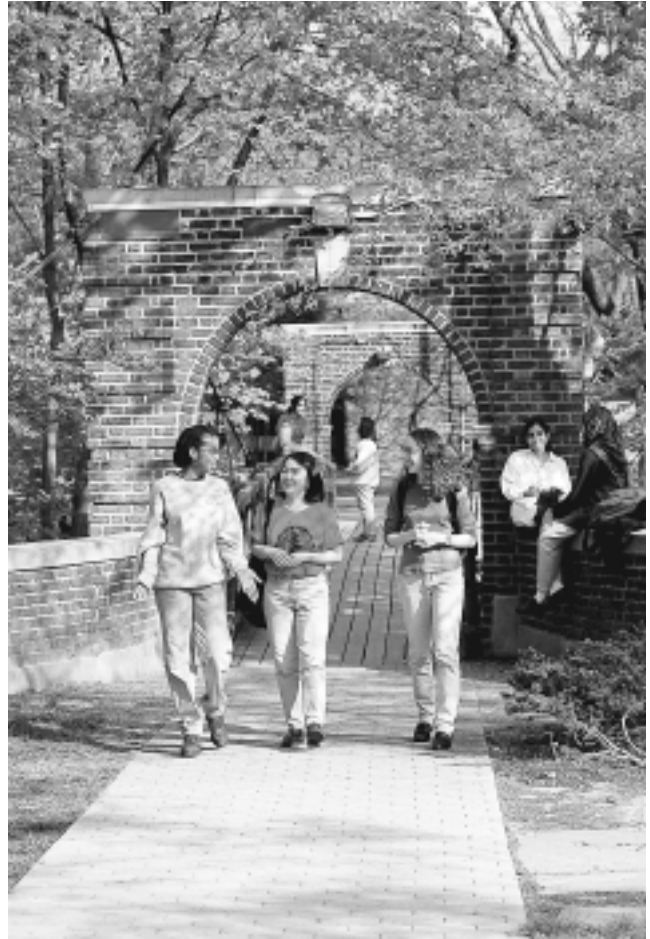


# DOUGLASS COLLEGE



Information on the following subjects may be found in the General Information section at the back of this catalog: Student Life and Services, Admission, Tuition and Fees, Financial Aid, and University Policies and Procedures.

Web Site: [www.douglass.rutgers.edu](http://www.douglass.rutgers.edu)

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# History and Aims of the College

Douglass College is the largest women's college in the United States, with approximately 3,000 students. Established as the New Jersey College for Women in 1918, the college was renamed in 1955 for Mabel Smith Douglass, who cooperated with the New Jersey State Federation of Women's Clubs in making the case for an institution of higher education for women in New Jersey and who became the college's first dean.

Within the coeducational Rutgers setting, Douglass offers women a high-quality academic atmosphere in which they learn to think critically, study a major field in depth, obtain a broad general education and useful professional skills, and interact with peers and faculty. In a society that still confronts women with barriers to achievement, Douglass College offers a supportive community in which students from diverse cultural and ethnic backgrounds can develop their full potential while at the same time taking advantage of the wide choice of programs and fields of study available in the larger university.

Douglass enjoys a national reputation as a center of research, public service, and community outreach organizations focusing on women. It is the site of the university's model women's and gender studies program; it houses the Institute for Women's Leadership and the Institute for Research on Women; and it is the location of the Center for American Women and Politics, a unique service, research, and teaching unit devoted to studying women's political roles. The Blanche, Edith, and Irving Laurie New Jersey Chair in Women's Studies was established at Douglass in 1983. Students at the college are invited to include women's lives in their courses of study and to participate in programs and organizations that involve women's issues.

Whatever their specific interests or courses of study, students at the college are encouraged to challenge attitudes and institutions limiting women's roles, to develop a deeper understanding of themselves as individuals, and to acquire the skills that will enable them to contribute to the society in which they live.

# Academic Policies and Procedures

*Note:* See also the University Policies and Procedures section for regulations that pertain to all the undergraduate colleges at Rutgers–New Brunswick.

