent in the field.

## School of Communication, Information and Library Studies

### Joint Enrollment for Residence and Commuter Life

Students enrolled in the School of Communication, Information and Library Studies maintain their affiliation with one of the residential colleges in New Brunswick: Cook College, Douglass College, Livingston College, or Rutgers College. This allows students to take advantage of the residence halls, dining halls, health centers, and other student service facilities available to all students at the residential colleges. All matters pertaining to these aspects of student life should be referred to the Office of the Dean of Students at the student's residential college.

### SCILS Societies

Additional information on student organizations is available on the communications department's portion of the SCILS web site at [www.scils.rutgers.edu](http://www.scils.rutgers.edu).

**Association for Women in Communications (AWC).** The Association for Women in Communications is a professional organization that champions the advancement of women across all communication disciplines by recognizing excellence and promoting leadership. AWC brings students and professionals together through networking, conference attendance, and specialized association resources.

**Information Technology and Informatics Council.** The information Technology and Informatics Council is the student organization of the ITI program. The purpose of the organization is to promote awareness of the ITI program at SCILS; to be the voice of the students within the ITI program; to work with and support other technology and non-technology based organizations within the university; and to provide members with learning and employment opportunities. Its web site is <http://scils.rutgers.edu/~ruitic/>.

### Public Relations Student Society of America (PRSSA).

The Rutgers chapter of the Public Relations Student Society of America is affiliated with the national professional organization (PRSA). Membership is open to undergraduate and graduate students. The chapter holds regular meetings featuring speakers, career workshops, and participation in a student-run public relations agency called Public Image.

**Society of Professional Journalists (SPJ).** The Rutgers chapter of the Society of Professional Journalists (SPJ) offers students the opportunity to network with print and electronic media professionals throughout the New Jersey and greater New York area. Student SPJ members benefit from having their work critiqued by professional journalists. Other benefits include participating in workshops and seminars at regional and national SPJ conventions.

## School of Engineering

### Affiliation for Residence and Commuter Life

To enable students in the School of Engineering to take advantage of the residence halls and commuter programs, dining halls, health centers, and other student service facilities in the New Brunswick/Piscataway area, each engineering student is affiliated with one of three residential colleges: Douglass College, Livingston College, or Rutgers College. Four-year bioresource engineering students may affiliate with Cook College after the first year. Students affiliated with Cook College have their campus post office boxes assigned on the Cook College campus. Affiliates of all other colleges have post office box assignments at the Busch Campus Post Office. Applicants to the School of Engineering must state a preference regarding affiliation at the time they acknowledge their admission. Before selecting one of these residential colleges for affiliation, applicants should read the relevant sections in this catalog describing resident and commuter lifestyles.

The choice of a college of affiliation does not affect the engineering student's admission, program of study, or academic standing, since engineering students remain under the academic jurisdiction of the School of Engineering throughout their four-year program.

### Student Activities

Engineering students have access to all extracurricular activities at their chosen college of affiliation, as well as of the larger university, including concerts, athletics, and social events. These activities are described earlier in this chapter.

**Publications.** Undergraduate engineering students publish a semiannual magazine, the *Rutgers Engineer*, and a newsletter, the *Moment*. They also may participate in the publications of their college of affiliation.

### Engineering Student Government

The student body of the School of Engineering is represented by the Engineering Governing Council. The council coordinates the activities of the various student groups and arranges programs of general interest. The council also

provides liaison between the engineering student body and the university senate.

### Technical Societies

To help students become more aware of their civic and social responsibilities as professional engineers, several national societies have established student branches at Rutgers. These include the American Ceramic Society, American Institute of Aeronautics and Astronautics, American Institute of Chemical Engineers, American Institute of Industrial Engineers, American Production and Inventory Control Society, American Society of Agricultural Engineers, American Society of Civil Engineers, American Society of Mechanical Engineers, Institute of Electrical and Electronics Engineers, National Society of Black Engineers, Optical Society of America, Society of American Military Engineers, Society of Automotive Engineers, Society of Hispanic Engineers, Society of Manufacturing Engineers, Society of Packaging Engineers, and Society of Women Engineers. In addition, there are two local student organizations: Minority Engineering Educational Task provides academic assistance and opportunities for social and intellectual growth for minority engineering students; Sigma Beta Epsilon is a sorority for minority engineering students.

An excellent opportunity to maintain continued contact with the School of Engineering is provided by the Rutgers Engineering Society. This is the alumni organization dedicated to supporting engineering education at Rutgers.

### Honor Societies

Outstanding engineering students in all fields may be elected to Tau Beta Pi, the national engineering honor society. Membership is open to students who rank in the top fifth of the senior class or the top eighth of the junior class. Character, professional promise, and high scholastic standing are criteria for eligibility.

Students in ceramic engineering with superior records are eligible for membership in the New Jersey Chapter of Keramos, the national honorary ceramics fraternity. Chemical engineering juniors and seniors are eligible for election to Omega Chi Epsilon. Membership in Chi Epsilon is available to selected juniors and seniors in civil engineering who have superior academic records. Leading electrical and computer engineering students of the junior and senior classes may be admitted to the Gamma Epsilon Chapter of Eta Kappa Nu. Outstanding junior and senior students majoring in industrial engineering may be elected to Alpha Pi Mu. Juniors and seniors who do outstanding work in mechanical engineering may be elected to the Tau Iota Chapter of Pi Tau Sigma.

Associate membership in Sigma Xi may be attained by senior students who have exhibited excellence in scholarship and who show promise of good work in scientific research. Students who are enrolled in the dual-degree (B.S./B.A.) program also are eligible for induction into Phi Beta Kappa.

### Prizes and Awards

Engineering students may compete for a number of prizes and awards sponsored by various professional associations and individuals. More detailed information is available from the departmental offices.

### Educational Opportunity Fund (EOF)

The School of Engineering Educational Opportunity Fund Program was founded in 1974 for the purpose of providing grants and educational support for financially and educationally disadvantaged students who are New Jersey residents. To apply for admission to the program, students must complete the admission application materials, including the Rutgers University EOF questionnaire. All potential EOF students must complete the Free Application for Federal Student Aid (FAFSA) and should complete all other admissions requirements as early as possible. See the Undergraduate Application Packet for deadlines.

Students admitted to the Educational Opportunity Fund Program at the School of Engineering receive academic support in addition to the financial aid package. The program includes a summer mini-term preceding the first year of college; tutorial programs; skills and orientation workshops; and counseling on academic and career choices, finances, and personal problems.

More information may be obtained from the Office of Student Development, School of Engineering, or by calling 732/445-2687.

## Edward J. Bloustein School of Planning and Public Policy

### Joint Enrollment for Residence and Commuter Life

Students enrolled in the Edward J. Bloustein School of Planning and Public Policy affiliate with one of the residential colleges in New Brunswick: Cook College, Douglass College, Livingston College, or Rutgers College. This allows students to take advantage of the residence halls, dining halls, health centers, and other student service facilities available to all students at the residential colleges. All matters pertaining to these aspects of student life should be referred to the Office of the Dean of Students at the student's residential college.

### Student Activities

Bloustein School students can enjoy all the extracurricular activities of their chosen college of affiliation, as well as those of the larger university, including interdisciplinary lectures and seminars, concerts, athletics, and social events. These activities are described earlier in this chapter.

# Admission

The information in this chapter pertains to admission to the following New Brunswick degree-granting undergraduate colleges: Douglass College, Livingston College, Rutgers College, University College–New Brunswick, Cook College, Mason Gross School of the Arts, Ernest Mario School of Pharmacy, and School of Engineering. For information about admission to the School of Business–New Brunswick, the School of Communication, Information and Library Studies, and the Edward J. Bloustein School of Planning and Public Policy, see their sections in this catalog. All students interested in applying to the undergraduate colleges of Rutgers also may contact the Office of University Undergraduate Admissions.\*

Rutgers, The State University of New Jersey, enrolls a diverse student population. While preference is given to New Jersey residents, qualified students from other states and countries are encouraged to apply. The university is committed to the goal of equal educational opportunity for all students; no candidate is denied admission because of race, creed, color, sex, sexual orientation, marital status, age, handicap or disability, veteran status, or national origin.

The primary emphasis in admissions is academic promise. All the required material submitted by the applicant—application, transcripts, test results—is reviewed carefully for evidence of promise in grades, trend in grades, cumulative grade-point average, rank in class, strength of program (such as the number of academic subjects, honors courses, advanced placement courses), and standardized test scores.

Applicants are encouraged to apply to more than one college at the university, but applicants should verify that their intended program of study is offered by the college(s) to which they apply. Because admission in any given year depends upon the number of applicants and the number of available spaces, every qualified applicant cannot be guaranteed admission to a particular college. Also, admission to a college does not ensure admission into any specific program within the college; however, every effort is made to place admitted students in the programs of their choice or to assist them in selecting suitable alternatives.

Admitted students are expected to complete satisfactorily any work in progress with no significant decline in grades. An offer of admission may be reevaluated in the event of a decline in grades, and a serious decline can result in cancellation of admission.

## HOW TO APPLY

### First-Year and Transfer Students†

Applications for undergraduate admission for first-year and transfer students are reviewed by the Office of University Undergraduate Admissions, Rutgers, The State University of New Jersey, Room 202, 65 Davidson Road, Piscataway, NJ 08854-8097; 732/932-INFO. The office is located in the Administrative Services Building on the

Busch campus and is open Monday through Friday, from 8:30 A.M. to 4:30 P.M.

Students may apply online or download an application form from the Rutgers web site at <http://admissions.rutgers.edu>.

A nonrefundable application fee is required. Rutgers participates in the College Board Fee Waiver Program for applicants claiming economic hardship. Students claiming economic hardship should ask their counselor for the College Board Fee Waiver Form and attach it to the application materials. The undergraduate admissions office will acknowledge receipt of the application and fee. It is the candidate's responsibility to submit the supporting credentials specified in this chapter.

### Transfers from One College to Another (College-to-College Transfers)

Students who currently are enrolled at any college of the university and wish to transfer to another college should not use the standard undergraduate application form. For further information, see Intercollege Transfer Policy later in this chapter or visit the college-to-college transfer web site at <http://admissions.rutgers.edu/collegetocollege>.

### Students Seeking Readmission

Students who interrupt their enrollment in an undergraduate college of Rutgers and wish to return to that college must apply to the academic dean's office of that college for readmission. They do not use the standard undergraduate application form. Since readmission policies vary from college to college, interested students should refer to the appropriate college section in this catalog for further information.

## WHEN TO APPLY

Applicants should refer to the admissions web site (<http://admissions.rutgers.edu>) or the undergraduate application packet for specific information about fall and spring priority application dates. It is to the applicant's advantage to apply by the priority application date to receive full scholarship and admission consideration. Applicants may still apply after the priority dates as long as space is available.

## CREDENTIALS

### Transcripts

Applicants must submit transcripts for all work taken in grades nine through twelve and in other colleges and universities. The secondary school record should include rank

\* For information about admission to an undergraduate college of the university in Camden or Newark, students may refer to the catalogs from these campuses. They also may write or call the appropriate admissions office or visit the admissions web site at <http://admissions.rutgers.edu>. For Camden colleges, write to: Office of Undergraduate Admissions, 406 Penn Street, Camden, NJ 08102-1499; 856/225-6104. For Newark colleges, write to: Office of Undergraduate Admissions, Blumenthal Hall, 249 University Avenue, Newark, NJ 07102-1896; 973/353-5205.

† Except students currently enrolled at Rutgers University who are transferring from one college to another college.



in class (if available) or cumulative grade-point average and grade distribution information, grades for all courses taken, a listing of courses in progress, and credit anticipated.

A transfer applicant must submit high school and college transcripts that include all prior course work.

### Entrance Examinations

Official scores on the Scholastic Assessment Test I (SAT I) of the College Board or on the American College Testing (ACT) Program are required of all candidates, with the exception of those who have been out of high school for two or more years by the time of entrance and transfer candidates (applicants with 12 or more college credits by the time of entrance). Test scores must be sent to Rutgers electronically by the testing agency. Applicants should take the test no later than the December before graduation from secondary school. Students who are not required to submit SAT I or ACT scores may choose to provide them if they believe it will enhance their credentials.

Applications for the SAT I and ACT may be obtained from the secondary school or by calling the College Board or the American College Testing Program. Candidates should have the College Board or the American College Testing Program send only one test score report to Rutgers, using College Board code 2765 or ACT code 2592 when requesting that reports be sent. Test results are automatically sent to all colleges within the university to which the candidate has applied.

The College Board and the American College Testing Program offer special testing arrangements for students with visual, physical, hearing, or learning disabilities. Questions regarding these arrangements may be directed to the College Board or the American College Testing Program.

**Subject Tests (SAT II).** Candidates applying for admission by examination (see below) must submit scores for three SAT II subject tests of the College Board. Other candidates are not required to take SAT II tests, but may submit scores if they wish.

**Pharmacy College Admission Test (PCAT).** PCATs are strongly recommended for all transfer applicants to the College of Pharmacy.

### High School Entrance Courses

The high school transcript must show that the candidate will graduate (or has already graduated) and will have completed a minimum of 16 academic courses in grades nine through twelve. Courses taken in the eighth grade may be used to meet requirements in mathematics and foreign language, but are not counted among the 16 academic courses. See the high school entrance courses chart for the specific subject requirements of each college.

Transfer applicants are required to submit their high school transcripts, although primary emphasis for admission is placed on completed college work.

### High School Entrance Courses

College	English	Foreign Languages	College Preparatory Mathematics	Other Entrance Courses	Total
Douglass College	4 years	2 years of 1 language	3 years <sup>ae</sup>	2 science; 5 other academic subjects <sup>bc</sup>	16
Livingston College	4 years	2 years of 1 language	3 years <sup>ae</sup>	2 science; 5 other academic subjects <sup>bc</sup>	16
Rutgers College	4 years	2 years of 1 language	3 years <sup>ae</sup>	2 science; 5 other academic subjects <sup>bc</sup>	16
Cook College	4 years	0	3 years <sup>ae</sup>	2 science; 7 other academic subjects <sup>bc</sup>	16
Mason Gross School of the Arts	4 years	0 <sup>d</sup>	3 years <sup>e</sup>	9 other academic subjects <sup>c</sup>	16
Ernest Mario School of Pharmacy	4 years	2 years of 1 language	3 years <sup>e</sup>	1 biology; 1 chemistry; 5 other academic subjects <sup>c</sup> (physics recommended)	16
School of Engineering	4 years	0 <sup>d</sup>	4 years (through precalculus)	1 chemistry; 1 physics; 6 other academic subjects <sup>c</sup> (computer programming strongly recommended)	16

<sup>a</sup> Four years of mathematics are required for the five-year engineering programs.

<sup>b</sup> Chemistry and physics are required for the five-year engineering programs.

<sup>c</sup> Academic subjects ordinarily approved by admission committees include English, college preparatory mathematics (algebra, geometry, trigonometry, calculus), foreign language, natural and social sciences, music history and theory, and art history. If offered in addition to required college preparatory mathematics, courses in computer science, computer mathematics, and statistics are accepted. Other courses are subject to admission committee approval.

<sup>d</sup> Two years of one language are recommended.

<sup>e</sup> One year each of algebra I, algebra II, and geometry. A fourth year of college preparatory mathematics is strongly recommended.

### Interviews, Auditions, and Portfolios

Personal interviews are not required, except for applicants to Mason Gross School of the Arts or unless requested by the admissions office. Arrangements for personal interviews vary from college to college.

Students applying to the professional programs at Mason Gross School of the Arts are *required* to present a portfolio (visual arts) or to audition and/or be interviewed (dance, music, and theater arts). See Mason Gross School of the Arts section for more information.

## OTHER ADMISSION OPTIONS

### Admission by Examination

Prospective candidates who have not completed high school, have a diploma from a nonaccredited high school, or have been home schooled, may apply for admission by examination. This involves taking the SAT I or ACT and three SAT II subject tests of the College Board, including English and mathematics. The third examination may be taken in any subject except in the case of candidates applying to the School of Engineering, the Ernest Mario School of Pharmacy, or the College of Nursing, whose third subject examination must be in a science.

Students who do not have the required college preparatory courses may be admitted on the basis of scores on the relevant SAT II subject tests, or they may be required to make up specific subject deficiencies. Questions about admission by examination may be directed to the admissions office.

Applicants who have earned a GED generally are asked to apply for admission by examination. However, for exceptionally strong candidates, the SAT II subject tests may be waived by the appropriate admission committee.

### Early Admission

Students may enter college immediately following their junior year in high school. Those planning to apply should present a strong academic record and demonstrate readiness for college. Results of three SAT II subject tests also are required, unless the candidate will receive a diploma by the time of enrollment and can offer the required academic courses.

### Educational Opportunity Fund Support

The Educational Opportunity Fund (EOF) provides financial and academic support services for educationally and economically disadvantaged New Jersey students. Students who believe they may be eligible should submit the EOF questionnaire and the online application.

### Part-Time Admission

Many of the undergraduate colleges provide opportunities for men and women of all ages who are interested in part-time study. Douglass College offers the Mary I. Bunting Program for women who have been out of high school for at least five years. University College–New Brunswick also offers part-time study for credit. Prospective applicants may write or call the admissions office.

### International Students

Applications from academically qualified international students are welcome, although no financial aid is available. Because of the delays sometimes encountered in the transmission of application materials overseas, international students are urged to apply online and obtain special information and forms by visiting the admissions web site: <http://admissions.rutgers.edu>.

## NOTIFICATION AND CANDIDATE'S REPLY

Students receive an independent decision from each college to which they have applied. Notification is in the form of a letter signed by the associate vice president for enrollment management. Correspondence or statements, verbal or written, regarding admission from other university representatives are not considered official.

Rutgers subscribes to the May 1 Candidate's Reply Date of the College Board for first-year students. Candidates offered admission after April 15 will be asked to reply within two weeks of the date of the letter of acceptance.

### Deferred Admission

It is our general policy to reactivate applications rather than grant deferrals of admission. Because we store applicants' materials for up to one year, admitted students who decide not to enroll during that time can reactivate their applications without having to submit a new application and fee.

## ACADEMIC CREDIT

### Advanced Placement

Entering students may request advanced placement and/or degree credit on the basis of results of the College Board Advanced Placement Examinations. Advanced placement and/or degree credit are awarded for scores of 4 and 5; the colleges ask the appropriate academic department to evaluate scores of 3; and no advanced placement or degree credit is given for grades of 1 and 2. Final decisions are made by each college before the term begins. See the Academic Policies and Procedures chapter in each college section for further information.

### Transfer Credit

Credit for work completed at another accredited institution is evaluated after acceptance to a particular college. As a general rule, students receive credit for courses that are equivalent to Rutgers courses, provided a grade of C or better has been earned. Academic departments also may award credit on the basis of their own proficiency examinations or College Level Examination Program (CLEP) tests of the College Board. See the Academic Policies and Procedures chapter in each college section for further information.

Students attending one of New Jersey's two-year colleges may access our computerized data information system, known as ARTSYS, at <http://www.artsys.rutgers.edu>, to obtain detailed information about transferring to Rutgers.

Students may determine course requirements for the first two years of each major program of study offered by Rutgers' undergraduate colleges and assess the transferability of courses at their community college.

## INTERCOLLEGE TRANSFER POLICY (College-to-College Transfer)

The following policy pertains to students *enrolled* in one New Brunswick college who wish to transfer to another New Brunswick college. Such an intercollege transfer is commonly termed a "college-to-college transfer." The college-to-college transfer online application and complete information about application deadlines, procedures, and requirements are available at <http://admissions.rutgers.edu/collegetocollege>.

1. Students may seek a college-to-college transfer between any of the liberal arts colleges and professional schools. Minimum grade-point averages for acceptance may vary from year to year and from program to program, as determined by the admitting college. Housing may not be available for a college-to-college transfer, especially if the student transfers outside the affiliated college.
2. Students may apply to only one college at a time in a college-to-college transfer.
3. The college-to-college transfer application period is from October 1 to November 15 for the spring term and from February 1 to May 15 for the fall term (March 15 for Mason Gross School of the Arts, which requires an audition and/or interview). There are no college-to-college transfers in the spring term to Mason Gross School of the Arts (with the exception of the music and dance departments) or the Ernest Mario School of Pharmacy. For the Rutgers Business School: Undergraduate–New Brunswick, the application period for the fall term is from November 1 to December 15 (spring term is not available). The approval of college-to-college transfers is based on the student's previous performance.

4. Students in their first term in a liberal arts college ordinarily are not eligible for college-to-college transfer. Students in professional schools, however, may transfer to some liberal arts colleges at the end of their first term.
5. Mason Gross students who are dropped for artistic reasons may seek a college-to-college transfer to any liberal arts college or professional school. The accepting unit determines the conditions and deadlines for a college-to-college transfer under these circumstances.
6. Students wishing to apply for a college-to-college transfer must apply online at <http://admissions.rutgers.edu/collegetocollege>.

## CAMPUS VISITS AND TOURS

Prospective students and their families are encouraged to visit the university. Informal visits to the New Brunswick-area campuses may be made at any time. Information sessions and bus tours are available on most weekdays and on selected Saturdays. Group information meetings consist of an informal discussion with an admissions counselor followed by a student-guided bus or walking tour of the New Brunswick-area campuses. To obtain a schedule of information meetings and tours, students and parents may call 732/932-INFO. The university's tour schedule, along with maps and directions to the campus, also is available at the admissions web site: <http://admissions.rutgers.edu>.

# Tuition and Fees

## FEE SCHEDULE

2002–2003 Academic Year

*Note:* The university reserves the right to alter the amounts indicated on the following schedule at any time before the first day of classes of a term. The university also reserves the right to make changes to policy.

*Application Fee*, nonrefundable \* \$ 50.00

*Admission Acceptance Fee*, nonrefundable \$ 125.00

### Tuition

Full-time New Jersey resident, per term †	2,885.00
Full-time non-New Jersey resident, per term	5,873.00
Part-time New Jersey resident, per credit	186.00
Part-time non-New Jersey resident, per credit	380.80

### Cook/Engineering/Pharmacy Tuition

Full-time New Jersey resident, per term †	3,203.00
Full-time non-New Jersey resident, per term	6,517.00
Part-time New Jersey resident, per credit	210.00
Part-time non-New Jersey resident, per credit	433.55

### Rutgers Business School: Undergraduate Tuition

Full-time New Jersey resident, per term †	2,944.00
Full-time non-New Jersey resident, per term	5,989.00
Part-time New Jersey resident, per credit	191.00
Part-time non-New Jersey resident, per credit	387.95

### Student Fee, Per Term (see below)

Full-time (12 or more credits)	632.00–669.00
Part-time (11 or fewer credits)	114.00–142.00

### Meal Plans, Per Term

Any 105 meals to any 285 meals	1,092.00–1,529.00
Any 50 meals to any 75 meals	453.00–650.00

### Computer Fees

Full-time	100.00
Part-time	20.00

### Housing, Per Term ‡

Residence hall	2,226.00
University apartment	2,400.50

### Resident Education Fee

Douglass College	134.00
Livingston College	123.00
Rutgers College	129.75
Cook College	158.50

\* This is a one-time, nonrefundable fee. The application fee is \$50 for up to three colleges to which application is made.

† For an explanation of New Jersey residency status, see Student Residency for Tuition Purposes in the University Policies and Procedures section.

‡ Housing rates may be slightly higher or lower depending on location and whether it is single or double occupancy.

### Miscellaneous Fees

Late payment fee	125.00
Late registration fee	50.00
Partial payment fee	25.00–50.00
Late payment fee for partial payments	25.00
Reexamination and deferred examination fee	5.00
Proficiency examination fee	30.00
Deposit and course related fees	Variable
Douglass cultural house fee	60.00
Douglass commuter fee	44.00

*Note:* All breakage and damage to university property is charged for in full. The university is not responsible for loss by fire or theft of private property in its buildings.

## STUDENT FEE

The student fee provides financial support for student activities, student health services and insurance, and inter-collegiate athletics. In addition, the fee is used to amortize the construction loan for the local college center and to provide partial support for overhead operating costs of general facilities that are available to students.

The per-term student fee varies according to college as follows:

	Full-Time	Part-Time
Douglass College	\$632.00	\$142.00
Livingston College	641.00	114.00
Rutgers College	669.00	119.00
University College	650.00	127.00
Cook College	649.00	140.00

Students at the Mason Gross School of the Arts, the Ernest Mario School of Pharmacy, the Rutgers Business School: Undergraduate, and the School of Engineering pay the fee indicated for their college of affiliation.

## TERM BILLS

Instructions for registration and payment of term bills are sent by mail to all students' home addresses for the first and second terms with due dates indicated. Fall term bills begin mailing the third week in July, for preregistered students, and weekly thereafter, depending on the date of registration. Spring term bills begin mailing the third week in November and weekly thereafter. Students who do not receive a term bill for the fall or spring term should log on to the Rutgers online services at [www.rutgers.edu](http://www.rutgers.edu) and verify their home and email address information through the student online directory. Students may also view their account online and print a term bill at [www.studentabc.rutgers.edu](http://www.studentabc.rutgers.edu).

It is the student's responsibility to obtain, complete, and return the term bill on time. Students who fail to do so are charged a late payment fee of \$125. In addition, for all balances not paid in full when due, the student is responsible for all costs incurred by the university to collect such debt. This may include, but is not limited to, collection costs, litigation/attorneys fees, and court costs.

Full-time students who are unable to pay in full by the stipulated time may pay their term bills according to the partial payment plan outlined below.

Payment of the term bill may be made in person, by mail, or via the web at [www.studentabc.rutgers.edu](http://www.studentabc.rutgers.edu). Checks or money orders should be made payable to Rutgers, The State University of New Jersey. The university also accepts Visa, MasterCard, and Discover credit cards. Cash should not be sent through the mail.

### Returned Checks

A service charge of \$10 is assessed if a check presented for payment of fee is returned to the university as uncollectible. If the returned check was for payment of the term bill or partial payment, applicable late fees also are assessed on the account.

## PARTIAL PAYMENT PLAN

Students enrolled in 6 or more credits who are unable to pay their term bill in full may arrange with the local cashier's office to pay their bill, if it indicates a net balance due of \$200 or more, in three installments under the partial payment plan, as follows:

1. *First payment:* 50 percent of the net balance due on or before the date indicated on the term bill plus the \$25 nonrefundable partial payment fee.
2. *Second payment:* 25 percent of the net balance due the second Thursday in September for the fall term and the first Thursday in February for the spring term.
3. *Third payment:* Net balance due on or before October 15 for the fall term and on or before March 1 for the spring term.

*Any student submitting a term bill after classes have begun for the term must make payment according to the following schedule:*

1. *First payment:* 50 percent of the net balance due plus the \$25 nonrefundable partial payment fee.
2. *Second payment:* Net balance due on or before October 15 for the fall term and on or before March 1 for the spring term.

Any installment not paid according to the schedule incurs a partial payment plan late fee of \$25.

In addition, for all balances not paid in full when due, the student is responsible for all costs incurred by the university to collect such debt. This may include, but is not limited to, collection costs, litigation/attorneys fees, and court costs.

## REGISTRATION

### Activation of Registration

A student's registration is activated through the proper submission of a term bill, accompanied by payment, or a financial aid award letter. Activation of registration does not take place if there are "holds" placed on the student's records because of failure to meet outstanding obligations.

### Termination of Registration

The university exercises the right to terminate the registration of any student who has an outstanding financial obligation to the university, after sufficient notice has been

given to the student. The university reserves the right to "hold" transcripts and diplomas as a result of nonpayment of obligations and to forward delinquent accounts to collection agencies and to levy a collection fee. "Holds" are removed upon satisfaction of the outstanding obligation. The terminated student may petition for reinstatement of enrollment by satisfying the indebtedness to the university and paying a \$50 reinstatement fee.

### Cancellation of Registration

To cancel registration and obtain a full refund of tuition and fees, students must notify the registrar in writing prior to the first day of classes. A student whose registration is canceled by the registrar will receive a full refund of tuition and fees, and prorated charges for room and board, if applicable. Notification of cancellation received on or after the first day of classes is treated, for billing purposes, as a withdrawal, and a refund will be made based on the general refund policy.

### Senior Citizen Audit Program

By action of the University Board of Governors, New Jersey senior citizens (age 62 and retired) may audit on a space-available basis, without credit, any regular course taught at the university. For more information, contact the Office of Community Affairs at 732/932-7823.

## GENERAL REFUND POLICY

A student who voluntarily withdraws from all courses during the first six weeks of a term will receive a partial reduction of tuition (and charges for room and board, if applicable) according to the week of withdrawal as follows:

- First to second week: 80%
- Third to fourth week: 60%
- Fifth to sixth week: 40%

No reduction is granted after the sixth week. The effective date of withdrawal is the date on which a written statement of withdrawal is received by the registrar. Student fees are not refundable.

No reduction is granted after the seventh day of classes to students who withdraw from one or more courses, but remain registered in others. No adjustment is made from full-time to part-time status after the seventh day of classes. If withdrawal from one or more courses amounts to complete withdrawal from a program, the provision for full withdrawal applies. A student cannot complete a full withdrawal from class using the student telephone registration system.

Failure to attend class is not equivalent to a withdrawal, and a student will not receive an adjustment of charges *unless a formal withdrawal is filed with and approved by the registrar*, regardless of whether the student actually attended classes or took examinations.

## RESIDENCE HALLS

A variety of housing accommodations is available on the various New Brunswick campuses. Rooms in the college residence halls are taken for a full academic year. They may

not be available for occupancy during the winter and spring recesses. Only seniors, undergraduates who are to participate in commencement activities, and students employed by the college (if their services are needed) may remain on campus after the completion of their examinations at the end of the school year. See the four residential college sections (Douglass, Livingston, Rutgers, and Cook) for descriptions of the types of residential accommodations available.

## Financial Aid

The staff of the Office of Financial Aid at Rutgers, The State University of New Jersey, is committed to providing students with educational access through a variety of financial assistance programs. Each year, more than 34,500 Rutgers students receive some form of financial assistance from the university. Key considerations for obtaining financial aid are understanding both the types of aid available and the aid process itself. This chapter provides the basic information to satisfy these needs; however, the staff of the financial aid office always is available to offer assistance in the aid process and to help clarify the options available.

Most aid processed through the Office of Financial Aid is available to students who demonstrate financial need and are enrolled full time in a degree program. The amount of aid offered is dependent upon the availability of funds and both family and student need as determined by federal and state guidelines.

Assistance to students usually is offered in a “package” that consists of some combination of scholarships, grants, loans, and campus employment. Continuance of need-based assistance is dependent upon the availability of funds and the student’s completion of a renewal application, demonstration of continued need, satisfactory academic progress, and compliance with federal and state regulations.

Students or parents seeking detailed answers to particular questions about eligibility or award processing should request an appointment with a financial aid counselor. In cases of particular sensitivity or complexity, an appointment may be made with the staff of the Office of Financial Aid, who are especially prepared to assist students and parents in these matters. All information is kept strictly confidential.

Rutgers participates in the full range of state and federal financial aid programs and has a large number of university supported scholarships. A brief description of each program follows. All students are encouraged to file an application for financial assistance.

### HOW TO APPLY

**Application Procedure.** All students interested in applying for financial aid must submit annually a Free Application for Federal Student Aid (FAFSA). This form should be mailed to the federal processor in the envelope provided inside the form no later than March 1 prior to the academic year for which aid is sought.

Free Application for Federal Student Aid forms are available through high school guidance offices or the financial aid office. Students who apply after March 15 will be considered as funds become available; however, late applicants cannot be assured consideration. Renewal forms usually are mailed in January to continuing students. Applicants should request that the federal processor forward information to Rutgers, The State University (002629). Be sure to authorize the release of the information to Rutgers. The FAFSA also may be filed electronically via the web at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).

**Notification.** First-year and transfer applicants who apply for aid can expect to receive a preliminary offer letter beginning in mid-February. Students admitted after March 1 receive notification of their financial aid after May 1. All applicants for aid are notified.

**Spring Term Application Procedure.** Applications for financial aid for the spring term are considered if funds are available. The FAFSA should be submitted to the federal processor no later than October 1 preceding the spring term.

**Procedure for Part-Time Students.** Students enrolled part-time (minimum 6 credits each term) may be eligible for the federal student aid programs described below. The amounts they are eligible to receive, however, are prorated according to direct incurred educational expenses.

**Study Abroad.** It is recommended that all students planning to study abroad come to the Office of Financial Aid for a personal interview to discuss their plans and their eligibility for aid. In general, aid is not transferable, and only those students enrolled in Rutgers' study abroad programs are eligible.

**Academic Progress.** In order for aid to be offered to returning students, satisfactory academic progress must be made. This includes maintaining a cumulative grade-point average that meets the college scholastic standing committee's requirements and earning a certain number of credits during each year of enrollment. Specifics detailing the policy are available upon request from the Office of Financial Aid and are provided each year to students with their renewal aid applications.

## SOURCES OF FINANCIAL AID

There are three basic kinds of financial aid: gift aid (scholarships and grants), loans, and employment. Gift aid does not require repayment, grant terms stipulate that need be demonstrated, while scholarships and awards generally have academic or other special requirements. Loans must be repaid, usually after the student leaves college. Employment programs allow students to earn money for personal and other expenses through a part-time job.

Putting the different types of aid together to meet financial need is the responsibility of the Office of Financial Aid and is referred to as "aid packaging." Decisions are based upon financial need, qualifications, and the funds available.

After financial need has been established, the student is informed by letter of the exact nature of aid offered. The total amount of each offer is revised annually based upon the university's aid budget and information provided by the student on the aid application filed each year.

### Scholarships and Grants

Funds are available from a variety of sources for scholarship awards and grants. These include university-endowed scholarships, federal grants, and state grants.

In most cases, it is not necessary to submit special applications for particular scholarships administered by the university, provided a financial aid application has been filed. However, a few forms of gift aid require separate application. More detailed information regarding scholarship

awards follows in this section and can be found in the section entitled "University Scholarships and Grants" later in this chapter.

### Federal Grants

**Federal Pell Grants.** These grants are available to students who are enrolled for a minimum of 6 credits per term. Eligibility for the Pell Grant extends to the time required for completion of the first bachelor's degree, provided that the student is in good standing and is making satisfactory academic progress as defined by Rutgers. The award ranges from approximately \$400 to \$4,000. Students must be citizens or permanent residents of the United States. Application is made by submitting a completed FAFSA.

**Federal Supplemental Educational Opportunity Grants (SEOG).** Grants are provided by the federal government through the university to assist undergraduates who have significant financial need. Application is made by submitting a completed financial aid form. Grants range from \$200 to \$3,000, depending on financial need and the availability of funds.

### State Grants

**New Jersey Tuition Aid Grants (TAG).** These grants are restricted to New Jersey residents who are enrolled full time; that is, for a minimum of 12 credits per term in a degree program. The award amount varies, based on student need, from \$400 to almost full tuition costs at Rutgers. Students who wish to be considered for the Tuition Aid Grant must file the FAFSA and release information to the state. The New Jersey Higher Education Student Assistance Authority (NJHESAA) will send a Student Eligibility Notice (SEN) to the student with accompanying instructions. The filing deadline for incoming first-year students to be considered for a TAG is October 1 of each year. The deadline for returning upper-class students is June 1 of each year.

**New Jersey Educational Opportunity Fund Grants (EOF).** These grants are restricted to students from educationally and economically disadvantaged families that have exceptional financial need. The award may range from \$200 to \$1,200 per academic year. Students must be enrolled full time in a degree program and be residents of the state of New Jersey. Students should contact the college EOF director, the Office of University Undergraduate Admissions, or the Office of Financial Aid for additional information. Each student is required to submit the FAFSA.

Beyond the grant, the EOF program offers significant support services in areas such as reading and writing skills development, tutoring, and individualized counseling.

**Edward J. Bloustein Distinguished Scholars Program (DSP).** This program, which began in the 1985–1986 academic year, awards outstanding high school students in New Jersey an annual \$1,000 scholarship. Selection is made by a state-level committee and is based on nominations made by high schools throughout the state.

Students are notified of their eligibility directly by the New Jersey Higher Education Student Assistance Authority (NJHESAA). Although submission of the financial aid form is not necessary, students are encouraged to file the FAFSA in order to be considered for additional assistance. Receiving the Distinguished Scholars Program award does not preclude eligibility for other programs. Additional information is available at New Jersey high schools.

### *University Scholarships and Grants*

Rutgers, The State University of New Jersey, has available a substantial number of scholarships and grants, both need-based and merit-based. Please refer to the University Scholarships and Grants heading in this chapter located after the Change in Financial Resources section.

### *Nonuniversity Scholarships and Grants*

A number of companies, unions, civic groups, and other associations sponsor scholarships for students at Rutgers. Some of these awards, such as the New Jersey Golf Association Scholarship, are administered through Rutgers, and the Office of Financial Aid can provide application information about them.

Direct application to the sponsoring group must be made for many of the other sponsored awards. High school guidance counselors may be able to assist students in exploring various possibilities.

See the "University Scholarships and Grants" section in this chapter for information about specific employer-related scholarships. Students may contact the financial aid office for additional information about nonuniversity awards.

## Loans

### *William D. Ford Federal Direct Loan Program*

Federal Direct Student Loans allow students and parents to borrow money from the federal government to pay for education, eliminating the need for an outside lender, such as a bank. In order to be considered for a Federal Direct Student Loan, students must complete the FAFSA. The financial aid award letter lists eligibility for the program. Money for which students are eligible is credited directly to their accounts. Because Rutgers participates in this program, it cannot accept any Federal Stafford/Ford Loan applications from students or their lenders. Since the U.S. Department of Education (USDOE) is the lender for the Federal Direct Student Loan program, borrowers send all loan repayments to the USDOE rather than to several lenders.

In general, to be eligible for a Federal Direct Student Loan, a student must have a high school diploma or a General Education Development (GED) certificate or meet other standards approved by the USDOE, be a United States citizen or an eligible noncitizen, be enrolled at least half-time per term, be making satisfactory academic progress, have a Social Security number, sign a statement of educational purpose, not be in default on prior loans or owe refunds to federal grant programs, and, for males, have registered with the Selective Service Administration.

In addition to these requirements, all first-time Federal Direct Stafford/Ford and Federal Direct Unsubsidized Stafford/Ford Loan borrowers must attend an entrance interview in order to be informed of their rights and responsibilities regarding the loan and an exit interview prior to withdrawal from college or graduation.

**Federal Direct Stafford/Ford Loan.** This subsidized loan is based on financial need. The federal government pays the interest on the loan while the student is attending school. The interest rate is variable; that is, it is adjusted each year. The 2002–2003 rate is 4.06 percent. Additionally, borrowers are charged an origination fee of 1.5 percent. Students may borrow \$2,625 for first-year undergraduate study, \$3,500 for the second year, and \$5,500 for each of the third, fourth, and fifth years.

**Federal Direct Unsubsidized Stafford/Ford Loan.** This loan is not based on need. All interest charges must be paid by the student. The interest rate and loan maximums are the same as for the Federal Direct Stafford/Ford Loan. However, students who have *proven* independence may borrow an additional \$4,000 in each of the first and second years, and an additional \$5,000 in each of the third, fourth, and fifth years.

**Federal Direct PLUS Loan.** Parents of dependent students can borrow from this program to help pay for college expenses. Applications and promissory notes are available at the financial aid office. Similar to the Federal Direct Stafford/Ford Loan, the interest rate is variable. The 2002–2003 rate for a Federal Direct PLUS Loan is 4.86 percent. Additionally, borrowers are charged an origination fee of 2.5 percent. This loan allows parents to borrow up to the cost of education minus other financial aid received by the student.

### *Federal Perkins Loan (formerly the National Direct Student Loan—NDSL)*

These loans are available to students who are enrolled for a minimum of 6 credits per term, who are citizens or permanent residents of the United States, and who demonstrate need through the financial aid form. The maximum amount a student can borrow under this program is \$3,000 per academic year for an undergraduate who has not completed a program leading to the baccalaureate degree.

Simple interest at the rate of 5 percent begins six months after the borrower ceases to be enrolled for a minimum of 6 credits per term and extends over a maximum repayment period of ten years. Monthly payments of at least \$40 are required. Deferment of repayment is permitted for certain kinds of federal service, and cancellation of loans is permitted for certain public services.

All recipients are required to attend an entrance interview in order to be informed of their rights and responsibilities regarding the loan. In addition, recipients must attend an exit interview prior to graduation or withdrawal from college. Further details and procedures regarding the repayment of this loan will be sent to each student recipient by the Student Loan Office of the university's Division of Accounting.

**Emergency Loans.** Students who are experiencing a financial emergency may apply for a university loan of up to \$500. Students need not be recipients of financial aid nor have filed a financial aid form (FAFSA) to be considered. The service charge is 3 percent per year, and the loan must be repaid within the same term. An emergency need must be demonstrated and funds must be available.

Students should contact the Office of Financial Aid for additional information. If loans in excess of this amount are required, an appointment with a financial aid counselor is recommended.

University College students are also eligible for *Walter T. Elder Loans*, which are established through gifts of alumni and friends of Walter T. Elder, former business manager of University College. Loans are of a short-term nature, usually for one term, and are interest-free until the due date. Delinquent loans are subject to a 3 percent charge per year. Loans are available to students who have completed a minimum of 15 credits in University College with a cumulative grade-point average of 2.0 (C) or better.



## Employment

*Federal Work-Study Program (FWSP).* The Federal Work-Study Program provides work opportunities to students who have filed the FAFSA and show a demonstrated financial need. Employment is available on campus and with nonprofit, off-campus agencies. Every effort is made to place students in jobs related to their skills, interests, and fields of study. Students in the program may work up to a maximum of fifteen hours per week during the academic year and thirty-five hours per week during approved periods when classes and exams are not scheduled. Students are paid biweekly. Payment is determined by the hourly wage multiplied by the number of hours that the student worked.

Assignments to on-campus jobs are made based on the preferences listed by the student and the availability of authorized positions within university departments. Students interested in working in paid FWSP community service positions should speak to a staff member in the Student Employment Office for instructions.

*Other Employment.* Students who do not qualify for FWSP funds may find employment from a number of sources. Many university departments hire students directly. Examples of some of these departments are the libraries, the student centers, the gyms, and Dining Services. Contact departments directly to determine if they are hiring. Additionally the student employment office (part of the Office of Financial Aid, located in Room 202 in Records Hall) lists part-time and seasonal employment from local area employers. Contact the student employment office for information and hours of operation. (Please note that although the student employment office is upstairs and not accessible by wheelchair, staff members will make necessary accommodations.) The Career Services offices also have part-time job listings and should be contacted directly for their hours and programs.

## Military Service Education Assistance

*Veterans' Benefits.* The U.S. Veterans Administration operates various education assistance programs for eligible veterans, war orphans, surviving spouse or child of any veteran killed while on duty with the Armed Forces, disabled veterans, dependents of a veteran with service-related total disability, and certain members of the selected reserve. Inquiries concerning eligibility may be directed to the Veterans Administration office in Newark, New Jersey (800/242-5867) or to the veterans coordinator on each campus. For New Brunswick, the number is 732/932-7067.

Veterans and others mentioned above who plan to make use of veterans' education benefits should initially present the Veterans Administration Certificate of Eligibility Form(s) and/or discharge papers (certified copy of the DD214) when registering for courses. If applying for other financial aid with the university, veterans must report the fact that they will receive veterans' education benefits to the Office of Financial Aid.

Veterans planning to train under Chapter 32 VEAP, Chapter 30 of the New (Montgomery) GI Bill of 1984, or Chapter 1606 for Reservists, are required by the university to pay cash for tuition, fees, books, and supplies, when due. Veterans, in turn, receive an allowance for each month of schooling based upon credit hours and the number of dependents.

No veteran may officially withdraw from a course (or courses) without prior approval from the college dean of academic affairs and dean of students offices. All withdrawal requests must be submitted in writing. The date of official withdrawal will be the determining date for changes in benefits. Failure to comply with the official college withdrawal procedure may affect both future and prior benefit payments. Any change in schedule must also be reported to the appropriate certifying official (college registrar).

*Army and Air Force ROTC Scholarships.* Competitive scholarships are made directly to students by the Army and the Air Force in accordance with Department of Defense policies. The university is precluded from providing institutional support to ROTC scholarships because Department of Defense policies discriminate on the basis of sexual orientation, which contradicts university policy.

Army scholarships provide full tuition and fees and a \$205 per term flat rate allowance for textbooks. Air Force scholarships cover tuition, fees, and textbook costs up to \$8,000 per year. Successful Army and Air Force scholarship winners also receive a \$150 per month personal allowance during the academic year.

To apply, students may contact the Army or Air Force ROTC departments on the New Brunswick campus or ROTC representatives at the Newark or Camden campuses.

## CHANGE IN FINANCIAL RESOURCES

Changes may occur in a family's financial situation throughout the year. Therefore, students may wish to appeal their financial aid award. This may be done by submitting a detailed letter (with figures) or by requesting an appointment with a financial aid counselor. It is university and federal policy that students cannot receive assistance in excess of their calculated financial need.

If unusual situations occur, such as loss of employment, death, incapacitation of a wage earner, or loss of some form of untaxed income, the Office of Financial Aid will provide professional advice on how forms can be reprocessed with the state and federal government. Students are encouraged to make an appointment with a financial aid counselor to discuss these situations.

Students are required to report all changes in financial resources or other financial assistance to their campus financial aid office as soon as they have knowledge of the change. Failure to do so may jeopardize continuation of all assistance.

## UNIVERSITY SCHOLARSHIPS AND GRANTS

The following pages list university- and college-sponsored scholarships and grants. The first section presents scholarships and grants limited to students enrolled in specific colleges. The second section presents scholarships administered by various university offices; these scholarships may be awarded to students enrolled at any of the undergraduate colleges (unless specifically noted in the narrative).

In most cases, students are automatically considered for need-based scholarship awards when they file the Free Application for Federal Student Aid (FAFSA). Scholarships specifically for first-year students are awarded by the Office of University Undergraduate Admissions and the Office of Financial Aid in consultation with the deans, as appropriate.

College-based scholarships are awarded by the deans of each college in accordance with current individual college practices. The college-based scholarship application procedures vary from college to college. Please consult the headings of the individual colleges for information regarding the scholarship application procedure at each college.

In some cases, individual scholarships have established a separate application procedure specific to that scholarship. Information about any such separate application procedures is included when appropriate.

Certain scholarships are available to students whose parent(s) work for the following organizations: Grand Union Food Store Corporation, Twin County Grocers and member stores, and Littman Jewelers. Students may contact the Office of Financial Aid for information about these employer-related awards.

### College Scholarships

Awards in this section are listed by college and are available only to students enrolled in the named college, unless indicated otherwise.

#### DOUGLASS COLLEGE

Early in the spring term, students are notified by the Douglass College dean's office of the start of the annual scholarship application process. Scholarships generally range from \$300 to \$1,000 and are awarded on a need and merit basis contingent upon funds available.

**Ernst Albers-Schonberg Scholarship.** Sponsored by the Associate Alumnae of Douglass College for women majoring in scientific fields.

**Bertha and James Allen Scholarship.** Sponsored by the Associate Alumnae of Douglass College for students majoring in mathematics and music.

**Elizabeth A. Allen Scholarship.** Two awards, one established by the Associate Alumnae of Douglass College, given to seniors seeking a teaching certificate.

**Alumnae Scholar Athlete Award.** For an athlete with an excellent academic record.

**Alumnae Science Scholarship.** Established by the Associate Alumnae of Douglass College for an outstanding student in science.

**Grace Argiumbau Memorial.** For a graduate of a public high school in Union County, New Jersey.

**A. Loraine Ayers Scholarship.** Designated by the Board of the Associate Alumnae of Douglass College to support a student at Douglass College.

**Alice Ayvad Scholarship.** Sponsored by the Associate Alumnae of Douglass College.

**Carrie Whiton Bailey Bacon.** For a student who is a resident of Jersey City, New Jersey.

**Louise Ann Bartles Memorial Scholarship.** Awarded through the Associate Alumnae of Douglass College to students interested in special education for the physically or mentally challenged, preferably from Hunterdon County.

**Florence E. Becker.** Established by the family of Florence Becker for students with demonstrated financial need.

**Margaret Burnett Beldon Scholarship.** Sponsored by the Associate Alumnae of Douglass College for a student in any sport with good SAT scores.

**Bell Atlantic Scholarship.** For an outstanding New Jersey resident(s) enrolled in Douglass College, Rutgers College, or the School of Engineering who demonstrates active participation in extracurricular and community events.

**Beatrice Berner Scholarship.** For students majoring in mathematics or the sciences.

**G. Reginald Bishop, Jr., Scholarship.** Awarded through the Associate Alumnae of Douglass College to a high-achieving senior student in French.

**Bunting Program Scholarship.** Sponsored by the Associate Alumnae of Douglass College for a student in the Mary I. Bunting Program.

**Barbara Ann Busch Scholarship.** Provided by the Associate Alumnae of Douglass College for a student who has completed her junior year and is majoring in history.

**Edward and Ellen Capell Scholarship.** Sponsored by the Associate Alumnae of Douglass College for a junior or senior majoring in history or the humanities.

**Cape May Scholarship.** Awarded on behalf of the Associate Alumnae of Douglass College to students from South Jersey, preferably Cape May County.

**Lorie Weidner Carkhuff Scholarship.** Provided by the Associate Alumnae of Douglass College for a Douglass College student or affiliate studying piano, based on merit and some financial need, with preference for a student majoring in piano.

**Class of 1928 Scholarship.** Two awards, one established by the Associate Alumnae of Douglass College, for eligible students; based on financial need.

**Class of 1930, 1932, and 1934 Scholarship.** Based on financial need.

**Class of 1934 Spence Memorial Scholarship.** Based on academic merit, financial need, and leadership or service to the university or community, and granted to a student (or students) attending Rutgers, Douglass, or Cook College, with preference given to students who are lineal descendants of alumnae of the Class of 1934.

**Class of 1950 Millennium Scholarship.** Awarded through the Associate Alumnae of Douglass College.

**Class of 1963 Scholarship.** Based on financial need.

**Class of 1964 Scholarship.** Awarded through the Associate Alumnae of Douglass College.

**Class of 1965 Scholarship.** Awarded through the Associate Alumnae of Douglass College.

**Christine Reith Collard Memorial Scholarship.** For an athlete with an outstanding academic record.

**Marion M. Cook Scholarship.** For a Douglass College student majoring in nutritional science.

**Margaret T. Corwin Scholarship.** A one-year award granted by the Associate Alumnae of Douglass College to a first-year student of high academic potential who is an out-of-state resident.

**Coult Memorial.** For a student who graduated from Barringer High School in Newark, New Jersey, on recommendation of the high school's principal.

**Jerome and Suzanne Deady Memorial Scholarship.** Two awards, one sponsored by the Associate Alumnae of Douglass College, for an outstanding student.

**Lillian Desch Scholarship.** Sponsored by the Associate Alumnae of Douglass College for a music student.

**K.F. Dickerson Fund.** Awarded to a student preparing for a career in the ministry or religious work.

**Bina DiMarzo Scholarship.** Awarded through the Associate Alumnae of Douglass College.

**Robert Douglas Memorial Scholarship.** Sponsored by the Associate Alumnae of Douglass College for a student who is an eager learner and may not have the funding to realize her aspirations.

**Janet M. Duncan Scholars Award.** Awarded through the Associate Alumnae of Douglass College to students in the Douglass Scholars Program.

**Lillian S. Dunlop Scholarship.** Awarded through the Associate Alumnae of Douglass College.

**Mary E.P. Eagleton.** Established in memory of Mary Emma Phillips Eagleton; based on financial need.

**Miriam Adler Earle Scholarship.** Awarded through the Associate Alumnae of Douglass College to an English and/or theater arts major.

**Martha E. Feakes Scholarship.** Awarded through the Associate Alumnae of Douglass College for students in the Douglass Scholars Program.

**Mary S. and Frank Finnerty Scholarship.** Sponsored by the Associate Alumnae of Douglass College for two undergraduates, one in history and one in science or technology.

**Gloria Flaherty Scholarship.** Awarded through the Associate Alumnae of Douglass College.

**Marion Taylor French.** Awarded through the Associate Alumnae of Douglass College.

**Lucille Axelrad Goff Scholarship.** Awarded through the Associate Alumnae of Douglass College to a student studying some phase of nutritional science; based on academic promise and financial need.

**Herman and Jeanne B. Goldfine Scholarship.** Awarded through the Associate Alumnae of Douglass College to a student at Douglass College and Rutgers College in alternating years; based on academic promise and financial need.