## STUDENT RESPONSIBILITY TO KEEP INFORMED

In addition to the material in this catalog, Douglass College students are responsible for the information appearing in the Official Notices columns in the *Daily Targum* and *Caellian*, all announcements in the *Undergraduate Schedule of Classes*, notices sent to DPOs, and official announcements posted electronically or broadcast to Rutgers' email addresses.

## ACADEMIC CREDIT

### Credit by Examination

**Advanced Placement.** Students entering Douglass College from secondary schools are awarded advanced placement college credit for scores of 4 or 5 on the College Board Advanced Placement Examinations. Credit is given for an advanced placement score of 3 only at the specific direction of the appropriate academic department. Credit is not given for scores of 1 or 2.

**College Level Examination Program (CLEP).** Students who have taken subject tests of the College Level Examination Program may have the scores and essay tests forwarded to the college for evaluation by the appropriate academic departments.

**Proficiency Examinations.** An academic department may recommend that credit be granted on the basis of its own proficiency test. Matriculated students may request permission after enrollment to take advantage of this plan. However, it is up to the individual department to decide whether or not to recommend credit.

### Transfer Credit

An evaluation of transfer credit is made only after acceptance, at which time the student is asked to submit a catalog of the institution attended, marked to show the courses taken. No credit is accepted in transfer from any university or college other than Rutgers if the grade earned is below the equivalent of C at Rutgers. Credits accepted in transfer by Douglass College are applied toward general degree requirements. However, the appropriate academic department determines whether or not transfer credit is accepted toward fulfillment of major requirements.

Students who have attended another college or university are required to submit official transcripts from all prior educational institutions by November 1 following fall

admission or March 1 following spring admission. Failure to reveal all prior work or to provide official transcripts may be cause for denial of transfer credit, revocation of admission, or withdrawal by the college.

First-year students admitted to Douglass College who have taken college courses at an accredited college prior to enrolling in September may apply for college credit at Douglass if they provide an official transcript to the class dean by November 1 of their first year. Credit may be granted on the same basis as other transfer credits if an official transcript is submitted. Such courses taken at Rutgers University Summer Session before or after graduation from high school but before entrance into Douglass College may be counted for credit toward graduation at Douglass College under the same conditions as for Douglass College students.

Matriculated students may, with prior written approval, receive degree credit for courses at other institutions passed with a grade of C or better. Official transcripts must be received by November 1 for fall-term credit or March 1 for spring-term credit. These credits may not be used to satisfy Douglass College core curriculum requirements.

A maximum of 60 credits of course work acceptable to Douglass College and completed with a grade of C or better at accredited two-year institutions may be transferred to Douglass. No more than 6 credits completed at an accredited two-year institution may be transferred after a student has earned 60 credits toward graduation.

### **Credit for Prerequisites**

Students are not permitted to receive credit for any course that is a prerequisite for a course already passed with a grade of C or better. For example, a student may not take precalculus after having successfully passed a calculus course.

## **REGISTRATION AND COURSE INFORMATION**

### **Academic Advising**

First-year students and sophomores are advised by members of the college staff. At the beginning of the first year, each student is assigned a general adviser whom she may call upon throughout her first two years at Douglass. Her adviser guides her selection of courses, assists in the choice of a major, and, when requested to do so, aids in resolving scholastic difficulties. Juniors and seniors are advised by faculty in their major departments.

Students also may seek advice regarding academic rules and regulations from the Office of Academic Services and from their class deans. Special advisers are available for students in the Educational Opportunity Fund Program (EOF); the Educational Foundations Program (EFP); the Mary I. Bunting Program for mature women; and for students interested in law, health professions, medical technology, and several certificate programs.

Although members of the faculty and staff are available for advice, each student is responsible for understanding the academic regulations and for ensuring that she has completed the course work necessary for fulfillment of the degree requirements.

### **Registration**

Registration for matriculated students begins in October for the following spring term and in April for the following fall term. Matriculated students register through the Rutgers Touchtone Telephone Registration System (RTTRS) or the online web registration system. Registration is completed upon full payment of tuition and fees by the announced deadline prior to start of the term. The university reserves the right to restrict registration in all courses offered and, when necessary, to cancel courses previously announced. See the Tuition and Fees section for further information on registration.