**Dr. Mildred Rust Groder Scholarship.** Provided through the Associate Alumnae of Douglass College to a student who attended the Ann Street School in Newark, New Jersey.

**Bernadette Terango Gsell Scholarship.** Sponsored by the Associate Alumnae of Douglass College for a first-year student.

**James W. and Evelyn B. Guthrie Scholarship.** An award of the Associate Alumnae of Douglass College for students with high academic potential or demonstrated financial need.

**Margaret Hastings Scholar.** Awarded by the Associate Alumnae of Douglass College to a high-achieving senior-year student majoring in history or medieval studies.

**William Randolph Hearst.** For students intending to study in the field of science, mathematics, technology, or engineering.

**Mary and Kenneth Heilman.** Awarded through the Associate Alumnae of Douglass College to a student in science; based on merit and need.

**Regina Best Heldrich Scholars Endowment Fund for Chemistry Majors.** Awarded through the Associate Alumnae of Douglass College to students majoring in chemistry; based on academic promise and financial need.

**Alfred Reed Henderson.** For a student who is a resident of Middlesex County, New Jersey.

**Richard W. Herbert.** Based on financial need.

**Rayburn A. Higgins Fund.** Awarded through the Associate Alumnae of Douglass College in support of the Douglass Scholars Program.

**Tillie Hoitsma Scholarship.** Sponsored by the Associate Alumnae of Douglass College.

**Lois Holt Scholarship.** Sponsored by the Associate Alumnae of Douglass College for a student from Florida.

**Jane C. Inge.** For a student with financial need, with preference given to drama majors.

**Ruth Kennedy Scholarship.** Presented by the Associate Alumnae of Douglass College to a student of outstanding academic ability who is a resident of a municipality in northern Monmouth County, New Jersey.

**Lydia Kern Scholarship.** Awarded by the Associate Alumnae of Douglass College to a student of high academic potential or who demonstrates financial need.

**Andrew and Mary Kovatch Family Scholarship.** Offered through the Associate Alumnae of Douglass College for a student who is participating in the study of math, science, or technology; based on merit and/or need.

**Gail Kraidman Memorial Bunting Scholarship.** A scholarship of the Associate Alumnae of Douglass College presented to a student in the Mary I. Bunting Program, preferably a student of English.

**Elizabeth Sophie Krauss and Adam Krauss Permanent Memorial Scholarship.** Awarded through the Associate Alumnae of Douglass College; based on academic promise and financial need.

**Mary Mitchell Kydd.** Awarded by the College Club of Jersey City to a graduate of a Jersey City, New Jersey, high school.

**Gertrude Lauber.** For students majoring in music or foreign languages; based on academic merit and financial need.

**Stephanie E. Laucius Annual Chemistry Scholarship.** Awarded through the Associate Alumnae of Douglass College to the chemistry major with the best overall record in her first three years who plans to complete her senior year at Douglass.

**Ruth Sutton Leary.** Awarded through the Associate Alumnae of Douglass College for students in the field of biology.

**Bonnie W. LeClear.** Based on academic merit and character.

**Frances B. L'Hommedieu Community College Scholarship.** An award of the Associate Alumnae of Douglass College for students who have earned an associate degree from a New Jersey community college.

**Frances B. L'Hommedieu Science Scholarship.** An award of the Associate Alumnae of Douglass College for students studying science.

**Susan T. Little.** Awarded through the Associate Alumnae of Douglass College to a student who intends to enter the teaching profession.

**Beatrice London Scholarship.** Scholarship of the Associate Alumnae of Douglass College for students in the Mary I. Bunting Program; based on academic merit and financial need.

**Lowe Foundation Scholarship.** Made possible through the Associate Alumnae of Douglass College.

**Eleanor B. MacLaurin Scholarship.** An award of the Associate Alumnae of Douglass College.

**Stephanie Morris Marryott Fund.** Awarded through the Associate Alumnae of Douglass College to students studying music.

**Mona Beth Marx Memorial.** An award of the Associate Alumnae of Douglass College.

**Elizabeth Nufer Mazarin Scholarship.** Awarded through the Associate Alumnae of Douglass College to upper-class students of the liberal arts, preferably for those majoring in English.

**Mary and Bertha McClymonds.** For a student preparing for a career in the ministry.

**Catherine Lee McDermott Scholarship.** Awarded through the Associate Alumnae of Douglass College to a woman entering her junior or senior year in good academic standing and preparing for a career in the field of special education.

**Barbara Metzger Scholarship.** Awarded through the Associate Alumnae of Douglass College to an undergraduate, preferably whose major involves an interest in the environment; based on academic merit and need.

**Winifred DeSpir Meyer Memorial Scholarship.** Awarded by the Associate Alumnae of Douglass College to a student who is active in PLEN or student governance or who majors in political science.

**Minority Bunting Scholarship.** Awarded through the Associate Alumnae of Douglass College.

**Anna I. Morgan.** For students interested in pursuing a career in any field of religion.

**Morris County Scholarship.** Awarded by the Associate Alumnae of Douglass College to a student who is a resident of Morris County, New Jersey.

**Jessie Munger.** Based on financial need.

**Judith Sarah Musicant Scholarship.** Awarded through the Associate Alumnae of Douglass College.

**Rosalind S. Myers Scholarship.** Awarded through the Associate Alumnae of Douglass College; based on academic promise.

**Ann P. Neupauer.** Awarded through the Associate Alumnae of Douglass College to students in the Douglass Scholars Program.

**Charlotte W. Newcombe.** Awarded to women resuming their education through the Mary I. Bunting Program.

**New Jersey Network of Business and Professional Women Scholarship.** Awarded through the Associate Alumnae of Douglass College to an incoming or current Bunting student with excellent academic credentials.

**New Jersey State Federation of Women's Clubs.** For New Jersey residents in various fields; based on academic merit or financial need.

**New Jersey State Federation of Women's Clubs Continuing Education.** For New Jersey residents who are resuming their education at Douglass College through the Mary I. Bunting Program.

**New Jersey State Federation of Women's Clubs Girls Citizens Institute.** For first-year students who participated in the New Jersey State Federation of Women's Clubs Girls Citizens Institute.

**Northeast Bergen Club Scholarship.** An award of the Associate Alumnae of Douglass College for an upper-division student who is a resident of northeast Bergen County, New Jersey.

**Dorothy B. O'Leary Scholarship.** Awarded through the Associate Alumnae of Douglass College.

**Geraldina Ortiz-Muniz Scholarship.** Awarded through the Associate Alumnae of Douglass College to a student who has completed her junior year and is majoring in Spanish.

**Jo-Ann Paige Memorial Scholarship.** Award provided by the Associate Alumnae of Douglass College for a student majoring in journalism or communication.

**Hortense Peshine.** Based on academic merit and financial need.

**Roberta Liberman Platt Memorial Scholarship.** Awarded through the Associate Alumnae of Douglass College to a student in the SCILS joint-degree program; based on merit and need.

**Rhoda Lowden Plume.** For students who are residents of Elizabeth, New Jersey.

**Anna M. Prentice Scholarship.** Awarded through the Associate Alumnae of Douglass College for a student enrolled in the Bunting Program.

**Loretta S. Reisch Spanish Scholarship.** Provided by the Associate Alumnae of Douglass College for students majoring in Spanish.

**Norman and Syril Reitman Science Scholarship.** Sponsored by the Associate Alumnae of Douglass College for students in science.

**Frances E. Riche In-State Scholarship.** A one-year award of the Associate Alumnae of Douglass College for a first-year student who is a New Jersey resident and demonstrates high academic potential.

**Christine DiMarino Roberts Memorial Scholarship.** Awarded through the Associate Alumnae of Douglass College to a New Jersey student studying education, preferably enrolled in the five-year teacher-preparation program leading to a bachelor's degree and culminating in a master's degree in education.

**Ruth Feller Rosenberg.** Two awards of the Associate Alumnae of Douglass College, one for a student in the Douglass Scholars Program in the field of technology or science, and one for a student in the cultural arts.

**Amelia L. Ruggles Scholarship.** Sponsored by the Associate Alumnae of Douglass College for students in the biological sciences.

**Annmarie L. and Jacqueline M. Sabb Scholarship.** Awarded through the Associate Alumnae of Douglass College with preference for a student with a learning disability or, if no student meets that description, with preference for a student majoring in a science-related field.

**Anna and David Salny Scholarship.** Awarded through the Associate Alumnae of Douglass College for students majoring in the sciences.

**Cynthia Sass Scholarship.** A scholarship of the Associate Alumnae of Douglass College for students in the Mary I. Bunting Program who are working toward a career in the health professions, science, or mathematics.

**George P. Schmidt Scholarship.** Presented by the Associate Alumnae of Douglass College.

**Marjorie Schoepfs Scholarship.** Sponsored by the Associate Alumnae of Douglass College; based on merit and financial need.

**Josephine and Delbert Shailor Scholarship.** Awarded to deserving students through the Associate Alumnae of Douglass College.

**Mary Moore Shannon Out-of-State Scholarship.** Awarded through the Associate Alumnae of Douglass College.

**Minnie J. Smith.** Based on academic merit and financial need.

**Nelle Smither Scholarship.** A renewable Associate Alumnae of Douglass College award for entering students who have outstanding academic records. Students in the Douglass Scholars Program are not eligible for this award.

**Chester W. Snedeker.** Awarded to a student who resides in the greater New Brunswick area; based on academic merit or financial need.

**Edna Sostman Memorial Scholarship.** Awarded by the Associate Alumnae of Douglass College; based on high academic performance.

**Suburban Women's Club of Irvington Scholarship.** Awarded by the Associate Alumnae of Douglass College to students of high academic ability who, preferably, reside in Irvington, New Jersey.

**Jennie Sussman Memorial Scholarship.** Award from the Associate Alumnae of Douglass College to a high-achieving junior- or senior-year student majoring in public health, women's and gender studies, or sociology, with a focus on health or environmental issues.

**John Thomas Memorial Scholarship.** Sponsored by the Associate Alumnae of Douglass College for a physically impaired student.

**Elizabeth R. Voorhees.** Awards made from the Voorhees fund on the basis of academic record and financial need.

**Voorhees Family Undergraduate Support Enhancement Fund.** Awarded through the Associate Alumnae of Douglass College to a student with financial need.

**Alice Vose.** For a student who is a resident of Hightstown, New Jersey.

**Doris S. Warner.** Awarded through the Associate Alumnae of Douglass College; based on merit and need.

**Amelia T.C. Watkins Endowed Scholarship.** For a black student; based on academic achievement, community service, and financial need.

**Amelia T.C. Watkins Scholarship.** Sponsored by the Associate Alumnae of Douglass College for a black student in the first-year class.

**Elizabeth Wehr Scholarship.** For a student(s) attending Douglass College or Rutgers College majoring in the humanities; based on academic performance.

**Angela White-Petersen Memorial Scholarship.** Awarded through the Associate Alumnae of Douglass College for an undergraduate student, preferably a major in art history, the performing arts, or art; based on merit and need.

**Agnes T. and Charles F. Wiebush.** Awarded through the Associate Alumnae of Douglass College to a student in the sciences, preferably physics.

**Jeanette Whitener Woodruff Scholarship.** Awarded through the Associate Alumnae of Douglass College to a student, preferably involved in community service; based on academic promise and financial need.

**Betty Glazer Young Scholarship.** Awarded through the Associate Alumnae of Douglass College.

## LIVINGSTON COLLEGE

Livingston College Scholarships are administered by the Dean's Scholarship Committee and special committees established for awarding named scholarships. Named scholarships are awarded by a search by the committee, and all eligible students are automatically considered.

**Kenneth Christmon Memorial Scholarship.** Awarded annually to a junior or senior majoring in social work; based on academic merit and financial need.

**Claire Hernandez Scholarship Award.** For a Latino/Latina who has completed at least 24 credits at Livingston College. The award is based on academic merit (minimum 3.0 grade-point average) and financial need.

**Kalas/Rawles Scholarship.** For a junior or senior (54+ credits) who demonstrates leadership qualities, community service and academic merit (minimum 3.0 grade-point average).

**Livingston College Opportunity Scholarship.** Scholarships are to be awarded to full-time undergraduate students based on academic merit and financial need as determined by the financial aid office.

**Livingston Scholarship Fund.** Students must have a minimum of 12 credits (including *E* credits) at Livingston College. These awards will be based on academic merit (minimum 2.0 grade-point average) and/or financial need.

**Lynton Fellows Scholarship.** Students must be a Livingston College junior or senior (54 or more credits) who demonstrates a contribution to interracial harmony in the recent past. Students must obtain two nomination forms confirming their contributions to the university community.

**Plofker Family Endowed Scholarship Award.** For students of Livingston College who demonstrate contribution to the college, university, local, state, national, or world community. The award will be given to a student in good academic standing and with financial need. Reference letter(s) is required.

**Ronca Memorial Scholarship.** Students must be in the Livingston College Honors Program. The award is based on academic merit (minimum 3.0 grade-point average) and financial need. Preference is given to minority students interested in pursuing a career in teaching.

**Scott Schertzer Endowed Memorial Award.** For graduating seniors (with a minimum 3.0 grade-point average) who major in business or labor management/employee relations or who have clearly demonstrated an interest in a career in business or finance.

**Meyer (Max) Weinreb Scholarship.** For a junior or senior majoring in political science; based on academic merit and financial need, with preference given to Union County residents.

**Women's League of Rutgers University.** Students must have completed three years (or 72 credits) with the last four terms at the Rutgers–New Brunswick Campus. These awards will be based on academic merit (minimum 3.2 grade-point average) and community service. Two reference letters must be obtained supporting your community service.

## RUTGERS COLLEGE

Through the Rutgers College Excellence Awards Program, eligible students are invited to apply for consideration for a Rutgers College Excellence Award, funded through the awards and scholarships listed below. Eligible entering students are invited to apply for a Rutgers College Excellence Award shortly after their offer of admission to Rutgers College. Eligible continuing students are invited to apply for a Rutgers College Excellence Award at the end of each academic year. All Rutgers College Excellence Awards are processed through the Office of the Dean.

**Mitchell Adelman Memorial Scholarship.** For sophomores, juniors, or seniors who are in the top third of their class and have an interest in creative writing. Applicants submit short stories or poems to a selection committee.

**Antonio Africano Endowed Scholarship.** For full-time undergraduate students based on academic merit and financial need, with preference for student(s) who attended Emerson High School or Union Hill High School, Union City, New Jersey.

**Dr. Scipio Africano Endowed Scholarship.** For full-time undergraduate students based on academic merit, with preference for student(s) who attended Emerson High School, Union City, New Jersey.

**Jerome and Lorraine Aresty Research Scholarship.** For students who submit a proposal for the *Henry Rutgers Scholars Program*; based on academic accomplishments and the quality of the research proposal.

**Jerome and Lorraine Aresty Scholarship.** For an outstanding student(s) who is a resident of New Jersey. Financial need also is a consideration.

**Bell Atlantic Scholarship.** For an outstanding New Jersey resident(s) enrolled in Douglass College, Rutgers College, or the School of Engineering who demonstrates active participation in extracurricular and community events.

**David and Dorothy Bernstein Scholarship.** For students in the Rutgers College General Honors Program in support of a summer research experience in a biophysical chemistry/molecular biophysics laboratory at Rutgers. Applicants submit materials to the Bernstein Selection Committee.

**Bloomberg Financial Markets.** For sophomores majoring in mathematics or economics; based on academic merit and financial need.

**William Taylor Buck and Gertrude Havens Truex Buck Memorial Scholarship.** Based on academic merit and financial need.

**Edward M. Burnett Scholarship.** For a student(s) who is a resident of Union Township, New Jersey.

**Class of 1909 Scholarship.** Based on academic merit and financial need.

**Class of 1915 Waksman Scholarship.** For a student(s) with high academic achievement and financial need who demonstrates strong personal character through participation in community and extracurricular activities.

**Class of 1917, 1766 Fund.** For a graduating senior(s) who is a descendant of the Rutgers College Class of 1917.

**Class of 1920 Endowed Merit Scholarship.** For a student(s) at Rutgers College or the School of Engineering; based on academic merit.

**Class of 1922 Old Guard Scholarship.** Granted annually to students who are New Jersey residents and are enrolled at Rutgers College, Cook College, and the School of Engineering; based on academic merit.

**Class of 1923 Scholarship.** Based on academic merit and financial need.

**Class of 1924 Scholarship.** Preference given to students who are children of Rutgers College alumni.

**Class of 1925 Scholarship.** For student(s) of Cook College, Rutgers College, and the School of Engineering, with preference given to descendants of the Class of 1925; based on academic performance.

**Class of 1929 Scholarship.** Based on academic merit and financial need.

**Class of 1931 Scholarship.** Based on academic merit and financial need.

**Class of 1932 Scholarship.** Based on academic merit.

**Class of 1934 Spence Memorial Scholarship.** For a student(s) attending Rutgers, Douglass, or Cook College, with preference given to students who are lineal descendants of alumni of the Class of 1934; based on academic merit, financial need, and leadership or service to the university or community.

**Class of 1938 Memorial Scholarship.** Based on academic merit.

**Class of 1944—Crandon Clark Scholarship.** For Rutgers College sophomores, and renewable through the senior year, on the basis of academic merit, character, and financial need. Preference given to graduates of Hasbrouck Heights, New Jersey, High School; Ridgewood, New Jersey, High School; Teaneck, New Jersey, High School; or Cheshire Academy, Cheshire, Connecticut. Preference also given to members of the Rutgers football or track teams, or ROTC members who plan to participate in advanced ROTC.

**Class of 1944 Endowed Scholarship.** Based on academic merit.

**Class of 1954 Merit Scholarship.** Based on academic merit.

**Class of 1963 Good Citizen Scholarship.** For a full-time junior or senior; based on academic merit, achievement, leadership, and community service.

**Class of 1964 Honors Scholarship.** For participant(s) in the Rutgers College General Honors Program.

**Class of 1966 Scholarship.** Based on academic merit.

**Class of 1969 Scholarship.** For participant(s) in the Rutgers College General Honors Program; based on financial need.

**Class of 1979 Merit Scholarship.** Based on academic merit, with preference given to a student(s) who is a descendant of a member of the Class of 1979.

**1929 Sara C. Clavin Memorial Scholarship.** For full-time students; based on academic excellence.

**College Scholars Scholarship.** Based on academic merit.

**Jerome and Suzanne Deady Memorial Scholarship.** For a student (s) enrolled in Rutgers College or Douglass College.

**William H.S. Demarest Scholarship.** For a first-year student(s), preferably one who is preparing for a career in the ministry and who is a resident of New Brunswick or its vicinity.

**Harriett and Robert Druskin Endowed Scholarship.** Based on academic merit and financial need.

**Ervin S. Fulop Scholarship Fund.** For a full-time student(s); based on academic merit and financial need.

**Gaipa Endowment Scholarship.** Based on financial need.

**Robert E. Galbraith Scholarship.** For a student(s) in a premedical major.

**Garretson Scholarship.** For an undergraduate Rutgers University–New Brunswick student(s) based on academic merit, financial need, good character, and instructor recommendations, with preference given to Somerset County residents and those students studying for the Christian ministry.

**Elmer Godwin Endowed Scholarship.** For full-time undergraduate students based on academic merit, with preference given to incoming Equal Opportunity Fund Program students.

**Frank T. Gorman, Jr., Scholarship.** Award for excellence in the humanities to students who participate in the Rutgers College General Honors Program.

**Dr. Roy T. Gottesman Memorial Scholarship.** For full-time undergraduate students majoring in chemistry or chemical engineering, based on academic merit. Preference will be given to rising seniors who plan on pursuing postgraduate education in a related field.

**Richard E. Gruen Memorial Scholarship.** For a New Jersey resident(s) who is majoring in the arts or sciences.

**Oswald Haldane, '73 Scholarship.** Based on academic merit and financial need.

**Raymond Hill Memorial Scholarship.** For a full-time student(s) majoring in economics or accounting; based primarily on academic standing and financial need.

**Timothy Hubbard Scholarship.** Based on academic merit or financial need.

**Henry N. Johnson Memorial Scholarship.** Based on academic merit or financial need.

**Charles H. Karczewski Memorial Endowed Scholarship.** For full-time undergraduate students majoring in history, based on academic merit and financial need.

**Elizabeth and Adam Krauss Permanent Memorial Scholarship.**

**Norma and Sol D. Kugler Endowed Scholarship.** For juniors based on academic merit or financial need. Recipient must reside in Bergen County and must major in a School of Business discipline or in Jewish studies, with preference given to underrepresented minorities to increase diversity in these areas of study.

**Hans Lagerloef Scholarship.** For a student(s) who is a resident of New Jersey, with preference given to those from the Township of Weehawken.

**Lambda Chi Alpha–Paul V. Maggio Scholarship.** Based on academic merit.

**Bonnie Wallace LeClear Scholarship.** Based on academic merit or financial need.

**Egbert LeFavre Scholarship.** For a premedical or biological sciences major(s).

**Duncan and Nancy MacMillan.** For full-time students, based on academic merit and financial need, with preference to veterans and students who are between the ages of twenty-one and thirty.

**Peter F.E. Marapodi Scholarship.** For a full-time student majoring in chemistry, with preference for a student who is a New Jersey resident; based on academic merit.

**Franklin J. Marryott Endowed Scholarship.** For full-time undergraduate students studying music or history, with preference given to students whose hometown is Jamesburg, New Jersey.

**Harold H. and Reba Martin Endowed Scholarship Fund.** For full-time undergraduate juniors and seniors based on academic merit and financial need.

**Louis B. Migliorini Scholarship.** For a resident(s) of Middlesex County, New Jersey.

**George Morris Scholarship.** Based on academic merit and financial need.

**David Murray Scholarship.** For a student(s) who is a resident of Middlesex County, New Jersey; based on academic merit and financial need.

**Thomas H. Nied Endowed Scholarship Fund.** For full-time undergraduate students based on academic merit and financial need.

**Susan and George Parker Memorial Scholarship.** For a full-time junior(s) or senior(s) majoring in economics or a School of Business–New Brunswick student, based on academic excellence.

**John W. and Irene B. Perrine Scholarship.** For a New Jersey resident who is majoring in English; based on academic merit.

**Frances Stafford Peshine Scholarship.** For a student(s) who is majoring in public administration, political science, or government administration.

**Estate of Ada Piltz Scholarship.** Based on academic merit or financial need.

**Jules and Jane Plangere Scholarship.** For a full-time undergraduate student who is a graduate of a) Asbury Park, New Jersey, High School; or b) any public high school in Monmouth County, New Jersey; based on financial need.

**Rahway Scholarship.** For a student(s) who is a resident of Rahway, New Jersey.

**Wendell P. Reid Memorial Scholarship.** Based on academic merit and financial need.

**Norman and Syril Reitman Premed Scholarship.** For an outstanding premedical student(s) who has demonstrated financial need.

**Rutgers College Honors Scholarship.** For a full-time member of the Rutgers College General Honors Program; based on academic merit.

**Rutgers College Scholarship.** Based on academic merit.

**Rutgers University Alumni Scholarship.** Based on academic merit.

**Rutgers University Premed Scholarship.** For a premedical student(s) who is a junior or senior.

**William L. Schoonover Scholarship.** Based on academic performance and financial need.

**Alan Marc Schreiber Memorial Scholarship and Research Award.** For students who demonstrate academic merit, with preference given to students majoring in mathematics. Research award for student conducting Henry Rutgers Scholars Project in mathematics or economics.

**Jim Sierk Scholar Athlete Scholarship.** For a full-time undergraduate student wrestler; based on academic merit and demonstrated athletic ability.

**Agnes V. Taino Memorial Scholarship.** For full-time undergraduate students based on academic merit and financial need, with preference to a resident of Bayonne, New Jersey.

**Hugh E. Thompson Memorial Scholarship.** For a sophomore, junior, or senior; based on academic merit and financial need.

**George W. Tribblehorn, Jr., Scholarship.** For a junior or senior majoring in economics or business.

**Jane W. Tribblehorn Memorial Scholarship.** For a full-time junior or senior majoring in economics or business; based on academic merit.

**Francesco G. Urbano Scholarship.** Based on academic performance and financial need.

**John A. Van Der Poel Scholarship.** For a student(s) majoring in science, with preference given to chemistry majors; based on academic performance.

**Cornelia B. Van Pelt Scholarship.** For students who are studying art and music.

**War Memorial Scholarship.** For a first-year student(s) on the basis of academic merit and personal leadership qualities.

**Elizabeth Wehr Scholarship.** For a student(s) attending Douglass College or Rutgers College majoring in the humanities; based on academic performance.

**Charles H. Winfield Scholarship.** Based on academic merit or financial need.

**Women's League of Rutgers Community Service Award.** For undergraduate students who have completed three years of college study (four most recent terms at Rutgers College). Based on high academic merit and outstanding community service within and outside Rutgers University.

## UNIVERSITY COLLEGE

University College scholarships are awarded by the University College–New Brunswick dean's office subject to the availability of funds. Part-time students are eligible for any of these scholarships. Student inquiries regarding these scholarships should be addressed to the dean's office.

**Atrion Corporation Endowed Scholarship.** Awarded to a student pursuing a business major. The award is based on need and academic merit.

**Barbara J. Dean Endowed Scholarship.** Awards based on academic merit with a minimum GPA of 3.0.

**John J. and Regina Heldrich Endowed Scholarship.** Awards granted with preference for graduates of Highland Park High School entering their first year at Rutgers.

**Helen B. Hurd Endowment.** Awards granted to outstanding New Jersey community college graduates transferring to University College–New Brunswick. Preference given to part-time students.

**Frank J. and Kathleen McGuire Endowed Scholarship.** Award for students demonstrating academic merit or financial need.

**Jason Minkin Memorial Award.** Awarded to students entering University College who have overcome a significant life challenge.



**Moms Off-Duty Scholarship.** Awarded to a female student with a dependent child or children and demonstrated financial need.

**Charlotte W. Newcombe.** Awards granted to mature women with demonstrated need who are pursuing degrees as a means to a new career.

**Helen Dickman Shaw Award.** Based on merit; student maintains a 3.4 GPA, has earned at least 12 credits at University College–New Brunswick, and has received an A in one honors course.

**Ethan Stein Endowment.** Awarded to students who have completed the Transition Program and are in their first term at University College–New Brunswick.

**University College Governing Association Transition Program.** Award for a Transition Program graduate who has completed at least 15 credits in University College with 3.2 or better GPA.

**University College Honors Program.** Awards for students enrolled in the University College Honors Program and taking an honors course.

**University College Merit Scholarship.** Awards granted to students who have completed at least 12 credits in University College with a 3.2 or better GPA.

**University College–New Brunswick Alumni Endowed Scholarship.** Scholarship awarded on the basis of a 500-word essay. The essay must describe how the uniqueness of University College has benefited the student. The student must show academic promise.

## COOK COLLEGE

In February, matriculated Cook College students (except seniors) are notified by the Office of Academic and Student Affairs of the start of the annual scholarship application process for the following academic year. Students who receive awards are chosen from among those invited to apply for the college's need- and merit-based scholarships.

Additionally, a number of academic prizes and departmental scholarships are awarded through academic departments to Cook College students in various fields of study, often on the recommendation of the faculty in the appropriate curriculum. Students automatically are considered for all awards for which they are eligible.

**David H. Agans Memorial.** For a New Jersey resident based upon personal and leadership characteristics and demonstrated financial need.

**Phillip Alampi.** For New Jersey residents based on academic potential and financial need.

**Edgar B. Bacon.** For students who are Cumberland County residents majoring in agriculture or related fields, and Hudson County residents majoring in journalism; based on academic merit and financial need.

**C. Olin Ball.** Department of Food Science award to a food science major for outstanding scholarship in food engineering courses.

**Dr. John W. Bartlett.** For a student majoring in animal sciences.

**Ernest Bell.** For a junior or senior with an interest in equine studies.

**Benjamin Moore & Company Scholarship.** For students whose course of study is in the environmental field; based on academic merit and financial need.

**Anthony Nicholas Betances Memorial Scholarship.** For juniors or seniors, with preference to active members of Hellenic Cultural Society and Latin American Student Organization (LASO); based on academic merit, community service, and financial need. Preference also to students involved with activities that help discourage peers from alcohol and drug use.

**Jayanth Bhatt Memorial Scholarship.** For a sophomore, with special consideration to students who actively participate in the life of the university or community and have interest(s) in music, environment, religion, and/or languages; based on academic merit and financial need.

**B'nai B'rith Food Industry.** Department of Food Science award for sophomores or juniors majoring in food science.

**James Drake Brown Memorial Award.** For a junior or senior undergraduate food science major at Cook College (preferably male), with preference to a recipient active in intramural sports and/or extracurricular activities and member of the Food Science Club with average ability and outgoing personality.

**Samuel W. and Berta Thomson Brown Memorial Scholarship Fund.** For a junior or senior enrolled in environmental science, international environmental studies, human ecology, natural resource management, and biore-source engineering (five-year bioenvironmental program).

**Murray and Helen Buell Scholarship Fund.** Based on academic merit and financial need, with preference to environmental science majors.

**Linda Rudolph Burns Memorial Scholarship.** For a senior enrolled in the environmental science program, with preference given to a transfer student from Middlesex County College and/or a Middlesex County resident; based on academic merit and financial need.

**Dr. Kenneth Baird and Mrs. Jane Charlesworth Endowed Scholarship.** For students in the agricultural or environmental field, with preference given to students who express an interest in a Scottish exchange student or study abroad program; based on academic merit and financial need.

**Norman F. Childers Award.** Plant science award for a junior, senior, or graduate student; based on academic excellence, interest in pomology or horticulture, and financial need.

**Class of 1922.** Based on academic merit.

**Class of 1925.** Based on academic performance and personal character.

**Class of 1929.** Based on financial need.

**Class of 1931.** Based on academic merit and financial need, with preference given to direct descendants of members of the Class of 1931.

**Class of 1933 Lipman Family Scholarship.** Based on academic merit and financial need.

**Class of 1934 Walter Spence Memorial.** For a Cook College junior or senior nominated by faculty member or adviser, with preference given to a qualified competitive swimmer and/or lineal descendant of the Class of 1934; based on academic merit, financial need, and community or university leadership or service.

**Class of 1944 Endowment Scholarship.** Based on academic merit.

**Class of 1951 Memorial Scholarship.** For student(s) participating in the athletic program.

**Class of 1954.** Based on academic merit, with preference given to students who are children of Cook College alumni.

**College of Agriculture and Environmental Science (CAES).** For academically meritorious students of high personal character who are majoring in agriculture and environmental science.

**College Scholars.** Based on academic merit.

**Dr. Charles H. Connors Award.** Garden Club of New Jersey award to a student(s) majoring in landscape architecture or ornamental horticulture for use in the senior year.

**Cook/CAES Alumni Association Scholarships.** Awards include a *Heritage Scholarship* for an entering first-year student based on academic merit, with preference to the daughter/son/grandchild of Cook College alumni, and the *Upper-Class Scholarships* for all class years, based on academic merit and financial need. Additional consideration will be based on a broad spectrum of student leadership activities including university or community volunteerism, university or community club participation, campus leadership activities, or any related areas of leadership participation.

**Cook College Parents' Association Scholarships.** For members of all class years, based on high academic achievement and community service. Additional awards include *Dr. Grant F. Walton Award*, based on academic excellence and community service, and *Against All Odds Award*, based on succeeding through personally challenging circumstances.

**Cook Educational Assistance Fund (CEAF).** For first-year students and transfer students and to assist in the retention of students. Recipients must maintain satisfactory academic performance.

**Spencer H. Davis, Jr., Award.** Department of Plant Biology and Pathology award granted to a senior undergraduate student(s) and/or graduate student(s) of outstanding scholarship in plant biology with particular interest in plant pathology studies.

**Roy H. De Boer Prize in Landscape Architecture.** Department of Landscape Architecture award for a student who has exhibited outstanding scholastic achievement and financial need.

**Richard T. Dewling.** For a junior or senior who is majoring in environmental science and demonstrates an interest in the study of water pollution or related areas; based on academic merit.

**Joseph DiConzo Memorial.** For a sophomore majoring in environmental science, based on academic excellence; financial need; and an interest in water, air, and soil pollution and related areas.

**Dingler Foundation.** For students who are residents of Newark or suburban Essex County, New Jersey; based on academic promise and financial need.

**Kevin Dorko Memorial.** For a junior majoring in landscape architecture who ranks in the top third of the junior class and demonstrates great academic promise.

**Duell and Hanna Soil and Water Conservation Club.** For undergraduate students majoring in plant science, environmental science, natural resource management, and related fields, with interest in soil and water conservation, involvement in the club, and academic merit.

**Eastern Dairy Deli Association.** For a student majoring in food science.

**Eastern Produce Council.** For a student majoring in agricultural business or food science, based on character, academic achievement, financial need, and an interest in food distribution.

**Edison Garden Club.** Department of Landscape Architecture award based on academic excellence, financial need, and demonstrated evidence of future contributions to subject area; with preference given to New Jersey and/or Middlesex County residents.

**Dr. Samuel D. Faust Memorial.** Department of Environmental Sciences award for a graduating senior majoring in environmental sciences who intends to enroll in graduate school.

**Dr. Melvin S. Finstein Scholarship.** Department of Environmental Sciences award to an upper-class undergraduate student; based on academic merit.

**Colonel Arthur F. Foran.** For a senior majoring in agriculture and demonstrating a career interest in the dairy industry.

**Hilda S. Foster Endowed Scholarship/Fellowship.** For undergraduate and graduate students based on academic merit.

**Garden Club of New Jersey.** For a student majoring in landscape architecture.

**Gardeners of Watchung Hills Scholarship.** For a Somerset, Union, or Morris County resident with demonstrated academic excellence, who is entering the sophomore year and majoring in the field of horticulture, plant science, or landscape architecture.

**Ralph Geiger Scholarship in Turfgrass Science.** Center for Turfgrass Science award for students in turfgrass studies; based on academic merit, leadership qualities, and interest in the turfgrass field.

**General Honors Program.** For incoming first-year students with high academic promise who participate in the four-year honors program. Awards are subject to renewal.

**Rex L. Gilbreath Memorial Award.** For a student majoring in agricultural or biological sciences, nominated by the respective academic department; based on need, special circumstances, merit, and academic performance.

**Frank A. Golbey Fund.** For students who reside in Helyar House, Cook College's cooperative living community.

**Jacob Groendyke.** For a student majoring in horticulture, forestry, and related fields; based on academic merit, financial need, demonstrated interest, and New Jersey residency.

**Hamo Hachnasarian.** For a student majoring in agricultural or biological sciences, nominated by the respective academic department; based on need, special circumstances, merit, and academic performance.

**Robert Hanna Soil and Water Conservation Club.** For undergraduate students majoring in plant science, environmental science, natural resource management, and related fields, with interest in soil and water conservation, involvement in the club, and academic merit.

**Helyar House.** For students who reside in the Helyar House, Cook College's cooperative living community.

**Richard W. Herbert Memorial.** Based on academic performance.

**Herbert Memorial Fund (Estate of Kelly).** Based on academic performance.

**Kimberly M. Hershhorn Scholarship in Animal Science.** For seniors in recognition of excellence in academics, research, and service to the department, college, and university.

**Harriet Dalton Hird.** For a junior or senior who is a resident of Bergen County, New Jersey, and who demonstrates financial need and high personal leadership qualities.

**W.R. Hutchinson Memorial Scholarship.** Department of Animal Sciences award for a student with an interest in sheep studies.

**Kings Supermarket/Bildner Family Undergraduate Scholarship/Graduate Fellowship.** For a full-time student with good academic performance, majoring in agricultural marketing, horticulture, food science, or horticulture engineering, with preference given to students interested in studies relating to quality of perishable foods.

**R.G. Kingslandsmith.** For a student majoring in agriculture and interested in conducting research.

**Stanley Wall Frozen Food Age and Kings Supermarket.** For a junior or senior who has an interest in agribusiness or food science.

**Dick H. Kleyn Memorial.** For a first-year student who is a declared food science major; based on academic merit and participation in extracurricular activities.

**Deskin Taylor Knoll Memorial.** Department of Landscape Architecture award for a junior majoring in landscape architecture, based on academic merit and demonstrated evidence of most artistic talent in the execution of a landscape design project.

**Michael Kuser.** For an outstanding junior or senior based upon merit, leadership, financial need, and interest in natural resource management and applied ecology.

**Peter Selmer Loft.** For a student of agriculture who has an interest in studying turfgrass.

**Raymond M. Manganelli Award.** For a junior or senior majoring in environmental studies/science based on academic performance, scholastic ability, and interest in environmental studies.

**Elizabeth and Karl Ehricke/Maplewood Garden Club Scholarship.** For students majoring in plant science, landscape architecture, horticulture engineering, or natural resource management; based on academic merit and financial need.

**Richard Walter/Maplewood Garden Club Scholarship.** For students majoring in plant science, landscape architecture, horticulture engineering, or natural resource management; based on academic merit and financial need.

**Marquand Park.** For a student who has an interest in studying and preserving the trees of Marquand Park in Princeton, New Jersey.

**William J. Martin.** For a high-performing student who is preparing to enter graduate school.

**Philip E. Marucci Scholarship.** Alternated yearly to (a) a senior enrolled in an agriculturally related major, and (b) a student planning to attend medical school.

**Florence S. McNeill Scholarship.** Awarded by the Garden Club of New Jersey each year to students majoring in landscape architecture for use in the senior year.

**Elizabeth B. Merriam Award.** Garden Club of New Jersey award to a senior(s) majoring in landscape architecture or ornamental horticulture for use in the senior year.

**Charles Messer Memorial.** For a senior participant in the George H. Cook Scholars Program who is conducting research on a topic related to food, nutrition, or agriculture; based on financial need.

**Metropolitan Golf Writers.** For a student who participates in golf and whose primary career interest is golf course management.

**Middlesex County Fair Association.** For high school graduates and/or residents of Middlesex County, New Jersey, who have a broad interest in agriculture or a related field and demonstrate financial need.

**Charles Miller.** Based on character, academic merit, and financial need.

**Ralph G. Mitchell Memorial Award.** For a student majoring in animal science; based on academic merit and financial need.

**Doris C. Murphy Endowed Equine Scholarship.** Department of Animal Sciences award for women students majoring in equine science; based on academic merit and financial need.

**Nellis Memorial.** Two awards granted to New Jersey residents who have transferred from a community college, one of whom is majoring in agriculture and environmental science and the other in nutritional science.

**Mary Nevius.** For a student majoring in agriculture; based on merit.

**New Jersey Committee of the Garden Club of America Summer Intern Scholarship Fund.** For undergraduate, New Jersey resident students, majoring in plant science, landscape architecture, horticulture engineering, and natural resource management; based on academic merit, financial need, and participation in a New Jersey summer internship program relating to the major fields of study.

**New Jersey Division Woman's Farm and Garden Association.** For students of agriculture who have an interest in national horticulture or related fields.

**New Jersey Water Environment Association/Raymond Manganeli Scholarship.** Based on academic merit and demonstrated interest in environmental sciences or engineering or a closely related field with strong component in appropriate technical aspects of environmental protection, water pollution control, and/or hazardous waste management.

**New York Farmers Club Scholarship.** For students majoring in agriculturally related fields. One award is to a first-year student who has declared the major by the second term. One award is to an entering transfer student from a New Jersey community college who plans to major in a relevant area of study.

**New York Institute of Food Technology.** For a junior or senior majoring in food science.

**New York Junior Breeders Fund.** For a student majoring in food science or vocational agriculture.

**Winston E. Parker Memorial.** Awarded by Moorestown Rotary Charities to a junior, senior, or graduate student studying forestry, arboriculture, ornamental horticulture, or related areas. Based on academic performance, financial need, and residency in the New Jersey counties of Atlantic, Burlington, Camden, Cape May, Cumberland, Gloucester, or Salem.

**Patricia A. Peacock Scholarship Fund.** For a student who is a single parent; based on academic merit and financial need.

**Francis Stafford Peshine.** For a student who is interested in public affairs.

**Sally H. Peterson.** For a student majoring in agriculture.

**Elizabeth and Arthur Reich Urban and Minority Access Project.** For students majoring in environmental sciences or related majors with demonstrated academic performance at the high school and college levels, minimum cumulative grade-point average of 2.8, financial need, and interest in related activities and graduate study. Preference given to (a) African-American and Hispanic-American U.S. citizens; (b) graduates of public or private high schools in Atlantic City, Camden, East Orange, Elizabeth, Hoboken, Jersey City, Newark, New Brunswick, Passaic, Paterson, Perth Amboy, Plainfield, Union City, and Trenton, New Jersey.

**Lloyd K. Riggs.** Department of Food Science award to student majoring in food science based on academic achievement and involvement in the Food Science Club.

**Dana Eve Roth Memorial Award Fund.** For a student with a 3.5 cumulative grade-point average and an avid interest in animals.

**Amelia L. Ruggles.** For students participating in the Cook College General Honors Program.

**Kurt Schaeffer Memorial.** For a graduating senior who is preparing for a career with the mentally or physically disabled; based on academic merit and demonstrated interest.

**John B. Schmitt.** For a student who demonstrates an interest in entomology.

**Sears Roebuck Foundation.** Based on financial need.

**Craig Stephen Sicola Scholarship.** For a student majoring in marine sciences; based on merit and financial need.

**William C. Skelly Memorial.** For a student majoring in animal science; based on academic performance.

**William E. Snyder.** For a junior and senior majoring in plant science, environmental planning and design, or agricultural science, with an emphasis on floral, ornamental, or horticultural studies; based on academic merit, financial need, and interest in the horticultural/ornamental industry.

**Snyder Research and Extension Farm Summer Fellowship.** For a sophomore or junior who demonstrates a need for hands-on education and in the field of sustainable agriculture, possesses a minimum 2.5 cumulative grade-point average, and who has financial need. Preference for New Jersey residents. Minorities and women without farm background or experience given strong consideration.

**Myron and Rona Solberg Renaissance Scholarship.** For a junior or senior with demonstrated interest and/or accomplishment in the fine or performing arts. First preference to a student majoring in food science; some consideration to biology, biochemistry, or related sciences.

**Professor M.A. Sprague Award.** Department of Plant Biology and Pathology award for an outstanding agronomy undergraduate student.

**Elizabeth F. Stier Scholarship.** Department of Food Science award for female student majoring in food science who has been active in the Food Science Club and with the New York Chapter of the Institute of Food Technologists.

**Willard C. Thompson.** For a student majoring in agriculture; based on leadership capabilities and demonstrated financial need.

**USDA Multicultural Scholarship.** For African-American, Hispanic, and Native American students based on a combination of SAT scores, class rank, student essays, and faculty interviews.

**Rudolf W. and Ans van der Goot Memorial Scholarship.** Awarded by Gardeners of Somerset Valley, Inc., to a Somerset, Middlesex, or Hunterdon County resident (in order of preference) with demonstrated academic excellence, who is entering the sophomore year and majoring in the field of horticulture, plant science, or landscape architecture.

**Vegetable Growers Association.** For a sophomore or junior based on demonstrated interest in the vegetable industry, academic performance, financial need, and academic or work-related experience.

**Garrett Scott Voorhees, Sr., Memorial Award.** Based on academic merit and willingness to contribute to the academic community.

**Hilda A. and Gustave J. Walter Memorial Scholarship.** For a junior, senior, or potential graduate student with preference to environmental and business economics majors. Students should demonstrate academic excellence, financial need, or self-efforts to support their own education. Preference given to any Walter family member who meets the above criteria.

**John H. Weber, Jr., Memorial.** For a graduating senior majoring in environmental science, based on academic merit, need, and demonstrated interest in the environment.

**Elizabeth Wehr.** Based on academic performance and financial need.

**Theodore A. Weston Memorial.** For students who major in plant science.

**Harold Wetterberg Foundation.** For students majoring in agriculture and environmental science, with preference given to those studying animal science.

**Widzenas Memorial.** For a high school graduate and resident of Burlington County, New Jersey, majoring in agriculture, agricultural economics, or a related field; based on academic performance.

**Windeler Family.** For a senior enrolled in the nutritional sciences program; based on academic merit and financial need.

**James J. Winston Memorial.** Department of Food Science award for a student majoring in food science, based on academic merit.

**Estelle M. Wolff Memorial Scholarship.** Based on academic merit, character, and participation in leadership activities.

**Woodbridge Garden Club.** For a student majoring in horticulture or related field who demonstrates high scholastic achievement and is a resident of Woodbridge Township or Middlesex County, New Jersey.

**John and Harriet Worobey Scholarship Fund in Child Nutrition.** For a junior or senior, majoring in nutritional sciences with an interest in child nutrition; based on academic merit and financial need.

**Don Paul Yaquinto Award in Landscape Architecture.** Department of Landscape Architecture award for the most outstanding student in the sophomore class.

#### MASON GROSS SCHOOL OF THE ARTS

Students are selected for these awards by the Mason Gross School of the Arts Scholarship Committee. Inquiries should be addressed to the Office of the Dean.

**Barbara and James Betts.** For an undergraduate student in the visual arts; based on artistic talent and financial need.

**Dance Express Choreographer's Prize.** For a senior dance major who exhibits consistently exceptional achievement as a choreographer.

**Giza Daniels-Endesha.** For an outstanding undergraduate and graduate student in the visual arts.

**James O. Dumont.** For a visual arts student and used to help in the purchase of art material; based on merit and financial need.

**Charlotte Durham Frazier Memorial Scholarship.** For a student of music who is interested in the study of keyboard instruments.

**Leila Durham Gladwell Memorial Scholarship.** For a student of music who is interested in the study of keyboard instruments.

**Eugene H. Lockfeld Memorial Scholarship.** For a student of music who is interested in jazz studies.

**Marching Band.** For members of the Rutgers University Marching Band.

**Edna S. Mason Scholarship.** For a student of music who is interested in the study of keyboard instruments.

**Mason Gross School of the Arts.** For students majoring in the creative and performing arts.

**Catherine Mortola Saldarini Scholarship.** For a student of music who is interested in the study of keyboard instruments.

**Pee Wee Russell.** For a music student in jazz studies.

**Paul Trilling.** For African-American and Latino/Latina music majors, with preference given to majors in violin, viola, and cello; based on academic merit and financial need.

**Turner Choreography Prize.** For an exceptional work choreographed by a dance major.

**The Women's League of Rutgers.** For an artistically promising junior woman in theater arts whose academic work also is excellent.

#### COLLEGE OF NURSING

These scholarships are administered by the College of Nursing. Students should address inquiries regarding these awards to the Office of the Associate Dean for Student Affairs the College of Nursing on the Newark campus.

**College of Nursing.** Based on merit or financial need.

**Patricia Scola Memorial.** Awarded to students in good academic standing; based on merit and financial need.

**Victoria Caballero Van Allen Scholarship.** Granted on the basis of academic merit and need, preferably to Hispanic nursing students.

#### ERNEST MARIO SCHOOL OF PHARMACY

##### Scholarships

The following scholarships, in varying amounts, are awarded annually to pharmacy students on the basis of financial need and academic merit. Inquiries regarding these scholarships should be addressed to the Ernest Mario School of Pharmacy Business Office; 732/445-2675, ext. 614.

**Acme Markets Scholarship.** Provides annual tuition assistance to New Jersey students in their last three years who are employed in a community pharmacy setting. Awards based on financial need and academic merit.

**Area VII Physicians Review Organization Scholarships.** For five students who demonstrate high academic ability and evidence of financial need, and who are New Jersey residents from Hunterdon, Mercer, Middlesex, Monmouth, Ocean, or Somerset Counties.

**Auxiliary of the New Jersey Pharmacists Association Scholarship.** For students in the professional years; based on academic achievement, financial need, extracurricular activities, and interest in the community pharmacy practice.

**Harold Blumenkrantz Scholarship.** For full-time students from Monmouth County who are in their professional years. Awards based on academic merit and financial need. Preference given to students who demonstrate an interest in pursuing community pharmacy as a career.

**Lucille and Michael Bongiovanni Endowed Scholarship.** Based on academic merit and financial need for students in their professional years of the curriculum.

**Harriet and Roy Bowers Memorial Scholarship** For students enrolled at the Ernest Mario School of Pharmacy.

**John and Josephine Calasibetta Endowed Scholarship.** For students in their professional years; based on academic merit and financial need.

**Class of 1934 Pharmacy Scholarship.** For students in their professional years; based on academic merit and need.

**Cordasco-Iannarone Scholarship.** For students in their professional years; based on academic merit and financial need.

**Croucher/Eli Lilly Endowed Scholarship.** For New Jersey residents exhibiting leadership and community involvement; based on financial need.

**CVS Scholarships.** For students in their professional years; based on academic achievement, financial need, extracurricular activities, and interest in community pharmacy practice.

**Martin G. Daffner Endowed Scholarship Fund.** For students in their professional years; based on academic merit and financial needs.

**Eckerd Drug Company Scholarship.** For students entering the first professional year; based on academic merit and need and an interest or orientation in community pharmacy practice.

**Oswald Fechner Endowed Scholarship.** For first-year students; based on academic merit and financial need.

**Louis E. Feinerman Scholarship.** Based on academic merit and financial need.

**Foremost Medical Systems Scholarship.** For students in their professional years; based on academic merit and financial need.

**Foxcroft Pharmacy Endowed Scholarship.** For a student in the professional years; based on academic merit, financial need, extracurricular activities, and interest in community pharmacy practice.

**Lawrence Fromkin Scholarship.** For full-time students in their professional years or part-time, post-B.S. students, pursuing their Pharm.D. Emphasis given to those applicants who are active in pharmacy-related activities/associations at the Ernest Mario School of Pharmacy and/or other professional organizations that are not affiliated with the school.

**Philemon E. Hommell Scholarship.** For a student in the professional years.

**William and Helen Levine Endowed Pharm.D. Scholarship.** For students enrolled in the Pharm.D. program.

**Walter J. Lewit Scholarship.** Based on financial need and academic merit.

**Seymour A. Lubman Endowed Scholarship.** Based on academic merit and/or financial need.

**Ernest Mario Scholarship.** For students in their professional years; based on academic merit and financial need.

**Emil P. Martini, Sr., Memorial Scholarship.** For a student demonstrating outstanding scholastic achievement and character and financial need.

**Jack Mazer Endowed Scholarship.** For students in their professional years; based on academic merit and financial need.

**Medco Health Scholarship.** Awarded annually to a full-time student who excels academically and demonstrates financial need.

**Monmouth County Society of Pharmacists Scholarship.** For students from Monmouth County who are in their fifth or sixth year.

**Thomas Nevin Memorial Scholarship.** For students in their professional years; based on academic achievement, financial need, extracurricular activities, and interest in community pharmacy practice.

**Novartis Endowed Scholarship.** Based on academic merit and financial need.

**Organon, Inc., Scholarship** Based on academic merit and financial need.

**Pathmark Scholarship.** For students in their professional years; based on academic merit and financial need.

**Betty and Harold Perl Endowed Scholarship.** For students in their professional years; based on academic merit and financial need.

**Pharmacy Alumni Scholarships.** For pharmacy students in their professional years; based on academic achievement, financial need, or extracurricular activities.

**Amalia R. and R. Raymond Ricciardi Endowed Scholarship.** For a full-time student; based on academic merit.

**Rite Aid Scholarship.** For students in their professional years; based on academic achievement, financial need, extracurricular activities, and interest in community pharmacy practice.

**Jacob Robbins Memorial Scholarship.** Based on academic merit and financial need.

**Schering-Plough Foundation, Inc., Scholarship.** For an economically disadvantaged student who demonstrates financial need and achieves high standards of academic achievement and character, and who contributes to the community through extracurricular involvement, service, and leadership.

**Schering-Plough Scholarship.** For students in their professional years; based on academic merit and financial need.

**Eric D. Seifert Memorial Scholarship.** For students in their professional years; based on academic merit and financial need.

**Wal-Mart Scholarship.** For students in their professional years; based on academic achievement, financial need, extracurricular activities, and interest in community pharmacy practice.

#### **Prizes and Awards**

The following prizes and awards are presented annually to pharmacy students in recognition of specified achievements.