**Change of Courses.** After registration is complete, a student may change her program by dropping or adding courses or changing sections at times designated by the university registrar. See the University Policies and Procedures section for information on drop/add procedures. Specific drop/add dates are announced regularly. Students are responsible for checking their registration regularly throughout the term and correcting errors in a timely fashion.

**Prerequisites.** All students are responsible for successfully completing any prerequisites required for enrollment in a course. Failure to complete prerequisites may result in cancellation of registration in the course requiring the prerequisites.

**Intercollege Registration.** Special permission must be secured from the appropriate dean of academic services for intercampus registration at Newark College of Arts and Sciences and Camden College of Arts and Sciences.

Concurrent registration at Rutgers–New Brunswick and any other institution during the academic year is not permitted without the prior consent of the Student Academic Affairs Committee.

### **Course Load**

Full-time students usually carry 15 credits per term and must carry a minimum of 12 credits per term; part-time students normally carry 9 credits, and *must* carry a minimum of 6 credits. Approval of an academic dean is required before a student may take more than 20 credits.

**Full-Time and Part-Time Status.** For statistical and billing purposes, a full-time student is defined as one who is enrolled in at least 12 credits a term. Those enrolled in fewer than 12 credits are considered part time. All courses taken, whether on a degree credit or nondegree credit basis, are counted for billing and statistical purposes.

Douglass College students must be enrolled full time unless special permission for part-time status has been obtained in advance from the Student Academic Affairs Committee. Only students in the Mary I. Bunting Program may have part-time status with a minimum course load of 6 credits on a continuing basis.

### **Class Year**

The anticipated month and year of graduation (or class year) are assigned upon entrance to the college. A student may change this date by filing a Notice of Reclassification in the Office of Academic Services. The college reserves the right not to extend beyond eight terms the enrollment of any student who has earned 120 credits and completed all other degree requirements.

## Departure and Readmission

**Leave of Absence.** A leave of absence for a period not to exceed one year may be granted a student if, in the opinion of the Student Academic Affairs Committee, such a leave seems educationally advisable. Among reasons that are given consideration are study abroad under an approved program, illness that prevents continuation during the current term, or other reasons of weight. Application forms for a leave of absence may be secured from the Office of Academic Services and must be submitted to the executive secretary of the Student Academic Affairs Committee. Students returning from a leave of absence are expected to complete their registration by the beginning of the term in which they are returning. Students who fail to register for the term following a leave of absence are withdrawn from the college.

**Withdrawal.** Any student withdrawing from college is considered as having left in good standing provided she is in good academic standing, is not subject to disciplinary action, is not in arrears in payment of college bills, and has signed the official withdrawal form and submitted it to the Office of Academic Services. The effective date of withdrawal is the day on which the registrar receives the form properly completed, unless the form indicates that the student intends to leave at some specified future date.

A student who has withdrawn or been dismissed has no further opportunity to make up the work of an uncompleted term, nor may she again be considered a registered student until she has been readmitted to the college.

A student who withdraws from college during the last two full weeks of instruction in any term automatically receives a grade of *F* or *No Credit* in each course in which she was enrolled.

**Withdrawal by the College.** A student may be withdrawn at the discretion of the college if she fails to complete registration for a term without obtaining an approved leave of absence, fails to comply with a regulation or condition set by the college, fails to submit official transcripts for all secondary and postsecondary work, or misrepresents her academic records.

**Readmission.** Students seeking readmission to the college should request an application from the Office of Academic Services. Applications for the fall term should be filed in that office by June 15, and notification is sent after July 1 provided the record is complete. Students seeking readmission for the spring term are considered on a space-available basis only. Applications should be filed by November 15.

The readmission decision will be based on evidence of a student's readiness to resume her studies and ability to do satisfactory work at the university. In no case is readmission guaranteed or automatic.

For the college's policy on readmission after dismissal for academic reasons, see Scholastic Standing later in this chapter.

## Course Information

**Graduate Courses.** A student may register for graduate courses for undergraduate credit with the approval of the graduate director and the dean of academic affairs of the graduate school in question. Approval generally is not given unless the student has a cumulative grade-point

average of 3.0 or better and senior standing. Forms are available in the Office of Academic Services.