*Cordasco-Iannarone.*

*John J. Debus Memorial Pharmaceutics Departmental Award.*

*Alvin Felmeister Award in Clinical Pharmacokinetics.*

*Philemon E. Hommell—Pharmacology and Toxicology Departmental Award.*

*Samuel and Gertrude Kaufman—Pharmacy Practice and Administration Departmental Award.*

*William O. Kuebler—Pharmacy Practice and Administration Departmental Award.*

*Thelma M. Moss Memorial Award—To a Graduating Minority Student.*

*New Jersey Pharmacists Association Award for Scholarship and Leadership.*

*Pharmaceutics Excellence Award—Pharmaceutics Departmental Award.*

*Pharmaceutics Excellence in Research—Pharmaceutics Departmental Award.*

*Pharmacokinetics Excellence Award—Pharmaceutics Departmental Award.*

*Herbert Remmer—Pharmacology and Toxicology Departmental Award.*

#### SCHOOL OF ENGINEERING

Funds from the following scholarships are awarded annually to new first-year students and to continuing students. Candidates for first-year scholarships must be eligible to enroll in the School of Engineering Honors Program and are evaluated on the basis of standard admissions parameters, such as math and verbal SAT scores and high school rank in class. Continuing students apply each year to the School of Engineering Scholarship Committee and are awarded on the basis of a combination of criteria including their cumulative grade-point average earned at Rutgers, demonstrated financial need, and community service. This listing does not include other universitywide scholarships that are available to engineering students.

Inquiries regarding all School of Engineering scholarships, awards, and prizes should be referred to the Office of Academic Affairs in Room B100 of the Engineering Building; 732/445-2212.

*Leroy W. Allison.* For a high-achieving student majoring in ceramic engineering.

*Alumni of Rutgers Ceramics.* For high-achieving students majoring in ceramic engineering.

*American Ceramic Society.* For high-achieving students majoring in ceramic engineering.

*Auchter 1912 Award.* Based on academic merit or financial need.

*Bell Atlantic Scholarship.* For an outstanding New Jersey resident(s) enrolled in Douglass College, Rutgers College, or the School of Engineering who demonstrates active participation in extracurricular and community events.

*George H. Brown.* For a student majoring in ceramic engineering.

*Eugene H. Brussel Endowed Scholarship.* For full-time undergraduate engineering students; based on academic merit.

*Adolph and Barbara M. Busch Endowed Scholarship.* Awarded to an engineering student who has completed the junior year. Preference given to student engaged in study of metals. Based on academic merit and financial need.

*Maria and Louis Caballero.* For students of Hispanic heritage; based on academic performance and financial need.

*Ceramic Association of New Jersey.* For a senior majoring in ceramic engineering.

*Edward Dudley Chase.* Based on high academic performance.

*David S. Chen Memorial.* For a full-time student majoring in industrial engineering; based on academic merit and financial need.

*Class of 1920 Endowed Merit Scholarship.* For a student(s) at Rutgers College or the School of Engineering; based on academic merit.

*Class of 1922 Old Guard Scholarship.* For New Jersey residents enrolled at Rutgers College, Cook College, or the School of Engineering; based on academic merit.

*Class of 1925 Scholarship.* For a student(s) of Cook College, Rutgers College, or the School of Engineering; based on academic performance, with preference given to descendants of members of the Class of 1925.

*Class of 1944 Endowed Scholarship.* Based on academic merit.

*Anthony Delmastro Memorial Fund.* For a student majoring in civil engineering who ranks academically in the top 20 percent of the junior class and displays outstanding promise for professional leadership.

*Louis A. DiMarzo.* For engineering students who are active in extracurricular activities; based on academic merit and financial need.

*Engineering.* For first-year students who participate in the college honors program.

*Folensbee Memorial.* Based on academic performance and financial need.

*Edwin L. Gidley.* For a student majoring in civil engineering; based on financial need.

*Keiko and Gerald Harvey Scholarship for Women Engineers.* Awarded to full-time undergraduate female engineering students; based on academic merit.

*Colonel Hugh A. Kelly.* For first-year students.

*Donald R. Knapp.* For full-time students; based on academic merit and financial need, with preference given to students working part time to defray college costs, or one who is significantly involved in community service.

*Laurence M. and Dorothy L. Leeds.* For worthy, promising, and deserving students enrolled at the School of Engineering.

*Charles V. Longo Memorial.* For upper-class electrical engineering majors who demonstrate financial need and are maintaining a 2.5 cumulative grade-point average or better.

**Noe Memorial.** For a student majoring in electrical engineering.

**Gordon Ott.** For a sophomore; based on academic performance or financial need.

**Ross and Ross.** Based on academic merit or financial need.

**Ernest R. Schultz 1930 Scholarship.** For students who are entering their senior year as civil engineering majors; based on academic merit and financial need.

**Eleanor Aumack and Samuel Sneath.** For full-time students majoring in engineering; based on academic merit and financial need.

**Fritz Steudel.** Based on financial need.

**Emanuel Terner.** For students majoring in packaging engineering; based on academic merit and financial need.

**Frank Thompson.** For a student majoring in electrical, civil, or mechanical engineering; based on financial need.

**Ethel M. Toomey.** Based on high academic achievement or financial need.

**W. Farrington Wells.** For a student majoring in electrical engineering; based on academic merit.

### Scholarships Administered by Various University Offices

The following scholarships are available to students registered in any of the university undergraduate colleges, unless otherwise noted.

#### OFFICE OF UNIVERSITY UNDERGRADUATE ADMISSIONS

All admitted students who apply for admission by the official admissions deadline are automatically considered for the merit awards administered by the Office of University Undergraduate Admissions. Separate applications forms are not required. All scholarships are renewable unless otherwise stated. All recipients will be informed as to the renewal eligibility requirements. Questions concerning these scholarships may be directed to the Office of University Undergraduate Admissions at 732/445-3770.

**James T. Bryan.** For first-year African-American students who reside in the greater New Brunswick area and enroll in Rutgers College, Douglass College, Newark College of Arts and Sciences, or the College of Nursing.

**James Dickson Carr Scholarship.** For minority students on the basis of academic promise as demonstrated in high school work and SAT or ACT scores, and on the basis of participation in extracurricular activities in school and community.

**Robert B. Clark-Roche.** For first-year students majoring in mathematics or a natural science. Merit and financial need are considered and preference is given to women and students of color.

**Class of 1940 Merit.** For first-year students who enroll at Cook College, Rutgers College, or the School of Engineering.

**Class of 1941 Scholarship.** Preference given to descendants of members of the Class of 1941. Contact the Rutgers Alumni Association.

**Class of 1970 Scholarship.** Preference given to descendants of members of the Class of 1970. Contact the Rutgers Alumni Association.

**Herman T. Hopper Scholarship.** Two awards each year: one each to a first-year student and a transfer student who are residents of Rockland County, New York.

**Theodore J. and F. Elizabeth Kirsch Southern California Scholarship Fund.** For students who reside and attend public high school in the California communities of San Jose, San Mateo, and Palm Desert. Both merit and financial need are considered.

**Frances B. and Paige D. L'Hommedieu Scholarship Fund.** For transfer students who complete the associate degree at a New Jersey county college. Must be residents of New Jersey. Application required—inquire at county college transfer office.

**Casper Nannes Alumni Club of Washington, DC.** For first-year students who reside in Washington, DC, Virginia, or Maryland. Merit, financial need, and extracurricular activities are considered.

**National Merit Scholarship.** For first-year students. Eligible students are selected by the National Merit Corporation and must select Rutgers, The State University of New Jersey, as their first choice college.

**National Achievement Scholarship.** For first-year African-American students. Eligible students are selected by the National Merit Corporation and must select Rutgers, The State University of New Jersey, as their first-choice college.

**Outstanding Scholars Recruitment Program (OSRP).** For first-year New Jersey residents on the basis of academic merit and SAT scores; renewable for four years based on academic performance.

**Phi Theta Kappa Honor Society Scholarship.** For graduates of New Jersey county colleges, based on academic performance, and students who have been selected to participate in the New Jersey State Academic Team Competition.

**Rutgers National Scholarship.** For outstanding first-year, out-of-state (non-New Jersey residents) students on the basis of academic merit and SAT scores; renewable for four years based on academic performance.

**Rutgers University Alumni Federation Legacy Scholarship.** Established by the Alumni Federation in 1995 to provide merit scholarship awards to outstanding sons and daughters of alumni in their first year of undergraduate study at Rutgers. Nonrenewable.

**Rutgers University Award for Academic Achievement.** Awarded to first-year students of color.

**Wal-Mart Competitive Edge Scholarship.** For a first-year New Jersey resident majoring in computer science, engineering, mathematics, or natural science. Merit, financial need, and community service are considered.



## DIVISION OF INTERCOLLEGIATE ATHLETICS

All athletic scholarships administered by the Division of Intercollegiate Athletics are restricted to members of Rutgers' athletic teams. Any questions concerning these scholarships may be directed to the Athletic Office at 732/445-7842.

**Adler Scholarship Fund.** For student athletes participating in nonrevenue sports.

**Aquatic Club Scholarship.** Annual awards for students participating in men's or women's intercollegiate swimming.

**Aresty Scholarship for Olympic Sports.** For a full-time male or female undergraduate participating in any of the Olympic sports.

**Thomas T. Barr, Jr., Memorial.** For student athletes enrolled in a New Brunswick college, with preference given to members of the intercollegiate football team.

**David J. Bender.** For deserving students who are members of athletic teams.

**David Benjamin Scholarship.** For full-time undergraduates participating in either the men's or women's golf program, with preference given to a resident of Hunterdon County.

**William P. Bohus.** Annual award for a New Jersey resident who is a member of the men's intercollegiate lacrosse team.

**Floyd H. Bragg.** For a student who participates in intercollegiate football.

**Kurt Brinkman Memorial.** For students who participate in the men's intercollegiate soccer or baseball teams.

**Fred and Helen Brown.** For a Rutgers College student who is preferably an engineering major and who is participating either in women's golf, men's golf, or track and field.

**Bruskin Scholarship.** For a student participating in football or basketball.

**Frank Burns Scholarship.** For full-time undergraduates participating in football at Rutgers.

**Byrne Golf Scholarship.** For men or women participating in intercollegiate golf.

**Cagers Club.** For a member of, or candidate for, the Rutgers women's intercollegiate basketball team.

**CIT Group.** One annual in-state tuition award presented to a female undergraduate student who is active in a varsity intercollegiate sport.

**Class of 1933–Davey.** For students participating in intercollegiate golf.

**Class of 1935.** Awards granted initially on the basis of financial need to students who participate in athletics; additional awards granted on academic merit.

**Robert Collett.** For students who participate in intercollegiate lacrosse; based on academic merit and financial need.

**Kevin and Helen Collins.** Two awards: one is presented to an undergraduate student who is a member of, or candidate for, the men's intercollegiate lacrosse team; the other is given to an undergraduate female participating in athletics.

**H.B. Copleman.** For a student athlete who is majoring in the biological sciences, with preference given to a premed major.

**Isadore Copleman.** For a member of, or candidate for, an intercollegiate team, with preference given to students majoring in journalism or communications.

**Court Club.** For a member of or candidate for the men's intercollegiate basketball team.

**Leonard and Arline Dubrow.** Two awards to undergraduate students participating in the sports of men's tennis and women's tennis.

**Charles Erickson.** For members of the intercollegiate tennis teams or other intercollegiate athletic teams.

**Fazekas Family Scholarship.** Two scholarships for full-time undergraduates participating in either baseball or men's soccer.

**Robert C. Galbraith.** For a student who is a member of, or candidate for, the intercollegiate diving team.

**Gardner Memorial.** For a resident of Somerset County, New Jersey, who participates in a major athletic activity, with preference given to intercollegiate football.

**Goldfinger Scholarship.** For a student participating in intercollegiate athletics.

**Bernard M. Goldsmith III.** For undergraduates who are members of, or candidates for, the men's intercollegiate lacrosse team.

**Herbert Goodkind.** For an undergraduate who is a member of, or candidate for, the intercollegiate football or basketball team, with preference given to engineering majors.

**Goodman Tennis Scholarship.** Annual award to a student in men's tennis.

**Arthur Gottlieb.** Annual award to a senior member of the intercollegiate football team possessing the highest cumulative grade-point average at the completion of the fall term of his junior year.

**Frederick and Peter Hall.** For an undergraduate who is a member of, or candidate for, the intercollegiate baseball team, with preference given to students majoring in urban planning, prelaw, or political science.

**Lee A. Harris Memorial Scholarship.** For a full-time undergraduate participating in either football or men's basketball.

**Abner and Evelyn L. Headley.** For a New Jersey resident student who is a member of, or candidate for, an intercollegiate athletic team, with preference given to football or women's basketball.

**Hering Football Letterwinners.** For a student athlete participating in football.

**Fred Hill Annual Scholarship.** For a full-time undergraduate participating in baseball.

**Sally Hobson.** For a member of, or candidate for, an intercollegiate golf team, with preference given to women's golf; based on academic merit.

**James Humsey Football Scholarship.** For a full-time undergraduate participating in football.

**Jeusaitus Golf Scholarship.** For a student participating in men's golf.

**Lacrosse Stick Fund.** For student athletes who are members of an intercollegiate lacrosse team.

**Leib Scholarship.** For a student athlete in either men's basketball or football.

**Benjamin S. Leon.** For outstanding participants in men's intercollegiate baseball.

**Herbert Littman.** For students who participate in intercollegiate athletics.

**Charles Logg.** For a student who is a member of, or candidate for, an intercollegiate crew team.

**Robert Lusardi Memorial.** For an undergraduate student athlete who is a member of, or candidate for, the varsity intercollegiate football team.

**Joseph McCabe Memorial Scholarship.** Two scholarships for one male and one female full-time undergraduate participating in the men's and women's golf programs, respectively.

**Colin D. McManus.** For a member of the intercollegiate cross-country or track and field teams.

**Mendrey Scholarship.** For a female student athlete.

**William B. Merrell.** For a female who is member of, or candidate for, the intercollegiate women's softball team, with preference given to a New Jersey resident.

**Millard Scholarship.** For a student who is deemed to be the best prospect for the intercollegiate football team.

**Herbert Monheit Scholarship.** Two scholarships for one male and one female full-time undergraduate participating in the men's and women's golf programs, respectively.

**Samuel Mudie.** For an undergraduate who is participating in intercollegiate athletics.

**Doris Murphy Women's Lacrosse Scholarship.** For members of, or candidates for, the women's lacrosse team.

**Thomas J. Nagy.** For a full-time undergraduate who is a New Jersey resident and is a member of, or candidate for, the men's intercollegiate basketball team.

**Phyllis O'Connell Scholarship.** For a member of, or candidate for, the women's tennis team.

**Orlick Lacrosse Scholarship.** For members of, or candidates for, the men's lacrosse team.

**Joseph and Pat O'Rourke.** For an undergraduate who is a member of the intercollegiate football team and who preferably is a New Jersey resident from Middlesex County.

**Morgan Pellowski Memorial.** For a student who is participating in intercollegiate athletics.

**Peterson Family Scholarship.** For members of, or candidates for, the men's lacrosse team.

**Philadelphia Area Crew Scholarship.** For an undergraduate who is a member of, or candidate for, either the men's or women's intercollegiate crew teams.

**Jules L. Plangere.** For an undergraduate who is a member of, or candidate for, the men's intercollegiate tennis team.

**Price Scholarship.** For a member of, or candidate for, the women's basketball team.

**Nicholas G. Rutgers.** For undergraduates who are members of, or candidates for, the men's intercollegiate soccer team, with preference given to New Jersey residents.

**Rutgers Spike Shoe Fund.** For student athletes who participate in track and field.

**Rutgers Swimming.** For undergraduates who are members of, or candidates for, either the men's or women's intercollegiate swimming teams.

**Rutgers University FAST.** For students who are members of the intercollegiate track and field teams.

**Rutgers Women's Golf Association.** For students who are members of the women's golf team.

**Willard H. Sahloff.** For an eligible student athlete participating in intercollegiate basketball; based on financial need.

**Scarlet 'R' Women's Basketball.** For members of the intercollegiate women's basketball team.

**Scarlet 'R' Men's Basketball.** For a member of the intercollegiate men's basketball team.

**Scarlet 'R' Football.** For a member of the intercollegiate football team.

**Scarlet 'R' Other Sports.** For members of intercollegiate athletic teams other than football and basketball.

**Adelbert F. Schefter.** For an undergraduate who is involved in pursuing an accounting career and who is a member of, or candidate for, the men's intercollegiate baseball team.

**Scientific Management Scholarship.** For undergraduates majoring in business or industrial engineering who participate in athletics.

**Sheehan Award.** For an undergraduate who is a member of either the men's or women's intercollegiate crew teams.

**Simonson Memorial Scholarship.** For a full-time undergraduate participating in baseball.

**Mike Stang.** For members of, or candidates for, the intercollegiate baseball team, with preference to students who also demonstrate financial need.

**Milton Strauss.** For members of the intercollegiate basketball teams.

**Theodore Strong.** For a member of the varsity intercollegiate football team.

**Kenneth J. Tjaden.** For a scholar athlete to promote the ideal of excellence in both academics and athletics.

**Torborg Scholarship.** For a full-time undergraduate who is a member of, or candidate for, the men's intercollegiate baseball team.

**Touchdown Club Scholarship.** For a member of, or a candidate for, the football team.

**Triblehorn Scholarship.** For an undergraduate who is a member of, or candidate for, either the football team or the men's basketball team.

**Trimmer Award.** For a full-time undergraduate senior participating in intercollegiate athletics and who intends to pursue graduate studies at Rutgers.

**Jan Unger Scholarship.** For a member of the women's golf team.

**James T. Valvano.** For meritorious students who are also members of, or candidates for, an intercollegiate sports team.

**Lester C. Wallack Scholarship.** For a full-time undergraduate participating in the men's track and field program.

**Ted and Lee Werblin.** For students who participate in the intercollegiate swimming or golf programs.

**Women's Athletic Endowed Scholarship.** For female students participating in athletics.

**Xerox Corporation Minority Women.** For female undergraduates who are minorities participating in intercollegiate athletics.

**Ronald N. Yurcak.** For an undergraduate who is a resident of Long Island, New York, and who is a member of, or candidate for, the men's intercollegiate lacrosse team.

#### ACADEMIC DISCIPLINES

For more information regarding these scholarships, contact each department directly.

##### *Biology*

**Pedro Barboza.** For Hispanic students majoring in the biological, chemical, or natural sciences.

**Ralph J. DeFalco.** For juniors or seniors majoring in biology or the health-related sciences at Rutgers College or Douglass College.

**Thurlow and Dorothy Nelson.** For students majoring in biology; based on academic achievement.

##### *Chemistry*

**Pedro Barboza.** For Hispanic students majoring in the biological, chemical, or natural sciences.

**Bruce Garth Memorial.** For a senior who demonstrates outstanding research in chemistry.

**J. Livingston Rutgers Morgan.** For a high-achieving student majoring in chemistry, with preference given to physical chemistry.

##### *Economics*

**Bear, Stearns & Co.** For a student majoring in economics in preparation for a career in business.

##### *English*

**Drieux Scholarship.** For a student majoring in English literature; based on financial need.

**Jonathan Wilcox Scholarship.** For a junior or senior in recognition of outstanding academic achievement; selected by the chairperson of the Department of English in cooperation with the Office of Financial Aid.

##### *Food Science*

**New Jersey Food Council.** For students majoring in business management or food science who have at least one year experience in the New Jersey food distribution industry, with preference given to juniors or seniors.

##### *German*

**Karl and Franziska Lederer.** For a student who is majoring in German studies; based on financial need.

**Juliana Ratych.** For a meritorious member of Delta Phi Alpha, with preference to a member of the German Honor Society who is a participant in a college sport.

##### *Hungarian*

**Hungarian Alumni Association Scholarship.** For a sophomore, junior, or senior student minoring in Hungarian; based on high academic achievement and financial need. Students apply through the Institute of Hungarian Studies.

##### *Italian*

**Italian Scholarship Fund.** For a deserving student majoring in Italian language and culture.

##### *Jewish Studies*

**Leonard and Adele Blumberg Student Award.** For students who have achieved excellence in the field of Jewish studies.

**Andrew Feinerman Memorial Scholarship Fund.** For a full-time junior or senior majoring in Jewish studies; based on academic merit and financial need.

**Louis Fishman Memorial Student Support Fund.** For students enrolled in an undergraduate or graduate program of Jewish studies; based on academic merit and financial need.

**Betty and Julius Gillman Memorial Student Support Fund.** For students enrolled in an undergraduate or graduate program of Jewish studies; based on academic merit and financial need.

**Sandra and Stephen M. Greenberg Student Award.** Research stipends to promising students enrolled at Rutgers majoring in Jewish studies to support a research program in their field. Merit, as determined by scholarly achievement and promise in Jewish studies, is the major criteria for selection.

**Gertrude and Jacob Henoch Memorial Student Support Fund.** For students enrolled in Jewish studies at the Center for the Study of Jewish Life in New Brunswick; based on academic merit and financial need.

**Rudolph and Mary Solomon Klein Undergraduate Scholarship.** For full-time undergraduate students majoring in Jewish studies; based on academic merit and financial need, with preference given to residents of Middlesex County.

**Norma U. and David M. Levitt Student Award.** Research stipends for students in support of research in the field of Jewish studies; based on the merit of their research project.

**Bernice and Milton I. Luxemburg Student Award Fund.** For seniors who have achieved excellence in their field as Jewish studies majors, preferably to those who show evidence of commitment to further studies related to Judaism, or a career in this area.

**Maurice Meyer III and Irma Meyer Endowed Student Support Fund.** For students majoring in Jewish studies; based on academic merit and financial need.

**Harold and Betty Perl Endowed Scholarship.** For full-time undergraduate students majoring in Jewish studies for one or two years; based on academic merit and financial need. Graduate students doing research on a Jewish studies topic also are eligible for consideration.

**Reitman Family Student Award Fund.** Research stipends for students in support of research in the field of Jewish studies; based on the merit of their research project.

**Baruch S. and Pearl W. Seidman Scholarship Fund.** For full-time undergraduate and graduate students majoring in Jewish studies; merit, as determined by scholarly achievement and promise, is the major criteria for selection, although need may be introduced as a consideration in instances when two or more students of similar achievement and promise show a substantial disparity in funds available.

**Luba Shapira.** For students who are pursuing the study of Russian and Soviet Jewish history.

#### Journalism

**Edgar B. Bacon.** For a resident of Hudson County majoring in journalism and media studies.

**John H. Cook.** For students in the field of writing and reporting for newspapers. Selected by the Journalism Resource Institute.

**Eliot Frankel.** For a minority student majoring in journalism and media studies with a strong interest in broadcast journalism.

**Kenneth O. and Viola W. Jennings Memorial.** For a junior entering his or her senior year in journalism and media studies; based on academic merit and financial need.

**School of Journalism.** For students majoring in journalism and media studies; based on academic achievement or financial need.

#### Music

**Steven M. Keneely.** Presented by the Rutgers University Alumni Band Association to a student who is a dedicated member of the Rutgers University Marching Band.

**Marching Band.** For a student who participates in the Rutgers University Marching Band.

#### Physics

**Mary Wheeler Wigner Memorial.** For juniors or seniors majoring in physics.

#### Portuguese

**Victor Fernandez-Fragosa.** Awarded for outstanding achievement in the areas of Caribbean literature and Hispanic poetry and theater to students who major in Spanish, Portuguese, or Puerto Rican and Hispanic Caribbean studies.

#### Puerto Rican and Hispanic Caribbean Studies

**Victor Fernandez-Fragosa.** Awarded for outstanding achievement in the areas of Caribbean literature and Hispanic poetry and theater to students who major in Spanish, Portuguese, or Puerto Rican and Hispanic Caribbean studies.

#### Spanish

**Victor Fernandez-Fragosa.** Awarded for outstanding achievement in the areas of Caribbean literature and Hispanic poetry and theater to students who major in Spanish, Portuguese, or Puerto Rican and Hispanic Caribbean studies.

#### OFFICE OF FINANCIAL AID

Awards listed in this section are available to students at (1) more than one college, but not all colleges, depending on the academic program, or (2) any college of the university unless specific colleges are named in the narrative. Students automatically are considered for these awards upon admission to the university and the filing of the Free Application for Federal Student Aid (FAFSA) by the due date of March 15. A separate scholarship application is not required, except where noted. Recipients are informed at the time of the initial award whether the scholarship is renewable. If the scholarship is renewable, guidelines as to the renewal eligibility requirements will be given. Any inquiries concerning these scholarships should be directed to the Office of Financial Aid.

**AFSCME Local 888.** For students who are the children of members of AFSCME Local 888 at Rutgers.

**Reginald B. Allen.** For a student majoring in either mathematics or engineering; based on academic merit or financial need.

**Reginald B. Allen.** For a student majoring in either mathematics or engineering; based on academic merit or financial need.

**AmeriChoice of New Jersey.** Awarded to undergraduate students who have declared intention of pursuing a degree in preferably, but not limited to, the healthcare industry and who are members of AmeriChoice of NJ; based on financial need.

**Esther Magerdich and Eugenia Ayvad Memorial.** Based on financial need.

**Edgar B. Bacon.** For a resident of Hudson County enrolled in any major.

**Balbach, Edward, Jr., Scholarship.** Based on financial need.

**Bartel, Class of 1945 Merit Scholarship.** For first-year students enrolled in a four- or five-year program, citizen of the United States, and resident of New Jersey and based on financial need and high school academic achievement with a cumulative grade-point average of 3.5. Scholarship is renewable if student maintains academic excellence (cumulative grade-point average of 3.5) and financial need.

**Battin High School.** For a first-year student who attended public school in Elizabeth, New Jersey.

**Henry Berger Educational Foundation.** Based on high academic performance, potential, and financial need.

**Louis Brodsky.** For students enrolled in Rutgers College or Douglass College who are residents Sayreville, New Brunswick, East Brunswick, South River, or Highland Park, New Jersey.

**Philip L. Bruskin.** For undergraduates at the New Brunswick campus, except those enrolled at Douglass College; based on financial need.

**Imogene V.H. Bush.** Based on academic performance or financial need.

**Charles F. Cantine.** For a student who is a resident of Ulster County, New York.

**Michael Chasnoff Burgess S.E. Florida Scholarship.** For a student who is a resident of Florida; based on academic achievement or financial need. Students apply through the Florida Alumni Association.

**Class of 1931 Endowed Scholarship.** For full-time undergraduates; based on academic merit and financial need. Qualified students must submit the Free Application for Federal Student Aid (FAFSA) by March 1 of each year to be eligible for an award. Preference given to direct descendants of members of the Class of 1931 who identify themselves on the admissions application.

**Class of 1942 Memorial.** For juniors enrolled at Rutgers College, Cook College, or the School of Engineering; based on academic excellence and financial need.

**Class of 1945, J.L. Dempsey Memorial.** For first-year students who are attending a college on the New Brunswick campus; based on financial need.