**Pass/No Credit Courses.** Students who have earned 60 or more credits may elect one course for a grade of *Pass/No Credit* in each of two terms. Students have until the end of the sixth week of the term to inform the registrar which course, if any, will be taken on a *Pass/No Credit* basis. The decision, once made and communicated to the registrar, may not be changed. The student need not inform the instructor that a course is being taken for a grade of *Pass/No Credit*. All instructors provide a letter grade for all students. *Pass/No Credit* is entered on the records of those students who opt to take a course on that basis. *Pass* is entered for those who received a grade of *C* or better and *No Credit* is entered for those who receive a grade of *D* or *F*.

No course in the student's major or minor field or required for the student's major, regardless of the department offering the course, may be taken on a *Pass/No Credit* basis; no course may be taken on a *Pass/No Credit* basis to fulfill distribution requirements; no education courses or courses offered by the School of Business may be taken *Pass/No Credit*; no course in the Douglass Scholars Program may be taken *Pass/No Credit*; and no Summer Session courses may be taken *Pass/No Credit*.

However, once a student has completed all her major requirements, she is permitted to take courses in her major on a *Pass/No Credit* basis. A student must have completed all her major requirements in a preceding term before choosing this option, and the total number of courses that may be taken on this basis remains two.

**Limited Credit for Internships and Fieldwork.** Degree credit for all internships and fieldwork is limited to a total of 9 credits. Internships that are not sponsored by an academic department do not receive academic credit. No credit toward the degree is allowed for work in cooperative education programs. Exceptions to these policies are granted only for work beyond the minimum 120 credits required for the degree.

**Grades of F.** In general, when a course is repeated in which a student previously earned a grade of *F*, both the original grade of *F* and the new grade remain on the transcript and in the cumulative grade-point average. However, for up to four courses repeated at Rutgers, the student may elect to have the original grade of *F* removed from the cumulative grade-point average, although it will remain on the transcript. A student may exercise this option for any four courses during the undergraduate years, but it may be used only once for a given course. A student elects this option by filling out a form in the Office of Academic Services at any time after the completion of the term in which the course is repeated. Once the form has been submitted, the first grade is *E*-credited and the second grade is used in the cumulative grade-point average, even if it is also *F*. Election of this option may not be revoked.

**Grades of D.** If a student earns a grade of *D* and repeats the course, both grades are computed in the cumulative grade-point average, but the student receives degree credit only the first time. The second grade is prefixed with a *K*.

**Grades of C or Better.** In general, if a student earns a grade of *C* or better and repeats the course, no additional credit is earned toward the degree, and the second grade is not computed in the cumulative grade-point average. The

record of the repeated course appears on the transcript with an *E* prefix.

**Summer Courses.** Students may take Summer Session courses equivalent to no more than 1 credit per week if they have the approval of the appropriate Rutgers department. If summer school work is taken at a community college, no more than 6 credits are accepted after the student has earned 60 credits. Transfer students who have been granted the maximum number of credits (60) from an accredited two-year college may not receive credits beyond that maximum. A properly approved Summer Session form must be filed in the Office of Academic Services before attendance at summer school to ensure that degree credit is granted. No credit is accepted in transfer from any university or college other than a college within Rutgers if the grade earned is below the equivalent of a *C* at Rutgers.

### Declaration and Change of Major

**Choice of Major.** A student choosing one of the following majors should declare it in the spring of the first year: American studies; visual arts; biochemistry; dance; music; nutritional science; and physics. A student declaring any other major should do so during the sophomore year at the time designated by the registrar as long as she meets any conditions that may be set by the major department. Application and admission to the appropriate department are required of majors in professional schools awarding a joint degree.

**Double Major.** A double major can be recognized provided a student fulfills the requirements of both major departments by the date of graduation. The student must declare the majors at the proper time and fulfill all conditions required by either department. The double major is recorded on the student's transcript.

**Change of Major.** A student wishing to change her major should consult the undergraduate director of the department of her proposed new major. If the undergraduate director approves the new program and all the requirements can be met within the time allotted, the student should then file a change-of-major form at the Office of Academic Services. Changes of major may be difficult after the start of the junior year and sometimes require extensive extra course work.

### Declaration of Minor

An approved minor may be declared in the second term of the sophomore year or thereafter. However, completion of a minor is not a graduation requirement.