**Class of 1946 Memorial Scholarship.** Tuition assistance for undergraduates enrolled at Rutgers College, the School of Engineering, Mason Gross School of the Arts, and Cook College; based on financial need.

**Class of 1947 Endowed Scholarship.** Awarded to full-time undergraduates; based on academic merit and financial need. Qualified students must submit the FAFSA by March 1 of each year to be eligible for an award. May be renewed.

**Class of 1952.** For students at Cook College, Rutgers College, the School of Engineering, and undergraduates at Mason Gross School of the Arts.

**Class of 1957 Academic Scholarship.** For full-time undergraduates, based on academic merit and financial need, as determined by the program administrator. Qualified students must submit the FAFSA by March 1 of each year to be eligible for this award.

**Class of 1971 Merit Scholarship.** For full-time undergraduates at the university; based on merit.

**Class of 1972 Scholarship.** Tuition assistance for full-time undergraduates at the university, with preference given to children of members of the Class of 1972 who identify themselves by writing to the director of funds management in the Office of Financial Aid; based on merit and need.

**Class of 1979 Merit Scholarship.** For undergraduates at Rutgers College, the School of Engineering, or Mason Gross School of the Arts. Recipients must have graduated in the top 10 percent of their high school classes and must maintain at least a 3.0 GPA, with preference given to descendants of members of the Class of 1979.

**Class of 1993 Memorial Scholarship.** For full-time undergraduates based on merit. Award to be given to direct descendants of the members of the Class of 1993 who are identified in writing to the Director of Funds Management in the Office of Financial Aid. Award may be renewed for up to four academic years.

**Clearview-Rutgers Scholarship.** For graduates of the Clearview Regional High School who will be pursuing a career in agriculture, science, technology, engineering, medicine, nursing, or public health. The recipient shall not participate in ROTC. Selection made by high school official in consultation with donor; based on academic merit.

**Robert A. Cooke.** Based on high academic potential or financial need.

**Raymond E. Cray.** For a graduate of Hunterdon High School with excellent academic and personal achievement who also demonstrates financial need.

**Peter John Curtin Memorial.** For a full-time student; based on financial need.

**Joseph and Marie Dannhauser.** Based on academic merit and financial need for incoming first-year students, with preference given to an applicant who is the son or daughter of immigrants.

**Leroy Davidson Memorial Scholarship Fund.** Four-year renewable awards of full or half tuition and fees granted to any undergraduate, with preference is given to employees of Twin County Grocers, Inc., and family members of employees.

**Elmer R. Deaver Foundation Scholarship.** For full-time undergraduates based on need, with preference to persons who were employees and the spouse, parent, or children of those employees of Quaker City Life Insurance Company at any time during the lifetime of Mr. Deaver.

**Frank and Rose DiMuccio.** For a graduate of Summit High School based on academic merit and financial need. Selected by Summit school officials in consultation with the Office of Financial Aid.

**Sandra Dowdy.** Granted by the Alpha Kappa Alpha sorority on the basis of academic performance or financial need to a student majoring in business administration or economics. Students apply through the Alpha Kappa Alpha sorority.

**Jane E. Duffy-Stach.** For a student who has been identified as having a learning disability, with special consideration given to students with dyslexia.

**Harold T. Edgar.** For male students; based on financial need.

**Chester Edwards.** For a sophomore, junior, or senior enrolled in a premed major; based on academic potential or financial need.

**Eliou Family.** For a student majoring in Greek language and culture.

**Ethel S. Elmer.** Based on financial need and academic promise.

**Angelo Fertonani.** Awarded to full-time undergraduate students at the New Brunswick campus; based on academic merit.

**Fight for Education Scholarship.** For two full-time students, one from the Camden campus and one from the New Brunswick campus; based on financial need. Candidates should be entering first-year students from the Philadelphia area. Scholarships are not renewable.

**Fort Lee Neighborhood Preservation Committee.** For two students whose primary residence is in the Lincoln Heights section of Fort Lee; selected by committee.

**Foxcroft Memorial.** Award to assist financially needy students, either through loans or grants, to purchase books.

**Gary S. Freedman.** For a full-time undergraduate; based on academic merit and financial need and renewable as long as student continues to meet the criteria.

**Freehold Cartage, Inc., Endowed Scholarship.** For children of Freehold Cartage Company employees who are enrolled as undergraduates; based on academic merit and financial need and renewable for up to three years. Recipients must maintain a cumulative grade-point average of at least 2.5 to be considered for renewal. Application must be made through the human resources department of the company. Applications will be forwarded before June 1 to the Office of Financial Aid.

**Samuel and Marcella Geltman.** For first-year students who are residents of Bellville, Barrington, Edgewater Park, Fort Lee, Hackettstown, Hamilton Township, North Arlington, Lindenwold, Cedar Grove, Toms River, Teaneck, Bloomfield, Burlington, Haddon Heights, Highland Park, Morristown, or Overbrook, New Jersey.

**Hazel B. Gillespie Scholarship.** For full-time undergraduates; based on financial need, with preference given to female students. Recipients must have a grade-point average of at least 2.0.

**Bernard Goldsmith Memorial.** Based on financial need.

**Isaac W. Gowen.** For a first-year male student who is a graduate of a high school in Elizabeth, New Jersey.

**Dr. Jerome Gross Memorial Scholarship.** For full-time undergraduate premed students and/or students majoring in biological science; based on academic merit and financial need and renewable.

**Gulick/Coleman Scholarship.** For an undergraduate student coming into his/her senior year with 90 credits or more with at least 30 credits taken at Rutgers–Camden; based on academic excellence and financial need.

**Paul W. and Laura E. Haasis Scholarship.** Based on academic merit and financial need. Scholarships may be renewed for up to three years (four years if students are in a five-year program).

**Rabbi Saul Habas.** Based on demonstrated financial need.

**Michael Harasimik.** For a graduate or undergraduate student; based on financial need and academic potential.

**Claire Hernandez Award.** Awarded to students enrolled at Livingston College. Preference is given to Latino and Latina full-time undergraduate students; based on academic merit and financial need.

**Ben W. Herr Endowed Scholarship.** For full-time undergraduate students. Preference given to graduates from Summit High School in New Jersey; based on academic merit and financial need.

**Gregory Hines Dance Scholarship.** Preference is given to full-time undergraduate students enrolled in any school or unit at Rutgers who have participated in Dance Power, a program for students in the New Brunswick public schools.

**Frances B. and Paige D. L'Hommedieu Middlesex County Scholarship.** Two-year awards for financially needy students who transfer to Rutgers from Middlesex County College.

**Hughes, Congressman William J.** For a full-time undergraduate student attending Rutgers from Penns Grove High School; based on financial need and academic merit, with preference given to student majoring in political science.

**George Hutt Premedical.** For full-time undergraduates who have declared their intention of pursuing a medical degree immediately after completing their undergraduate work at Rutgers; based on financial need and renewable.

**Jan and Paula Ilavsky.** For a student majoring or minoring in Slovak languages and cultures; based on need.

**Jefferson School.** For a student from Jefferson Elementary School in Plainfield, New Jersey, in memory of Robert Biunno.

**Walter Joyce Targum Fund.** For a full-time student who has worked in the *Daily Targum* business office for at least one year.

**Jurgensen Family Scholarship Fund.** For students from high schools selected by a family representative, who attend any undergraduate college in New Brunswick.

**Kingston First Dutch Church.** For a student nominated by the First Dutch Church in Kingston, New York.

**Kingsway–Rutgers.** For a graduate of Kingsway Regional High School who will be pursuing a career in agriculture, science, engineering, medicine, nursing, or teaching. The recipient shall not participate in ROTC. Selected by high school official in consultation with the donor; based on academic merit.

**Morris Kreeger.** Based on academic potential or financial need.

**Paul Krenicki.** For a graduate of Clifton High School in Clifton, New Jersey, who has completed one or more undergraduate years majoring in either physical science or engineering.

**Mary and John Krok.** Two scholarships annually; based on academic merit and financial need.

**Robert Kull.** Awarded to full-time undergraduate students based on financial need. Scholarship may be renewed for up to three years (four years if the student is in a five-year program).

**Robert Lefferts.** Based on academic performance or financial need.

**Harold G. Lundberg Scholarship.** A renewable scholarship for a first-year student who is a U.S. citizen or permanent resident, with preference given to students from outside of New Jersey. Student must be a high achiever in academics and other activities and must maintain a GPA of 3.2.

**MacManus Glassman Scholarship.** A four-year, renewable, university-wide scholarship awarded to a minority student of good academic ability who demonstrates financial need, with preference given to a veteran or a descendant of a veteran of the Vietnam War.

**Jacqueline R. and Charles P. Malesky Scholarship.** For entering first-year students; based on academic merit and financial need.

**Isaac Manning Memorial.** Based on financial need.

**Harold H. Martin Scholarship.** For juniors or seniors enrolled at any New Brunswick undergraduate college. Students must demonstrate a financial need as a result of filing the FAFSA, and must have a cumulative grade-point average of at least 3.0 and be ineligible for grant aid.

**Millard Family Fund.** For students attending any of the undergraduate colleges in either New Brunswick, Newark, or Camden; based on financial need.

**Joseph and Helen Monchak Memorial.** For students majoring in music, the performing arts, prelaw, premedicine, pre-dentistry, pharmacy, any physical science, or engineering; based on financial need and academic merit, with preference given to members of the choir(s) of Three Saints Russian Orthodox Church, Garfield, New Jersey.

**George and Clara Muller.** For students who are residents of the New Jersey counties of Warren, Sussex, Hunterdon, or Morris.

**Herman D. Mytelka Scholarship.** For full-time undergraduates who have completed their third year in school, and who intend to pursue a career in mathematics or computer science. Based on academic merit and financial need. Qualified students must submit the FAFSA by March 1 of each year to be eligible for an award.

**New Brunswick Mutual.** For first-year students who are residents of Franklin, Highland Park, Milltown, New Brunswick, North Brunswick, or Piscataway, New Jersey.

**New Brunswick Senior Challenge.** For students who have attended one of the New Brunswick area high schools for at least two years; based on need and high school academic record.

**New Jersey Jaycees.** Based on character, leadership, scholastic ability, participation in school and community activities, and financial need.

**New Jersey Mortgage Bankers Association.** For New Jersey residents who have demonstrated high academic achievement and financial need and who are majoring in economics or business. Students must be children of employees of the New Jersey Mortgage Bankers Association.

**New Jersey State Golf Association.** For students who are New Jersey residents and who worked as caddies at member clubs of the New Jersey State Golf Association. Applications are available by contacting the Caddie Scholarship Foundation, P.O. Box 6947, Freehold, New Jersey 07728.

**Old Bridge/Sayreville Rotary.** For residents of Old Bridge, and Sayreville, New Jersey, who are entering the university either directly from high school or as Old Bridge/Sayreville Rotary Scholars transferring from Middlesex County College; based on academic merit, financial need, and service to the community.

**Harold Osborn.** Based on financial need and academic performance.

**Paulsboro–Rutgers Scholarship.** For a full-time undergraduate and a graduate of Paulsboro High School who is pursuing a career in one of the following fields: agriculture, science, technology, engineering, medicine, nursing, public health, or teaching. The recipient may not participate in ROTC. Selected by high school official in consultation with the donor.

**David Pavlovsky Memorial Scholarship.** For a full-time undergraduate enrolled in the Rutgers College prelaw program; based on academic merit and financial need.

**Edgar S. Peierls.** Scholarship to deserving students.

**Sil Pelosi Memorial.** For incoming first-year student studying engineering, any of the physical sciences, or computer science, based on financial need, with preference to New Jersey residents who demonstrate leadership ability in community work and/or high school government or activity club.

**Dr. Orin Penfield and Esther Dales Memorial Scholarship.** For Passaic High School seniors who have applied and have been accepted to Rutgers on either the New Brunswick or Newark campus. May also be given to graduates of Passaic High School who are enrolled currently at the university. Based on academic merit and financial need; renewable for up to three years (four years if students are in a five-year program).

**Stephen G. Perger Memorial.** For junior or senior political science majors who reside in Union or Middlesex County, New Jersey.

**Francis Strafford Peshine.** For students pursuing curriculum introductory to government services.

**Thomas A. Peterson.** For citizens and permanent residents of the United States.

**Joseph J. Polonko, Jr., Memorial Fund.** For children of alumni and enrolled in either Rutgers College, Cook College, or the School of Engineering; based on financial need.

**William T. Quinn, Sr., Memorial.** For a New Jersey resident, sophomore-year student in conjunction with the student internship program of the W.T. Quinn Advertising Company; based on financial need and academic potential. Submit résumés to the Office of Financial Aid.

**John Reynolds Scholarship.** For full-time undergraduates; based on academic merit and financial need.

**Richmond Foundation.** Based on financial need and academic potential.

**Arthur E. Richmond Memorial.** For a full-time student; based on academic merit (minimum cumulative grade-point average of 3.2) and financial need.

**Riverview Endowed Scholarship.** For full-time undergraduate students, based on need, who are residents of North Arlington, New Jersey, attended North Arlington High School for four consecutive years, graduated from North Arlington High School with an approximate SAT score of 1200, and are ranked in the top 25% of their senior class. Scholarships are renewable with a minimum grade-point average of 1.8.

**Paul Robeson Scholarship.** For full-time undergraduates based on academic promise and financial need, with preference given to students of African-American/black descent. Approved biographical information form must be filed with FAFSA; renewable for up to five years.

**Rutgers Club of Chicago.** For first-year students who are graduates of high schools in the Chicago area. Students apply through the Rutgers Club of Chicago.

**Rutgers Club of Cranford.** For a first-year student who graduated from Cranford High School in Cranford, New Jersey. Students apply through the Rutgers Club of Cranford.

**Rutgers Club of New England Scholarship.** For a New England area student who will become a first-year student; based on academic performance and potential for success, with preference to children of Rutgers alumni.

**Rutgers Foreign Students.** For international students to assist with their out-of-state tuition cost.

**Rutgers University Faculty Memorial Fund.** For undergraduates based on academic performance and financial need.

**Alfredo Santiago Endowed Scholarship.** For a full-time junior or senior, based on academic merit and financial need, with preference given to Latino students majoring in nontraditional areas of study such as math, science, engineering, or premed. Qualified students must submit the FAFSA by March 1 of each year to be eligible for an award. Scholarship may be renewed for one year.

**Donald T. Saunders Memorial Scholarship.** For full-time upper-class students who are African-American citizens of the United States residing in the greater Newark, New Jersey, area. Students must have a grade-point average of at least 3.0 and demonstrate financial need.

**Adelbert F. Scheffter Scholarship.** For any promising student; based on financial need and/or academic merit, with preference given to students pursuing a career in baseball or accounting.

**Alan Marc Schreiber.** For students majoring in mathematics; based on academic merit and financial need.

**Louis Selitto Award.** For full-time undergraduates in the School of Business, majoring in finance; based on academic merit and financial need; renewable for up to two years.

**Senior Citizens Scholarship Fund.** For graduates of Delaware Valley Regional High School attending one of the New Brunswick undergraduate colleges. Selected by officials of the high school.

**Servicemen's Center Association.** For Newark residents, who preferably who have at least one parent who served or is serving in the armed forces of the United States; based on need and merit.

**BRV Sharma Family Foundation Scholarship.** For full-time undergraduates based on academic merit. Students must achieve a 3.0 GPA; renewable for up to three years.

**Ming Nang Sheng.** For a high-achieving first-year student who is a resident of New Jersey majoring in chemistry at one of the New Brunswick undergraduate colleges.

**Samuel Sheng Fellowship.** For students majoring in the natural sciences and engineering. Recipients must have a minimum of a *B* average in high school, or, if they are transfer students, a *B* average is necessary in their previous college work.

**Sophia Sheng Scholarship in Computer Science or Electrical Engineering.** For undergraduates in the fields of computer science or electrical engineering who have a minimum secondary school average of *B* and a minimum college grade-point average of 3.0 or *B*.

**Lansing P. Shield.** Based on financial need, with preference given to employees of Grand Union supermarkets, students who are children of Grand Union employees, or students who are residents of New Jersey counties in which Grand Union stores are located.

**John F. Socolofsky.** For a deserving first-year student who graduated from Glassboro High School in Glassboro, New Jersey. Selection made by the high school.

**Harold and Jean Stavitsky Memorial Scholarship.** For full-time undergraduates based on academic merit and financial need. Qualified students must submit the FAFSA by March 1 of each year to be eligible for an award. Scholarship may be renewed for up to three years.

**Clarkson P. Stelle II.** For any undergraduate or graduate student at the university.

**Estate of Adelaide Thomson.** For any undergraduate or graduate student at the university.

**Thompson, Susan W. and Herbert A. Scholarship.** For a first-year student from Allegheny County, New York, based on high school academic achievement and financial need. The Free Application for Federal Student Aid (FAFSA) must be submitted by March 15.

**312th Infantry Association Memorial.** For any student; based on academic merit or financial need.

**Mary R. Tyler.** For any student at any division or class level at the university; based on need.

**Emanuel M. and Mathilda Terner.** For full-time students; based on academic merit and financial need.

**Francesco G. Urbano.** Based on academic potential and financial need.

**Joseph E. Valentine.** Based on financial need.

**Estate of Ralph Decker Van Duzer.** For any student in any college of the university.

**Kenneth H. Ward.** For any students at any college of the university; based on need.

**Selma and Deborah Waksman.** For any students at the university.

**Mary Wolt.** Based on financial need and academic potential.

**Women's League of Rutgers.** For a student in the senior year at one of the New Brunswick colleges. Selection made by the Women's League committee.

**Jerome D. Yaguda Scholarship.** For a full-time student who demonstrates academic excellence and is involved in productive extracurricular activities, with preference given to students who have worked for Wakefern or Shop Rite during their school years and/or those whose parents or grandparents are Wakefern/Shop Rite Associates.



# University Policies and Procedures

Grade	Definition	Numerical Equivalent
A	Outstanding	4.0
B+		3.5
B	Good	3.0
C+		2.5
C	Satisfactory	2.0
D	Poor	1.0
F	Failing	0.0

## REGISTRATION

In the fall and spring, at a time designated by the university registrar, each student must register through the Rutgers Touchtone Telephone Registration System (RTTRS) or the web registration system, selecting courses previously approved by his or her adviser. Both systems are accessible Monday through Friday from 6:30 A.M. to midnight and on Saturday from 6:30 A.M. to 2:00 P.M. The access numbers for RTTRS are 732/445-1999, 973/353-1999, or 856/225-1999. The web registration address is <https://webreg.rutgers.edu>.

Students who fail to register during the initial period described above may register during the late registration period or the first five class days of the term and will be required to pay a \$50 late registration fee. Students are not considered registered until final arrangements have been made to pay their term bills and satisfy any other outstanding financial obligations.

### Policy for Changing Courses (Drop/Add)

The policy followed by the undergraduate colleges in New Brunswick for adding and dropping courses after a term begins is outlined below:

1. Students of all units in New Brunswick may add classes from the first through the eighth day of classes of each term. In special circumstances, students may add classes beyond this period only with permission of the dean of the college in which they are enrolled and the instructors of the classes involved.
2. Students in New Brunswick units may drop courses from the first day through the eighth day of each term, and no record is made on transcripts of such withdrawals.
3. Students who withdraw from classes from the eighth day through the eighth week of the term will have a *W* recorded on their transcript.
4. After the eighth week and through the twelfth week, permission of the college dean is required for students wishing to withdraw from a class with a grade of *W*.

## GRADES AND RECORDS

Grades represent the level or quality of the student's performance measured against standards of knowledge, skill, and understanding as evaluated by the instructor. Grades are reported to the university registrar at the end of each term by the following symbols:

### Other Grade Symbols

**P/NC (Pass/No Credit).** A nonnumerical grade of *Pass* (equivalent to grades of *A*, *B+*, *B*, *C+*, and *C*) or *No Credit* (equivalent to grades of *D* and *F*) is assigned to any student who has registered for his or her course on that basis, when such registration is in accord with the regulations of the student's college and the faculty offering the course.

**T (Temporary).** Grades of *TB+*, *TB*, *TC+*, *TC*, *TD*, *TF*, and *TZ* are used for all incomplete and temporary grades. Temporary grades are given at the discretion of the instructor when the student has not completed properly the course work requirements (i.e., major assignments or examinations). Students enrolled in courses in the School of Engineering receive a grade of *TF* if the final examination is not taken at the scheduled time. The letter grade following the *T* represents the grade the instructor would assign if the outstanding work were to remain uncompleted, except for the *TZ* grade. The *TZ* grade should be assigned only when a student is unable to finish his or her work due to a verifiable emergency situation. The student and faculty member are urged to reach an agreement as soon as possible as to how the course should be completed. The *TZ* will have no immediate effect on a student's GPA; however, if the situation is not resolved within the following term, the *TZ* will convert to an *F*, and the GPA will be recalculated accordingly. Temporary grades become permanent if the work is not completed as required and no notice is received from the instructor to convert the temporary grade to a permanent one. In no case is this permanent grade lower than the assigned letter grade. Fall term *T* grades must be completed by May 1; spring and summer *T* grades by December 1. *However, it remains the prerogative of an individual faculty member and/or the office of the dean of the faculty offering the course to set earlier deadlines and internal procedures for completing the work required.* It is the responsibility of the student to contact the instructor for an interpretation of the *T* grade and to establish a timetable for the completion of course work.

**W (Withdrawal).** A *W* is assigned when a student has withdrawn from a course, without any evaluation made of course work, on or before the completion of eight weeks of any regular term with the permission of the appropriate authority designated by each faculty. Under no circumstances shall the assignment of *W* be allowed when the withdrawal from a college is dated during the last two full weeks of instruction in any term. Should withdrawal occur without permission, the instructor will give the appropriate letter grade.

**NG (No Grade Given).** Where no grade is assigned on the final grade roster by the faculty member, an *NG* (No Grade Given) will be assigned. The *NG* will have no immediate effect on the student's GPA; however, if the situation is not resolved within the following term, the *NG* will convert to an *F*, and the GPA will be recalculated accordingly.

**H (Honors).** Used in lieu of a grade for the first term of a full-year college or departmental honors course. Credits for *H* grades are not calculated into the student's cumulative grade-point average until the final grade is assigned upon completion of the honors course. Course credits are included, however, in the total number of degree credits.

**S/U (Satisfactory/Unsatisfactory).** Grades used in courses where the *N* credit prefix is used.

### Credit Prefixes

**E.** The symbol *E* preceding course credits indicates no credit earned toward the degree and no grade computed in the cumulative grade-point average.

**J.** The symbol *J* preceding course credits indicates that those credits are earned toward the degree, but the grade is not computed in the cumulative grade-point average.

**K.** The symbol *K* preceding course credits indicates that those credits are not earned toward the degree, but the grade is computed in the cumulative grade-point average.

**N.** The symbol *N* is a negotiated symbol agreed upon between the student and instructor at the time the student registers for the course. It indicates no credit earned toward the degree, no grade computed in the grade-point average, no final exam taken, and the student receives a grade of *S* or *U*.

**P/NC.** This symbol preceding course credits indicates a course taken on a *Pass/No Credit* basis.

### Courses Completed by High School Students

Individuals who complete courses at Rutgers as nonmatriculating students while enrolled in high school are offered the option of receiving *E* credits for such courses upon matriculation at Rutgers. If this option is pursued, the courses do not earn degree credits and grades are not counted in the cumulative grade-point average; course titles and grades appear on the academic transcript with an *E* prefix. If degree credit is granted, grades are computed in the cumulative grade-point average. This policy includes courses taken during the summer following high school graduation.

### Term Grades

Grades received for the term are available through the Rutgers Touchtone Telephone Registration System by calling any of the following three telephone numbers: 732/445-1999; 973/353-1999; 856/225-1999. Grades also are available on the web: <http://registrar.rutgers.edu>. Available hours are Monday through Friday from 6:30 A.M. to midnight and on Saturday from 6:30 A.M. to 2:00 P.M.

### Warning Notices

At the end of the seventh week of the term, instructors normally report to the university registrar the name of each student making unsatisfactory progress in a course, if appropriate to the course. Warning notices are then mailed to the students at the same addresses indicated for term grade reports. The instructors may also personally warn a student or post a warning list. Students are advised to consult with each instructor concerning such warning and with advisers if warned in more than one subject.

### Student Complaints about Grades

Students wishing to file a complaint about a course grade, or a grade received for a particular piece of work in a course, should first attempt to resolve the matter through discussion with the instructor. If the issue cannot be satisfactorily resolved between student and instructor, the student may specify in writing the basis for the complaint and request a review by the departmental chairperson. A written complaint about a grade for work completed while the course is in progress must be submitted to the departmental chairperson no later than two weeks after notification of the grade. A student must submit a written complaint about a final course grade with the departmental chairperson no later than four weeks after the end of the exam period for that term.

A student who wishes to appeal the decision of the department should appeal in writing to the office of the dean of the faculty offering the course. Written notification of the action taken by either the chairperson or by the dean will be sent to the student within four weeks of the filing of the appeal, excluding those weeks in which classes are not in regular session.

### Cumulative Grade-Point Average

A student's cumulative grade-point average is computed by multiplying the grade received in each course taken for credit (and to be included in the average) by the number of credits the course is worth. The grade points earned in all such courses are then added together and the sum divided by the total credits of those courses.

Grade (numerical equivalent)  $\times$  Credits = Grade Points

$\frac{\text{Total Grade Points}}{\text{Total Credit Hours}} = \text{Cumulative Grade-Point Average}$

Students should refer to Scholastic Standing in each college section to determine the use of the cumulative grade-point average by the college and the courses that must be included in it.

### Transcripts

Requests for official transcripts of a student's academic record should be made in writing to Rutgers, The State University of New Jersey, Office of the Registrar, Department of Records and Transcripts, 65 Davidson Road, Piscataway, NJ 08854-5603. Requests should include the college of enrollment and the dates of attendance. A fee of \$3 per copy, payable to Rutgers, The State University, must

accompany the request. At least ten days should be allowed for processing the request. Students at some of the undergraduate colleges may order transcripts through their college cashier's office. No present or former student may obtain a transcript if under any financial obligation to the university.

Transcripts of academic work include all courses taken and grades received at the university. Students may request a transcript that includes all courses taken while enrolled as an undergraduate student (matriculating, nonmatriculating, and Summer Session), all courses taken while enrolled as a graduate student (matriculating, nonmatriculating, and Summer Session), or all courses taken while enrolled in all schools.