## SCHOLASTIC STANDING

The student's scholastic standing is determined by her cumulative grade-point average. See the University Policies and Procedures section for information on the computation of the cumulative grade-point average and other grading regulations. For the purposes of determining academic standing, a grade of *TZ* is computed as a grade of *F* in the cumulative grade-point average.

### Dean's List

Students who have attained a high term grade-point average are recognized in the Dean's List after the completion of each term. Qualified students are included if they have attained a term grade-point average of 3.500 or better. All courses for which a student is enrolled must be completed and grades recorded at the time the Dean's List is prepared. A minimum of 12 credits per term with letter grades computed in the term grade-point average is required.

### Poor Academic Performance

The cumulative grade-point average required for graduation is *C* or 2.000. A student whose cumulative grade-point average is at or less than 2.000 is considered academically deficient. Deficient students are under the jurisdiction of the Student Academic Affairs Committee, composed of elected faculty fellows and administrators, who may dismiss a student from the college, place her on probation, and/or set conditions under which she may continue her enrollment.

**Warning.** A student is sent a letter of academic warning after any term in which her term grade-point average is below 1.951 (unless she is subject to probation or dismissal). A notice of academic warning is mailed to the student's permanent address of record and/or Douglass Post Office address by the beginning of the following term. In the following term, the student is limited to a course load of no more than 16 credits, including *E*-credited courses.

**Probation.** A student is placed on academic probation when her cumulative grade-point average is at or less than the figure below:

After 1 term	1.600
2 terms	1.700
3 terms	1.800
4 terms	1.900
5 terms	1.950

The number of terms includes all periods of enrollment at Rutgers University and other postsecondary institutions.

After six or more terms, a student whose cumulative grade-point average is at or less than 1.950 is subject to dismissal.

While on academic probation, a student is limited to a course load of no more than 16 credits including *E*-credited courses, must attend classes regularly, and must meet any other conditions imposed by the Student Academic Affairs Committee. A written notice of probationary status, including any conditions for continuing her enrollment, is mailed to a student's permanent address of record and/or Douglass Post Office address soon after the term grade information is available. A change of grade or summer school grades will not automatically remove a student from probation.

A student who would be on probation for a third consecutive term is subject to dismissal by the Student Academic Affairs Committee regardless of the cumulative grade-point average.

**Dismissal.** A student ordinarily is dismissed from the college when her cumulative grade-point average is at or less than the figure given below:

After 1 term	no automatic dismissal
2 terms	1.600
3 terms	1.700
4 terms	1.800
5 terms	1.900
6 or more terms	1.950

In addition, a student who would be on probation for a third consecutive term is subject to dismissal by the Student Academic Affairs Committee. A student not previously on probation may be dismissed if the cumulative grade-point average at the completion of the term falls at or below the standards listed above. Terms completed at Rutgers University and at other postsecondary institutions are included in the calculation of terms attended.

A notice of dismissal is sent to a student at her permanent address of record as soon as possible after the end of the term. Students who fail to meet conditions of reinstatement or continued enrollment at the college are subject to dismissal from the college and termination of current enrollment at any time during the term.

**Appeal.** Students dismissed from Douglass College by the Student Academic Affairs Committee may submit a request for reinstatement for review by the committee. Complete details regarding format, documentation, and deadline dates are included in the dismissal letter.

Grounds for appeal include technical error, changes in temporary grades, extenuating circumstances, and/or additional information not previously available to the committee. Requests for reinstatement must state the reasons for appeal and, where possible, should be accompanied by appropriate documentation. The decision of the committee is final.

**Readmission after Dismissal.** Students seeking readmission after dismissal for academic reasons must have earned a minimum of 12 credits at an accredited four-year institution and/or at the Summer Session of Rutgers University with no grade below C. All work must be complete at the time of application. Ordinarily students are not eligible for readmission until they have been out of Douglass College for not less than two full academic terms. See Departure and Readmission earlier in this section for procedures. All educational records are considered, and readmission is not automatic.

## DISCIPLINARY HEARING PROCEDURES

As members of the Rutgers community, all Douglass students are expected to know and understand the University Code of Student Conduct. The code outlines behaviors and actions for which students, if found responsible, can be suspended or expelled from the university as well as those violations for which students can be sanctioned but may not be separated from the university. Most of these violations of conduct are referred to as “separable” or “non-separable”. Violations of the academic integrity policy are considered separable offenses.