### Holds

The privileges of registration, advance registration, receipt of a diploma at commencement, and receipt of transcripts of record are barred to students having outstanding obligations to the university. Obligations may take the form of unpaid monies, unreturned or damaged books and equipment, parking fines, other charges for which a student may become legally indebted to the university, and failure to meet immunization requirements or to comply with disciplinary sanctions or administrative actions.

University departments and offices may place "holds" on registration, diplomas, and transcripts for any students having an outstanding obligation.

## ATTENDANCE

Students are expected to attend all scheduled course meetings, although no special provisions normally are made for reporting occasional absences from class.

It is the policy of the university to excuse without penalty students who are absent because of religious observance or participation in intercollegiate athletics, and to allow the makeup of work missed because of such absences. A student absent from an examination because of required religious observance will be given an opportunity to make up the examination without penalty.

## CANCELLATION OF CLASSES

It is the general policy of the university not to cancel classes because of inclement weather. However, because of the occasional hazards of night driving in the winter, exceptions may be made for evening classes and, under exceptionally hazardous conditions, exceptions may be made for daytime classes.

If weather conditions make it necessary to cancel classes, a message will be available from the Rutgers Information and Referral Center, 732/932-INFO; by dialing "0" from campus locations; RU-TV's Rutgers Information Channel, Channel 3; and the operating status page available on the Rutgers main page at [www.rutgers.edu](http://www.rutgers.edu). Announcements will also be made over the following radio stations: WRNJ (1510 AM), WCTC (1450 AM)/ WMGQ (98.3 FM), WCBS (880 AM), WINS (1010 AM), WKXW (101.5 FM)/ WBUD (1260 AM), WRSU (88.7 FM), and NEWS12 (cable).

Arrangements for makeup work are announced by individual instructors.

## POLICY ON ACADEMIC INTEGRITY SUMMARY

"Academic freedom is a fundamental right in any institution of higher learning. Honesty and integrity are necessary preconditions to this freedom. Academic integrity requires that all academic work be wholly the product of an identified individual or individuals. Joint efforts are legitimate only when the assistance of others is explicitly acknowledged. Ethical conduct is the obligation of every member of the university community, and breaches of academic integrity constitute serious offenses" (Academic Integrity Policy, p. 1).

The principles of academic integrity entail simple standards of honesty and truth. Each member of the university has a responsibility to uphold the standards of the community and to take action when others violate them.

Faculty members have an obligation to educate students to the standards of academic integrity and to report violations of these standards to the appropriate deans.

Students are responsible for knowing what the standards are and for adhering to them. Students also should bring any violations of which they are aware to the attention of their instructors.

### Violations of Academic Integrity

Any involvement with cheating, the fabrication or invention of information used in an academic exercise, plagiarism, facilitating academic dishonesty, or denying others access to information or material may result in disciplinary action being taken at either the college or university level. Breaches of academic integrity can result in serious consequences ranging from reprimand to expulsion.

Violations of academic integrity are classified into four categories based on the level of seriousness of the behaviors. Brief descriptions are provided below. This is a general description and is not to be considered as all-inclusive.

#### Level One Violations

These violations may occur because of ignorance or inexperience on the part of the person(s) committing the violation and ordinarily *involve a very minor portion of the course work.*

*Examples:* Improper footnoting or unauthorized assistance on academic work.

*Recommended Sanctions:* Makeup assignment.

#### Level Two Violations

Level two violations involve incidents of a more serious nature and affect a more significant aspect or portion of the course.

*Examples:* Quoting directly or paraphrasing without proper acknowledgment on a moderate portion of the assignment; failure to acknowledge all sources of information and contributors who helped with an assignment.

*Recommended Sanctions:* Probation, a failing grade on the assignment, or a failing grade in the course.

**Level Three Violations**

Level three offenses involve dishonesty on a significant portion of course work, such as a major paper, an hourly, or a final examination. Violations that are premeditated or involve repeat offenses of level one or level two are considered level three violations.

*Examples:* Copying from or giving others assistance on an hourly or final examination, plagiarizing major portions of an assignment, using forbidden material on an hourly or final examination, using a purchased term paper, presenting the work of another as one's own, altering a graded examination for the purposes of regrading.

*Recommended Sanctions:* Suspension from the university for one or more terms, with a notation of "academic disciplinary suspension" placed on a student's transcript for the period of suspension, and a failing grade in the course.

**Level Four Violations**

Level four violations are the most serious breaches of academic integrity, and also include repeat offenses of level three violations.

*Examples:* Forgery of grade change forms; theft of examinations; having a substitute take an examination; dishonesty relating to senior thesis, master's thesis, or doctoral dissertation; sabotaging another's work; the violation of the ethical code of a profession; or all infractions committed after return from suspension for a previous violation.

*Recommended Sanctions:* Expulsion from the university and a permanent notation on the student's transcript.

Faculty members who believe that violations have occurred should immediately contact the Office of the Dean. Students who suspect that other students are involved in actions of academic dishonesty should speak to the instructor of the course. Questions on reporting procedures may be directed to the Office of the Dean.

## UNIVERSITY CODE OF STUDENT CONDUCT SUMMARY

*A university in a free society must be devoted to the pursuit of truth and knowledge through reason and open communication among its members. Its rules should be conceived for the purpose of furthering and protecting the rights of all members of the university community in achieving these ends.*

*All members of the Rutgers University community are expected to behave in an ethical and moral fashion, respecting the human dignity of all members of the community and resisting behavior that may cause danger or harm to others through violence, theft, or bigotry. All members of the Rutgers University community are expected to adhere to the civil and criminal laws of the local community, state, and nation, and to regulations promulgated by the university. All members of the Rutgers University community are expected to observe established standards of scholarship and academic freedom by respecting the intellectual property of others and by honoring the right of all students to pursue their education in an environment free from harassment and intimidation.*

*Preamble  
University Code of Student Conduct*

**Overview**

Communities establish standards in order to ensure that they are able to fulfill their mission and keep their members from harm. The University Code of Student Conduct (referred to as "the code" in the remainder of this summary) defines those kinds of behavior that violate the standards of the Rutgers University community and also provides the mechanism for addressing alleged violations. In doing so, the code protects the rights of those accused of offenses (referred to as "respondents" in the remainder of this summary) by providing due process while also protecting victims of those offenses and the university community as a whole.

**Process**

The following summary presents key aspects of the code. Students should consult the code itself for complete information on each point.

**Filing a Complaint**

Any individual may file a complaint against a student suspected of violating the code by notifying the dean of students (or equivalent) of the respondent's college or school, or the assistant director of judicial affairs in the Office of Compliance, Student Policy, and Judicial Affairs.

**Preliminary Review**

Upon receipt of a complaint, a preliminary review is conducted by the dean of students (or equivalent) or his or her designee to assess the evidence and determine if it is sufficient to proceed to a hearing. The dean conducting this review also assesses the seriousness of the charges. The most serious charges can, upon a finding of responsibility, result in separation from the university (suspension or expulsion). These serious cases are decided at university hearings. Less serious offenses (nonseparable offenses) are heard according to procedures in place at the student's college or school.

**Separable Offenses**

The following offenses are deemed serious enough to result potentially in separation from the university should a student be found responsible at a hearing:

1. violations of academic integrity
2. forgery, unauthorized alteration or unauthorized use of any university documents or records or any instrument or form of identification
3. intentionally furnishing false information to the university or intentionally initiating or causing to be initiated any false report, warning, or threat of fire, explosion, or other emergency
4. use of force against any person or property or the threat of such force
5. sexual assault or nonconsensual sexual contact
6. hazing
7. violation of the university's Student Life Policy against Verbal Assault, Defamation, and Harassment (Copies are available from the judicial affairs office or dean of students' office.)
8. unauthorized entry into, unauthorized use of, or misuse of university property, including computers and data and voice communication networks

9. intentionally or recklessly endangering the welfare of any individual or intentionally or recklessly interfering with any university activity or university sponsored activity
10. use, possession, or storage of any weapon, dangerous chemical, fireworks, or explosive, whether or not a federal or state license to possess the same has been issued to the possessor
11. the distribution of alcohol, narcotics, or dangerous drugs on university property or among members of the university community, if such distribution is illegal, or the possession of a sufficiently large quantity as to indicate an intention to distribute illegally
12. theft of university services or theft of, or intentional or reckless damage to, university property or property in the possession of, or owned by, a member of the university community, including the knowing possession of stolen property (Intentional or reckless misuse of fire safety equipment is regarded as damage under this section of the code.)
13. the violation of the ethical code of one's intended profession either by graduate students enrolled in any of the university's professional or graduate schools or by undergraduate students in clinical courses or settings related to their intended profession
14. violations of federal, state, or local law where such violations have an adverse effect on the educational mission of the university
15. failure to comply with the lawful directions of university officials, including campus police officers acting in performance of their duties
16. knowingly providing false testimony or evidence; disruption or interference with the orderly conduct of a disciplinary conference or hearing; violating the terms of any disciplinary sanction imposed in accordance with this code, or any other abuse of the university's disciplinary procedures.

#### **Campus Advisers**

Both complainants and respondents may select a campus adviser to assist them during the disciplinary process. Campus advisers may fully represent students, including speaking on their behalf. The Office of Compliance, Student Policy, and Judicial Affairs maintains a list of trained campus advisers for this purpose. Students are free to select any members of the university community to serve as their advisers, whether they are on the list or not.

#### **Attorneys**

Complainants and respondents also may, at their own expense, seek the advice of an attorney in addition to that of a campus adviser. Attorneys are free to advise students, to assist in the preparation of their cases, and to attend hearings, but may not speak on behalf of their clients or question witnesses at a hearing.

#### **University Hearings**

University hearings are presided over by a hearing officer and heard by a hearing board usually composed of three students and two faculty members. It is the hearing board's responsibility to determine whether the accused student is responsible or not responsible for violating the code. If the hearing board determines a student to be responsible by the standard of clear and convincing evidence, it also recommends a sanction for the offense to the vice president for student affairs. The vice president for student affairs

considers the hearing board recommendation and determines the sanction.

#### **Appeals**

A student found responsible for violating the code may appeal the finding, the sanction, or both. Appeals are filed through the Office of Compliance, Student Policy, and Judicial Affairs, which forwards them to the Appeals Committee of the appropriate campus (Camden, Newark, New Brunswick).

#### **Authority for Student Discipline**

Ultimate authority for student discipline is vested with the Board of Governors of Rutgers, The State University of New Jersey. This authority has been delegated to university administrators, faculty, students, committees, and organizations as set forth in the University Code of Student Conduct. The above summary is intended to present some key facts of the code. Copies of the code are available from all deans of students' offices and have been placed at the reference desks of all university libraries. In addition, the assistant director of judicial affairs in the Office of Compliance, Student Policy, and Judicial Affairs will provide copies of the code upon request and is available to answer any questions about the code or related judicial matters.

## **UNIVERSITY SAFETY AND SECURITY**

#### **Division of Public Safety**

Providing a safe and secure environment for all members of the university community is the highest priority of the university's public safety staff. The executive director for public safety is responsible for safety and security services on the New Brunswick/Piscataway campuses. On the Newark and Camden campuses the police chiefs report to the Office of the Provost while following policies, procedures, and administrative practices established by the executive director for public safety.

Members of the public safety staff patrol each campus and respond to emergencies and requests for assistance on a full-time basis, twenty-four hours a day, 365 days a year. Rutgers public safety employees are only part of the universitywide crime prevention team. All members of the university community also are part of that team. As a team, it is everyone's duty to actively maintain a safe environment and be careful while complying with all local, state, and university regulations.

Information regarding public safety at Rutgers is available from the campus police departments. *Safety Matters* details public safety statistics, services, and programs on each of Rutgers' regional campuses. To have a printed copy of *Safety Matters* mailed to you free of charge, please contact the appropriate Rutgers University Police Department office at one of the following numbers, or view the online version at any of the following websites:

Camden Campus: [www.camden.rutgers.edu/~rupdcamd/index.htm](http://www.camden.rutgers.edu/~rupdcamd/index.htm)  
856/225-6009

Newark Campus: <http://newarkpolice.rutgers.edu>  
973/353-5581

New Brunswick Campus: <http://publicsafety.rutgers.edu>  
732/932-8407

**Rutgers University Police Department**

The Rutgers University Police Department (RUPD) is dedicated to providing progressive community policing services that focus on the prevention of crime through the development of university-based partnerships. The RUPD provides police, security, and safety services, and is staffed by commissioned police officers with full investigative and arrest authority, a professional security staff, students trained as community service officers, student safety officers, dispatchers, and technical and administrative employees.

The university police department is located at 5 Huntington Street on the College Avenue campus. The campuses are patrolled on foot, in vehicles, and on bicycles. To contact the RUPD to report emergencies (police, fire, and emergency medical), dial 911; from university centrex telephones, obtain an outside line and dial 911. For non-emergency telephone calls to the police, dial 732/932-7211; from university centrex telephones, dial 2-7211. You also can contact the police by using any of the more than sixty blue light emergency telephone boxes on the campuses or by using the housing telephones located near residence hall entrances.

Community policing offices are located in each of the campus student centers. These front-line police officers act as community organizers, team builders, and problem solvers. They provide a communications link between the community and the police department, serve on campus bias committees, and perform proactive patrol. Security officers patrol the campuses, serving as “eyes and ears” for the police while securing facilities and providing escort services. Student safety officers and community services officers provide a host of other safety and security services that include controlling access to selected residence hall during evening hours. For more information on these programs call 732/932-5400.

**Emergency Services**

Fire safety is a major component of our total safety and security program. State certified fire inspectors provide fire safety awareness training sessions in the residence halls and conduct emergency evacuation drills to familiarize occupants with emergency procedures. Emergency Services personnel regularly inspect all university building and facilities, conduct alarm tests and fire drills, and enforce the New Jersey Uniform Fire Code. As a state-licensed ambulance service, Emergency Services provides emergency medical care to the university community. The staff of New Jersey certified emergency medical technicians respond to emergency medical calls and provide standby services at major university events.

**Sexual Assault Services and Crime Victim Assistance**

Sexual Assault Services and Crime Victim Assistance staff provide support and assistance to crime victims, survivors, and other members of the university community. Advocacy, crisis intervention, counseling, and referrals are available. Programs and services for students, faculty, and staff promote ways of reducing the risk of being a crime victim and the availability of resources and options should a crime occur. With a special emphasis on crimes of interpersonal violence, educational programs are available to the university community on issues concerning sexual assault, domestic/dating violence, stalking, and peer harassment. For more information or to schedule an appointment or program, call 732/932-1181, visit the department web site at

[www.rutgers.edu/SexualAssault/](http://www.rutgers.edu/SexualAssault/), or email the staff at [sascoa@rci.rutgers.edu](mailto:sascoa@rci.rutgers.edu). The office is located at 3 Bartlett Street on the College Avenue campus, New Brunswick.

**ADMINISTRATIVE PROCEDURES FOR RESPONDING TO DISRUPTIONS**

An academic community, where people assemble to inquire, to learn, to teach, and to reason together, must be protected for those purposes. While all members of the community are encouraged to register their dissent from any decision on any issue and to demonstrate that dissent by orderly means, and while the university commits itself to a continual examination of its policies and practices to ensure that causes of disruption are eliminated, the university cannot tolerate demonstrations that unduly interfere with the freedom of other members of the academic community.

With this in mind, the following administrative procedures have been formulated to guide the implementation of university policy:

1. The president of the university and the university vice president for academic affairs will have the authority throughout the university to declare a particular activity to be disruptive. In the two geographic areas of Camden and Newark, the respective provost will have the same authority. In New Brunswick, the senior vice president and treasurer will have the same authority.
2. Broadly defined, a disruption is any action that significantly or substantially interferes with the rights of members of the academic community to go about their normal business or that otherwise unreasonably interrupts the activities of the university.
3. A statement will be read by the appropriate officers as specified in (1) or by such officers as they may designate for the purpose of such reading and will constitute the official warning that the activity is in violation of university policy, that it must cease within a specified time limit, and where appropriate, that no commitments made by university officials will be honored if those commitments are made under duress.
4. If the activity continues beyond the specified time limit as determined by the official in authority, the authorized officers as specified in (1) will have the discretion to call upon the university police to contain the disruption. Ordinarily, the president of the university alone, or in his or her absence the university vice president for academic affairs, will have the authority to decide that civil authorities beyond the campus are to be called upon to contain those disruptions that the university police are unable to handle. In extraordinary circumstances, where neither the president nor the university vice president for academic affairs is available to make such a decision, the senior vice president and treasurer in New Brunswick and the provosts on the Camden and Newark campuses have the same authority.
5. The deans of students are the chief representatives of the deans of the colleges in all matters of student life. Members of the university community who are aware of potentially disruptive situations are to report this to the deans of students on their respective campuses. In a disruption, the deans of students and their staff mem-

bers have a twofold responsibility: to protect against personal injury and to aid in providing for the order of the university. In the latter case, the deans of students, as well as other university personnel, may be called upon to coordinate or assist members of the academic community in ending the disruption, directing it to legitimate channels for solution, or identifying those who have violated the rights of others.

## POLICY PROHIBITING HARASSMENT

The university prohibits harassment based on race, religion, color, national origin, ancestry, age, sex, sexual orientation, disability, marital status, or veteran status. Harassment is a form of discrimination that violates state and federal civil rights laws. It is defined for purposes of those laws and the university's policy as any behavior that:

1. is unwelcome,
2. targets a person because he or she has one or more of the protected characteristics,
3. is engaged in by a person employed by or doing business with the university, and
4. is sufficiently severe or pervasive to alter negatively that person's or a group member's living, educational, or working environment.

*Sexual harassment* can take the form of unwelcome sexual advances; requests for sexual favors; or other unwelcome written, verbal, electronic, telephonic, or physical conduct of a sexual nature. *Hostile environment harassment* on the basis of sex, race, religion, color, national origin, ancestry, age, sexual orientation, disability, or marital or veteran status is severe or persistent behavior that has the purpose or effect of unreasonably interfering with a person's work or academic performance or creating a hostile environment.

If you think you have been harassed on the basis of any of the protected categories listed above, have observed harassing behavior, or need more information, you are encouraged to contact Jayne M. Grandes, Director of University Harassment Compliance and Equity, Rutgers, The State University of New Jersey, 56 Bevier Road, Piscataway, NJ 08854, 732/445-3020, ext. 626 or by email at [uhce@hr.rutgers.edu](mailto:uhce@hr.rutgers.edu). You may obtain copies of the *Policy Prohibiting Harassment* and the *Harassment Complaint Process* on our web page at <http://uhr.rutgers.edu/uhce>.

## POLICY AGAINST VERBAL ASSAULT, DEFAMATION, AND HARASSMENT

### Statement of Principles

Intolerance and bigotry are antithetical to the values of the university and unacceptable within the Rutgers community. One of the ways the university seeks to effect this principle is through a policy of nondiscrimination, which prohibits discrimination on the basis of race, religion, color, sex, age, sexual orientation, national origin, ancestry, disability, marital status, or veteran status in university programs. In order to reinforce institutional goals of nondiscrimination, tolerance, and civility, the following policy against verbal assault, defamation, and harassment makes clear that such behavior toward others violates acceptable standards of conduct within the university. (This policy is not intended to supersede the university's policy against harassment.)

Verbal assault, defamation, or harassment interferes with the mission of the university. Each member of this community is expected to be sufficiently tolerant of others so that all students are free to pursue their goals in an open environment, able to participate in the free exchange of ideas, and able to share equally in the benefits of our educational opportunities. Beyond that, each member of the community is encouraged to do all that she or he can to ensure that the university is fair, humane, and responsible to all students.

A community establishes standards in order to be able to fulfill its mission. The policy against verbal assault, defamation, and harassment seeks to guarantee certain minimum standards. Free speech and the open discussion of ideas are an integral part of the university community and are fully encouraged, but acts that restrict the rights and opportunities of others through violence, intimidation, the destruction of property, or verbal assault, even if communicative in nature, are not protected speech and are to be condemned.

### Prohibited Conduct

Any of the following acts, even if communicative in nature, are prohibited "separation offenses" (charges that could lead to suspension or expulsion from the university) under the provisions of the University Code of Student Conduct:

1. Use of force against the person or property of any member of the university community or against the person or property of anyone on university premises, or the threat of such physical abuse. (Verbal assault may be prosecuted as a "threat of . . . physical abuse.")
2. Theft of, or intentional damage to, university property, or property in the possession of, or owned by, a member of the university. (Acts of graffiti or other vandalism may be prosecuted as "intentional damage to . . . property.")
3. Harassment, which is statutorily defined by New Jersey law to mean, and here means, purposefully making or causing to be made a communication or communications anonymously or at extremely inconvenient hours, or in offensively coarse language, or in any other manner likely to cause annoyance or alarm, or subjecting or threatening to subject another to striking, kicking, shoving, or other offensive touching, or engaging in any other course of conduct or of repeatedly committed acts with purpose to alarm or seriously annoy any other person. Harassment is considered a separation offense under the University Code of Student Conduct.
4. Defamation, which is judicially defined to mean, and here means, the unprivileged oral or written publication of a false statement of fact that exposes the person about whom it is made to hatred, contempt, or ridicule, or subjects that person to loss of the goodwill and confidence of others, or so harms that person's reputation as to deter others from associating with her or him. Defamation is considered a separation offense under the University Code of Student Conduct.

While any of the four categories of acts listed above is a separation offense that, if proven, could lead to a sanction of expulsion or suspension from the university under the provisions of the University Code of Student Conduct, clearly minor instances of such prohibited behavior should be resolved at the college level and not be treated as separation offenses requiring a university-level hearing. The

initial judgment of whether a particular act is of a separable or nonseparable nature is made by the appropriate college official.

Students who believe themselves to be victims of verbal assault, harassment, or defamation should report such incidents to the dean or the dean of students of their college or school. In addition, the following individuals have been identified to handle complaints:

Brian T. Rose, director of compliance, student policy, and judicial affairs, 3 Bartlett Street, College Avenue campus, 732/932-7312;

Cheryl Clarke, director of diverse community affairs and lesbian/gay concerns, 3 Bartlett Street, College Avenue campus, 732/932-1711;

Associate provost for student life, Armitage Hall, Room 248, Camden campus, 856/225-6050;

Marcia W. Brown, associate provost for student affairs and community outreach, Center for Law and Justice, Newark campus, 973/353-5234.

Some complaints can and should be resolved by informal methods, while others will require the implementation of formal procedures. All complaints are treated confidentially; complainants are encouraged to report incidents even if they do not wish to pursue the matter beyond the reporting stage.

## NONDISCRIMINATION POLICY

It is the policy of Rutgers, The State University of New Jersey, to make the benefits and services of its educational programs available to students, and to provide equal employment opportunity to all employees and applicants for employment, regardless of race, religion, color, national origin, ancestry, age, sex, sexual orientation, disability, marital status, or veteran status. (Douglass College, as a traditionally and continuously single-sex institution, may, under federal law, continue to restrict college admission to women.) Questions concerning student rights violations should be addressed to Brian T. Rose, Director of Compliance, Student Policy, and Judicial Affairs (732-932-7312). Questions concerning harassment or employment discrimination should be directed to Jayne M. Grandes, Director, University Harassment Compliance and Equity (732-445-3020, ext. 626).

## EQUITY IN ATHLETICS DISCLOSURE ACT REPORTS

In compliance with the Equity in Athletics Disclosure Act, Rutgers provides information on men's and women's athletic programs ([athletics.rutgers.edu](http://athletics.rutgers.edu)), including the number of participants by gender for each varsity team, operating expenses, recruiting expenditures, athletically related student aid, and revenues. The first report was issued in October 1996 with annual updates thereafter. The reports are available at the reference desks of the main branches of the university library system (Alexander Library, Library of Science and Medicine, Robeson Library, and Dana Library), and at the intercollegiate athletics offices.

## STUDENT RECORDS AND PRIVACY RIGHTS

Rutgers, The State University of New Jersey, complies with the Family Educational Rights and Privacy Act (FERPA). FERPA affords students certain rights with respect to their "education records" as that term is defined in the law.

These rights include the following:

1. The student has the right to inspect and review his/her education records within 45 days of the date Rutgers receives a proper request for access to such records.
2. The student has the right to request amendment of education records that the student believes are inaccurate or misleading.
3. Rutgers shall obtain the prior consent of the student before disclosing personally identifiable information contained in the student's education records, except to the extent FERPA authorizes disclosure without consent.
4. The student may direct complaints concerning the alleged failure of Rutgers to comply with the requirements of FERPA to the Office of Compliance, Student Policy, and Judicial Affairs, 3 Bartlett Street, College Avenue campus (732/932-7312) or to the U.S. Department of Education, c/o Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, DC, 20202-4605.

Students wishing to exercise their rights to inspect and review their education records should submit a written request to the appropriate official at the Rutgers office which is custodian of the records they wish to review. Students requesting amendment of education records should first review the policies and procedures of their college or school and/or consult with their Dean of Students, or equivalent official. FERPA permits disclosure of directory information without a student's consent, unless the student has requested such information be kept confidential. Directory information includes the student's name, address, phone, school of attendance, and several other fields of information. For information on how to keep your directory information confidential, visit the Rutgers Online Directory by using the "Find: People" link of the Rutgers home page ([www.rutgers.edu](http://www.rutgers.edu)), or contact the Office of the Registrar on your campus. Rutgers uses a student's social security number as an identification number. While the number is not released as directory information and its confidentiality is protected in the same manner as are other educational records, Rutgers offers students the opportunity to acquire a substitute number. Students wishing to have a substitute number assigned must go to the registrar's office with two forms of identification and complete the appropriate forms. Rutgers publishes two official notices concerning FERPA at least twice per academic year. The official notices are archived on the Office of Compliance, Student Policy, and Judicial Affairs website at [www.rci.rutgers.edu/~polcomp](http://www.rci.rutgers.edu/~polcomp). The notices provide full information on Rutgers' compliance with FERPA including the current definition of "directory information." Students with questions about FERPA or the privacy of their records should consult these notices and/or contact the Office of Compliance, Student Policy, and Judicial Affairs, 3 Bartlett Street, College Avenue campus (732/932-7312, [cspc@rci.rutgers.edu](mailto:cspc@rci.rutgers.edu)).



## STUDENT RESIDENCY FOR TUITION PURPOSES

A determination of residency status for the purpose of tuition assessment is made by the university based on information provided by the applicant in accordance with the procedure outlined in the policy. A copy of the policy may be secured from the registrar's office or the admissions office.

### Procedure

#### *The Initial Determination*

At the time an individual initially applies for admission into any graduate or undergraduate college or division of the university, the respective admissions office determines an admitted applicant's resident status for tuition assessment.

The determination made at this time shall prevail for each term unless a change is authorized as provided hereinafter.

#### *After the Initial Determination*

The status of residency for tuition purposes of students continuing in a college or division of the university is determined by the registrar of the respective college or division. The determination made by the registrar either conforms to the initial determination of the admissions office or reflects a change as provided hereinafter.

#### *Request for a Change of Status*

Requests for a change in residency status are accepted no later than the last day of the term for which changed status is sought. All supporting affidavits, deemed appropriate by the adjudicating official pursuant to New Jersey Administrative Code, Volume 9, Section 5 et seq., must be filed by the petitioner in accordance with the time limit specified in the preceding sentence. In no case may supporting affidavits be filed later than four weeks from the conclusion of the term for which the residency assessment is requested. Failure to comply with this provision, unless judged otherwise by the adjudicating official, voids the petition for the term in question. If, based on the information submitted in the request, the student qualifies for resident tuition assessment, such change relates only to the current and subsequent terms. No adjustments in tuition assessments are made and no refund vouchers are processed for any prior term.

#### *Appeals*

Appeals from the initial determination and any determination made after a request by a student for a change in residency status are accepted no later than three months after the date of notification of any such determination. Unresolved appeals are forwarded to either the associate vice president for enrollment management or the university registrar. These officers respond to the student within thirty working days of the receipt of the appeal in the appropriate office. Appeals from this determination should be submitted to the vice president for university budgeting by the student within two weeks after the director of admissions or the university registrar has issued a determination. The decision of the vice president for university budgeting is final.

#### *Students' Responsibilities*

Students are responsible for providing relevant information upon which a residency determination can be made. The burden of proving his or her residency status lies solely upon the student. Moreover, it is considered the obligation of the student to seek advice when in doubt regarding eligibility for in-state tuition assessment. If the student neglects to question his or her eligibility status beyond the period specified above, that student forfeits his or her right to a residency assessment to which he or she might have been deemed to be eligible had he or she filed an appeal at the appropriate time.

#### *Penalties*

If a student has obtained or seeks to obtain resident classification by deliberate concealment of facts or misrepresentation of facts or if he or she fails to come forward with notification upon becoming a nonresident, he or she is subject to disciplinary action.

## RESEARCH POLICY AND RESEARCH CENTERS

Research at the university, apart from that conducted by students in connection with their academic course work, is in general intended to lead to publication in some form so that its results are available to interested persons everywhere. All university-conducted research must be available for public scrutiny and use. The university does not accept grants from or enter into contracts with governmental agencies or any other sponsors for research projects of which the results may not be made publicly accessible.

Most research projects at the university are carried on by faculty members and students within the facilities offered by their own departments. For on-campus research that cannot be conducted in department facilities, laboratories, or the library, the university has provided a number of cooperative research centers and bureaus. A list of the university's research centers may be found in the Divisions of the University chapter.

Many members of these organizations are active in graduate instruction. Information about their programs and activities may be found in *Research at Rutgers*, a handbook and bibliography published by the Research Council, the university agency that sponsors and coordinates faculty research.

## PATENT POLICY

All students are governed by the university's patent policy, which is described in a statement available in the Office of Research and Sponsored Programs and the offices of all deans and department chairpersons.

# Governance of the University \*

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\* As of April 1, 2003

# Divisions of the University

## ACADEMIC DIVISIONS

Rutgers, The State University of New Jersey, provides educational and research services throughout the state on campuses located in Camden, Newark, and New Brunswick. The principal university center is located in New Brunswick, where Rutgers originated two centuries ago.

### Camden

Camden offers programs at three undergraduate colleges and at five graduate schools. With an enrollment of 5,000 students, it offers exceptional educational opportunities in addition to providing the advantages and resources associated with a major state university.

#### Faculty of Arts and Sciences–Camden

Margaret Marsh, *Ph.D., Dean*

Established in 1983 as a result of academic reorganization of the Camden campus, the Faculty of Arts and Sciences–Camden offers academic programs for undergraduate and graduate work in twenty-three arts and sciences disciplines and in a variety of interdisciplinary areas.

#### School of Business–Camden

Milton Leontiades, *Ph.D., Dean*

Established in 1988, the School of Business–Camden sets major requirements and teaches all courses leading to the Bachelor of Science degree in the professional areas of accounting and management. The School of Business also sets the major requirements and teaches all courses leading to a Master of Business Administration degree.

#### Camden College of Arts and Sciences

Margaret Marsh, *Ph.D., Dean*

A coeducational, liberal arts college, CCAS is the successor institution to the College of South Jersey, which was established in 1927 and became part of the state university in 1950.

#### University College–Camden

Margaret Marsh, *Ph.D., Dean*

University College–Camden is an evening college of liberal arts and professional studies serving part-time students since 1950.

#### Graduate School–Camden

Margaret Marsh, *Ph.D., Dean*

Graduate programs in the liberal arts were started in Camden in 1971 under the jurisdiction of the Graduate School–New Brunswick. The Graduate School–Camden was established as an autonomous unit in 1981.

### School of Law–Camden

Rayman L. Solomon, *J.D., Ph.D., Dean*

Founded in 1926, the School of Law–Camden joined the university in 1950 as the South Jersey division of the School of Law–Newark. It became an independent unit of the university in 1967. The law school offers a curriculum leading to the degree of Juris Doctor, including advanced study in special areas.

### Summer Session–Camden

Thomas Venables, *Ed.D.*

The Summer Session, begun in 1913 and established as a division of the university in 1960, offers a wide variety of graduate and undergraduate courses during three sessions in the summer months.

### Newark

Newark offers programs at three undergraduate colleges and at four graduate schools. With an enrollment of approximately 10,000 students, it offers strong academic programs, excellent facilities, and an outstanding faculty.

#### Faculty of Arts and Sciences–Newark

Edward G. Kirby, *Ph.D., Acting Dean*

The Faculty of Arts and Sciences–Newark was established in 1985 to expand and strengthen the instructional program for undergraduate students at the Newark campus. The combined faculties of Newark College of Arts and Sciences and University College–Newark offer courses and academic programs in more than sixty subject areas.

#### Newark College of Arts and Sciences

Edward G. Kirby, *Ph.D., Acting Dean*

Founded in 1930 as Dana College, this undergraduate, coeducational, liberal arts college became part of Rutgers when the University of Newark was integrated into the state university in 1946.

#### College of Nursing

Felissa R. Lashley, *Ph.D., Dean*

The College of Nursing was established in 1956 as an expansion of the university's offerings in the former School of Nursing of the Newark College of Arts and Sciences. Its graduate program is conducted through the Graduate School–Newark.

#### University College–Newark

Edward G. Kirby, *Ph.D., Acting Dean*

University College–Newark is an evening and weekend college of liberal arts and professional studies serving part-time students since 1934. Within the context of the liberal arts tradition, University College students are offered a full range of courses and curricula, including programs in business and preparation for the professions leading to the degrees of Bachelor of Arts and Bachelor of Science.

## **Rutgers Business School–Newark and New Brunswick**

Howard Tuckman, *Ph.D.*, *Dean*

Established in 1993 as the Faculty of Management, Rutgers Business School offers undergraduate and graduate programs on or through the university's Newark and New Brunswick campuses. Rutgers Business School: Undergraduate–Newark is a four-year undergraduate school. It offers the bachelor of science degree jointly with either the Newark College of Arts and Sciences or University College–Newark. Degree programs are available in accounting, finance, management, and marketing. Rutgers Business School: Undergraduate–New Brunswick is a two-year, upper-division school offering programs in accounting, finance, management, management science and information systems, and marketing. The school admits students from Douglass, Livingston, Rutgers, and University colleges in their junior year. The bachelor of science degree is awarded jointly by the business school and the undergraduate college the student attended. Rutgers Business School: Graduate Programs–Newark and New Brunswick date from the Seth Boyden School of Business, which was founded in 1929 and incorporated into Rutgers in 1946. The school offers the master of business administration, an M.B.A. degree in professional accounting, a master of accountancy in taxation, a master of accountancy in governmental accounting, a master of accountancy in financial accounting, a master of quantitative finance, and a variety of dual degrees. The Ph.D. degree in management is offered jointly by the Graduate School–Newark and the New Jersey Institute of Technology.

### **Graduate School–Newark**

Steven J. Diner, *Ph.D.*, *Dean*

The Graduate School–Newark was established as a separate instructional division of the university with degree-granting authority in 1976.

### **School of Criminal Justice**

Leslie W. Kennedy, *Ph.D.*, *Dean*

The School of Criminal Justice, which opened in 1974, offers a graduate program that provides students with a sound foundation for work in teaching, research, or criminal justice management. The Master of Arts degree is offered through the school, and the Ph.D. degree is offered in conjunction with the Graduate School–Newark.

### **School of Law–Newark**

Stuart L. Deutsch, *J.D.*, *Dean*

The university's graduate programs in law originated in other institutions. The New Jersey School of Law, founded in 1908, and the Mercer Beasley School of Law, founded in 1926, merged in 1936 to become the University of Newark School of Law, which became part of Rutgers in 1946.

### **Summer Session–Newark**

The Summer Session, begun in 1913 and established as a division of the university in 1960, offers a wide variety of graduate and undergraduate courses during three sessions in the summer months.

## **New Brunswick**

The New Brunswick campus is the largest and most diversified of the university's three campuses, with 16 academic units, 1,800 faculty, and 33,000 students enrolled in undergraduate and graduate programs.

### **Faculty of Arts and Sciences–New Brunswick**

Holly M. Smith, *Ph.D.*, *Executive Dean*

Established in 1981 as a result of academic reorganization of the New Brunswick campus, the Faculty of Arts and Sciences–New Brunswick teaches all arts and science courses for undergraduate and graduate students in degree-granting units and sets the major requirements for all arts and science majors. Organized into disciplines and departments, it offers forty-four undergraduate major programs and twenty-nine graduate programs, which are administered by the Graduate School–New Brunswick.

### **Douglass College**

Carmen Twillie Ambar, *J.D.*, *Dean*

Founded in 1918 as the New Jersey College for Women, Douglass is the largest women's college in the nation. While maintaining rigorous standards of instruction in the fundamental disciplines of the liberal arts, Douglass supports and develops programs that link major courses of study to future careers. The college also implements special programs as well as independent activities designed to help women students develop the qualities required for achievement in any field of endeavor.

### **Livingston College**

Arnold Hyndman, *Ph.D.*, *Dean*

Livingston College opened in 1969 as a coeducational institution dedicated to serving a diverse student body reflecting the racial, ethnic, and socioeconomic composition of today's society. As a college of the liberal arts and professions, Livingston is committed to a multidisciplinary program that brings together a diverse group of students, faculty, and staff in a cosmopolitan community dedicated to learning.

### **Rutgers College**

Carl Kirschner, *Ph.D.*, *Dean*

Rutgers College was chartered in 1766 and is the original nucleus around which the university developed. Formerly an undergraduate college for men, it is now coeducational. Dedicated to the promotion of excellence in undergraduate education, Rutgers College provides its students with clear guidelines in the pursuit of a liberal arts education.

### **University College–New Brunswick**

Emmet A. Dennis, *Ph.D.*, *Dean*

University College–New Brunswick is an evening college of liberal arts and professional studies serving part-time students since 1934. Within the context of the liberal arts tradition, University College–New Brunswick students are offered a full range of courses and curricula, including programs in business and preparation for the professions leading to the degrees of Bachelor of Arts and Bachelor of Science.

### **Cook College**

Adesoji Adelaja, *Ph.D.*, *Dean*

A coeducational and residential college, Cook offers undergraduate programs in various applied disciplines with an emphasis on environmental, agricultural, food, and marine sciences. Formerly the College of Agriculture and later the College of Agriculture and Environmental Science, Cook College adopted its present name in 1973. Graduate programs are offered through the Graduate School–New Brunswick.

### **Ernest Mario School of Pharmacy**

John L. Colaizzi, *Ph.D.*, *Dean*

First organized in 1892 and incorporated into the state university in 1927, the Ernest Mario School of Pharmacy offers a six-year professional program leading to the Doctor of Pharmacy (Pharm.D.) degree and a graduate program offering a post-B.S. Pharm.D. degree (both traditional two-year and nontraditional). Other graduate programs leading to advanced degrees through the Graduate School–New Brunswick are available. In addition, the college sponsors a continuing education program for the benefit of practicing pharmacists throughout the state.

### **Mason Gross School of the Arts**

George B. Stauffer, *Ph.D.*, *Dean*

This branch of Rutgers opened in July 1976. The school grants both undergraduate and graduate degrees. Formed to provide an education in the arts of the highest professional caliber, the school offers an M.F.A. degree in visual arts and theater arts; D.M.A., A.Dpl., M.M., and B.Mus. degrees in music; and a B.F.A. degree in visual arts, dance, and theater arts.

### **Rutgers Business School–Newark and New Brunswick**

Howard Tuckman, *Ph.D.*, *Dean*

Established in 1993 as the Faculty of Management, Rutgers Business School offers undergraduate and graduate programs on or through the university's Newark and New Brunswick campuses. Rutgers Business School: Undergraduate–Newark is a four-year undergraduate school. It offers the bachelor of science degree jointly with either the Newark College of Arts and Sciences or University College–Newark. Degree programs are available in accounting, finance, management, and marketing. Rutgers Business School: Undergraduate–New Brunswick is a two-year, upper-division school offering programs in accounting, finance, management, management science and information systems, and marketing. The school admits students from Douglass, Livingston, Rutgers, and University colleges in their junior year. The bachelor of science degree is awarded jointly by the business school and the undergraduate college the student attended. Rutgers Business School: Graduate Programs–Newark and New Brunswick date from the Seth Boyden School of Business, which was founded in 1929 and incorporated into Rutgers in 1946. The school offers the master of business administration, an M.B.A. degree in professional accounting, a master of accountancy in taxation, a master of accountancy in governmental accounting, a master of accountancy in financial accounting, a master of quantitative finance, and a variety of dual degrees. The Ph.D. degree in management is offered jointly by the Graduate School–Newark and the New Jersey Institute of Technology.

### **School of Communication, Information and Library Studies**

Gustav Friedrich, *Ph.D.*, *Dean*

This school was formed in 1982 by a merger of two schools to provide academic programs that focus on various facets of communication and information science. The school offers undergraduate programs of study in communication, and journalism and mass media. Students are admitted to the school in their junior year from the five residential undergraduate colleges in New Brunswick: Cook, Douglass, Livingston, Rutgers, and University colleges. Bachelor of Arts degrees are awarded jointly by the School of Communication, Information and Library Studies and the undergraduate college. At the graduate level, programs are offered that lead to the degree of Master of Library Service, the Master of Communication and Information Studies, and, jointly with the Graduate School–New Brunswick, the Doctor of Philosophy degree. Courses for in-service librarians also are provided.

### **School of Engineering**

Michael T. Klein, *Sc.D.*, *Dean*

Instruction in engineering began at Rutgers in 1864, when New Jersey designated Rutgers College to be the State College for the Benefit of Agriculture and Mechanic Arts. The College of Engineering became a separate unit in 1914 and was renamed the School of Engineering in 1999. The school is dedicated to the sound technical and general education of the student. It offers a Bachelor of Science degree in seven disciplines as well as a curriculum in applied sciences. Its graduate programs are conducted through the Graduate School–New Brunswick.

### **Edward J. Bloustein School of Planning and Public Policy**

James W. Hughes, *Ph.D.*, *Dean*

Founded in 1992, the Edward J. Bloustein School of Planning and Public Policy provides focus for all of Rutgers' programs of instruction, research, and service in planning and public policy. The school offers undergraduate programs in urban studies and public health, each leading to the baccalaureate degree. On the graduate level, the school confers Master of City and Regional Planning, Master of City and Regional Studies, Master of Public Affairs and Politics, Master of Public Policy, Master of Public Health, and Doctor of Public Health degrees; the latter two degrees are offered jointly with the University of Medicine and Dentistry of New Jersey–School of Public Health. A dual-degree program in public health and applied psychology leading to the Master of Public Health and Doctor of Psychology degrees is offered with the Graduate School of Applied and Professional Psychology. A program also is offered that leads to the Doctor of Philosophy degree in urban planning and policy development; this degree is conferred by the Graduate School–New Brunswick. In addition, the school offers joint-degree programs with Rutgers' two law schools, with the Graduate School of Management, and with the Graduate School–New Brunswick.

### **School of Management and Labor Relations**

Barbara A. Lee, *Ph.D.*, *J.D.*, *Dean*

The School of Management and Labor Relations, formed in 1994, provides undergraduate instruction in labor studies and employment relations. At the graduate level,

programs are offered that lead to the degrees of Master in Human Resource Management, Master in Labor and Employment Relations, and Doctor of Philosophy in Industrial Relations and Human Resources.

### **Graduate School–New Brunswick**

Holly M. Smith, *Ph.D., Dean*

Graduate programs in the arts and sciences have been offered since 1876. The Graduate School–New Brunswick awards advanced degrees in more than sixty disciplines and is responsible for all Doctor of Philosophy degrees at Rutgers–New Brunswick. The faculty is drawn from virtually all academic divisions of the university.

### **Graduate School of Applied and Professional Psychology**

Stanley B. Messer, *Ph.D., Dean*

The GSAPP was established in 1974 to train direct-service psychologists who have a special commitment to community involvement. It offers the Doctor of Psychology (Psy.D.) degree in professional psychology with specializations in the areas of clinical psychology, school psychology, and organizational psychology. The GSAPP also awards the Master of Psychology (Psy.M.) degree *en passant* to the doctorate; the Psy.M. is not offered as a terminal degree.

### **Graduate School of Education**

Louise C. Wilkinson, *Ed.D., Dean*

Courses in education were first offered by Rutgers College in the late nineteenth century. A separate school offering its own curricula was organized in 1924. The GSE offers programs leading to the degrees of Master of Education, Specialist in Education, and Doctor of Education.

### **School of Social Work**

Mary E. Davidson, *Ph.D., Dean*

Established in 1954 to prepare students for professional social work practice, the SSW offers a two-year graduate curriculum leading to the Master of Social Work degree. Jointly with the Graduate School–New Brunswick, it offers a program leading to the Doctor of Philosophy degree, and its faculty also teaches an undergraduate social work program.

### **Summer Session–New Brunswick**

Thomas A. Kujawski, *Ed.M.*

The Summer Session, begun in 1913 and established as a division of the university in 1960, offers a wide variety of graduate and undergraduate courses during three sessions in the summer months.

## **ACADEMIC CENTERS, BUREAUS, AND INSTITUTES**

*Academic Foundations Center.* Conklin Hall,  
Newark Campus

*Advanced Food Technology, Center for.* Nabisco Institute  
for Advanced Food Technology, Cook Campus

*Advanced Information Processing, Center for.* CoRE  
Building, Busch Campus

*Agricultural Experiment Station, New Jersey.* Martin Hall,  
Cook Campus

*Alcohol Studies, Center of.* Smithers Hall, Busch Campus

*American Woman and Politics, Center for the.* Wood Lawn,  
Douglass Campus

*Art Museum, Jane Voorhees Zimmerli.*

College Avenue Campus

*Biological Research, Bureau of.* Nelson Biology  
Laboratories, Busch Campus

*Biostatistics, Institute for.* Hill Center, Busch Campus

*Biotechnology Center for Agriculture and the Environment.*  
Cook Campus

*Ceramic Research, Malcolm G. McLaren Center for.*  
607 Taylor Road, Busch Campus

*Coastal and Environmental Studies, Center for.* Doolittle  
Hall, Busch Campus

*Computer Science Research, Laboratory for.* Hill Center,  
Busch Campus

*Controlled Drug-Delivery Research Center.* Pharmacy  
Building, Busch Campus

*Crime Prevention Studies, Center for.* Center for Law and  
Justice, Newark Campus

*Criminological Research, Institute for.* Lucy Stone Hall,  
Livingston Campus

*Critical Analysis of Contemporary Culture, Center for the.*  
8 Bishop Place, College Avenue Campus

*Discrete Mathematics and Theoretical Computer Science,  
Center for.* CoRE Building, Busch Campus

*Eagleton Institute of Politics.* Wood Lawn,  
Douglass Campus

*Economic Research, Bureau of.* New Jersey Hall,  
College Avenue Campus

*Edison Papers, Thomas A.* 16 Seminary Place,  
College Avenue Campus

*Education Law and Policy, Institute for.* Center for  
Law and Justice, Newark Campus

*Engineered Materials, Institute for.* Engineering Building,  
Busch Campus

*Engineering Research, Bureau of.* Engineering Building,  
Busch Campus

*Fiber Optic Materials Research Program.* 607 Taylor Road,  
Busch Campus

*Fisheries and Aquaculture Technology Extension Center.*  
Martin Hall, Cook Campus

*Global Strategic Human Resource Management, Center for.*  
School of Management and Labor Relations,  
94 Rockefeller Road, Livingston Campus

*Government Services, Center for.* Edward J. Bloustein  
School of Planning and Public Policy, 33 Livingston  
Avenue, College Avenue Campus

*Health, Health Care Policy, and Aging Research, Institute  
for.* 30 College Avenue, College Avenue Campus

*Historical Analysis, Rutgers Center for.* 88 College Avenue,  
College Avenue Campus

*Human Evolutionary Studies, Center for.* 131 George Street,  
College Avenue Campus

*International Business Education, Center for.* Janice H. Levin Building, Livingston Campus

*International Conflict Resolution and Peace Studies, Center for.* Hickman Hall, Douglass Campus

*International Faculty and Student Services, Center for.* 180 College Avenue, College Avenue Campus

*Jazz Studies, Institute of.* Dana Library, Newark Campus

*Jewish Life, Center for the Study of.* 12 College Avenue, College Avenue Campus

*Journalism Resources Institute.* 185 College Avenue, College Avenue Campus

*Marine and Coastal Sciences, Institute of.* 71 Dudley Road, Cook Campus

*Materials Synthesis, Center for.* Engineering Building, Busch Campus

*Mathematical Sciences Research, Center for.* Hill Center, Busch Campus

*Mathematics, Science, and Computer Education, Center for.* Science and Engineering Resource Center, Busch Campus

*Metropolitan Studies, Joseph C. Cornwall Center for.* Smith Hall, Newark Campus

*Molecular and Behavioral Neuroscience, Center for.* Aidekman Center, Newark Campus

*Negotiation and Conflict Resolution, Center for.* Edward J. Bloustein School of Planning and Public Policy, 33 Livingston Avenue, College Avenue Campus

*Neighborhood and Brownfields Redevelopment, National Center for.* Edward J. Bloustein School of Planning and Public Policy, 33 Livingston Avenue, College Avenue Campus

*Operations Research, Center for.* Hill Center, Busch Campus

*Packaging Science and Engineering, Center for.* Engineering Building, Busch Campus

*Physics Research, Bureau of.* Serin Physics Laboratories, Busch Campus

*Rutgers Cooperative Extension.* Martin Hall, Cook Campus

*Surface Modification, Laboratory for.* Serin Physics Laboratories, Busch Campus

*Transportation Center, Alan M. Voorhees.* Edward J. Bloustein School of Planning and Public Policy, 33 Livingston Avenue, College Avenue Campus

*Urban Policy Research, Center for.* 33 Livingston Avenue, College Avenue Campus

*Waksman Institute of Microbiology.* 190 Frelinghuysen Road, Busch Campus

*Walt Whitman Center for the Culture and Politics of Democracy.* Hickman Hall, Douglass Campus

*Wireless Information Network Laboratory.* Electrical Engineering Building, Busch Campus

*Women, Institute for Research on.* 160 Ryders Lane, Douglass Campus

*Women and Work, Center for.* School of Management and Labor Relations, 162 Ryders Lane, Douglass Campus

*Women's Leadership, Institute for.* 162 Ryders Lane, Douglass Campus

*Workforce Development, John J. Heldrich Center for.* Edward J. Bloustein School of Planning and Public Policy, 33 Livingston Avenue, College Avenue Campus

*Workplace Transformation, Center for.* School of Management and Labor Relations, Labor Education Center, 50 Labor Center Way, Cook Campus

### Centers Operated Jointly

*Biotechnology and Medicine, Center for Advanced.*  
*Environmental and Occupational Health Sciences Institute.*  
*Hazardous Substance Management Research Center.*

## UNIVERSITY LIBRARY SYSTEM

*Alcohol Studies Library.* Smithers Hall, Busch Campus

*Annex.* Annex Building, Busch Campus

*Archibald Stevens Alexander Library.* 169 College Avenue, College Avenue Campus

*Art Library.* Hamilton Street, College Avenue Campus

*Bailey B. Pepper Entomology Library.* John B. Smith Hall, Georges Road and Jones Street, Cook Campus

*Blanche and Irving Laurie Music Library.* Douglass Library, Chapel Drive and George Street, Douglass Campus

*Chemistry Library.* Wright Chemistry Laboratory Building, Busch Campus

*Chrysler Herbarium Library.* Nelson Biology Laboratories, Busch Campus

*Criminal Justice Library.* Center for Law and Justice, 123 Washington Street, Newark Campus

*East Asian Library.* Alexander Library, College Avenue Campus

*Institute of Jazz Studies Library.* John Cotton Dana Library, Newark Campus

*John Cotton Dana Library.* 185 University Avenue, Newark Campus

*Kilmer Area Library.* Avenue E, Livingston Campus

*Library of Science and Medicine.* Bevier Road, Busch Campus

*Mabel Smith Douglass Library.* Chapel Drive and George Street, Douglass Campus

*Mathematical Sciences Library.* Hill Center, Busch Campus

*Media Services.* Kilmer Area Library, Livingston Campus

*Paul Robeson Library.* 300 North Fourth Street, Camden Campus

*Physics Library.* Serin Physics Laboratories, Busch Campus

*School of Law–Camden Library.* Fifth and Penn Streets, Camden Campus

*School of Law–Newark Library.* Center for Law and Justice, 123 Washington Street, Newark Campus

*School of Management and Labor Relations Library.* Ryders Lane, Cook Campus

*SERC Reading Room.* Science and Engineering Resource Center, Frelinghuysen Road, Busch Campus

*Special Collections and University Archives.* Alexander Library, College Avenue Campus

*Stephen and Lucy Chang Science Library.* Foran Hall, Cook Campus