Douglass College students should bring all complaints, questions, or concerns about violations of the University Code of Student Conduct to the Douglass College judicial officer. Policies and disciplinary hearing procedures are available on the Douglass College web site.

# Degree Requirements

## REQUIREMENTS

### Credits and Residency

All students must earn at least 120 credits, with a minimum cumulative grade-point average of 2.000. While some programs require additional credits, all students can complete their baccalaureate requirements in four years of full-time study.

Each candidate for the bachelor’s degree must earn a minimum of 30 of her last 42 credits as a regularly enrolled undergraduate at Douglass College, but these credits may be earned anywhere within the university. Students entering Douglass College from another division of the university are expected to complete, as a minimum, the equivalent of two full-time terms enrolled at Douglass College.

### Liberal Arts Requirements

All students must fulfill the following liberal arts requirements:

1. Demonstrated proficiency in written English:
  - a. completion of Expository Writing or equivalent, and
  - b. completion of an intensive writing course.
2. Demonstrated proficiency in intermediate algebra.
3. Demonstrated proficiency in a language other than English to the intermediate level.
4. Core curriculum—9 credits in each of the following areas:
  - a. scientific and mathematical experience and problems,
  - b. problems and methods in history and the social sciences, and
  - c. the humanities.
5. Two courses totaling 6 or more credits related to the experience of women, chosen from a variety of disciplines.
6. A 3-credit course in cross-cultural perspectives.

Students choose courses to fulfill the liberal arts requirements from an extensive list that is distributed to all first-year and transfer students. Courses chosen must be taken at Rutgers University in New Brunswick.

### English Composition

Ordinarily, all new students are assigned to a course in English composition. Satisfactory completion of 01:355:101 or its equivalent is a graduation requirement. Additionally, students must complete satisfactorily a course formally designated by the college as writing intensive.

On the basis of placement tests, some students also may be required to take a noncredit writing skills course or a multiple-course sequence in English composition. Students are placed in writing courses based on university-administered placement tests.

Students are required to enroll in the appropriate writing course each term until they have fulfilled the requirement.

### Completion of a Major

A student must complete an approved major. Majors available to Douglass College students are listed in the Programs of Study chapter in this section.

### Second Baccalaureate Degree

A student who holds a credential equivalent to the baccalaureate degree in the United States from an accredited institution may pursue a second degree at Douglass College. A minimum of 45 credits beyond the first degree is required, at least 30 of which must be earned at Rutgers University. Requirements include the completion of a full major and additional work in the arts and sciences. For further information, contact the Office of Academic Services.

## GRADUATION

Degrees are conferred by the university on the recommendation of the Douglass College Fellows. Degrees are dated October, January, or May, but diplomas are issued only at the annual commencement convocation. A student who completes the requirements for her degree at any other time may request an interim certificate for use in lieu of the diploma until the next commencement exercises. A student must complete all degree requirements in their entirety in order to participate in the commencement exercises. Official notice of all academic work should be received by the registrar at least seventy-two hours prior to the graduation ceremony.

Degrees are conferred *in absentia* only if the candidate has been excused in advance from attendance at commencement exercises by the appropriate official of the college.

Diplomas are withheld from all students whose financial or library accounts are not clear.

To ensure that her eligibility may be verified, a candidate for graduation is asked to submit a Graduation and Diploma Application form at least three months before the expected degree date. This is especially important for ordering diplomas in time for the May commencement.

### Graduation with Honors

“Honors” are awarded to all graduating seniors with a cumulative grade-point average of 3.500 or better, “High Honors” to those with an average of 3.700 or better, and “Highest Honors” to those with an average of 3.850 or better.

### Phi Beta Kappa

Each spring term, the Phi Beta Kappa Society invites to membership the outstanding students of the junior and senior classes. Election to the society is based on high academic achievement, a record of course work that is at least three-quarters liberal in nature, proficiency in a foreign language through the intermediate level, a minimum of two years equivalent of full-time course work at Rutgers University, and breadth of scholarship. Phi Beta Kappa, established in 1776, is the oldest and most widely recognized liberal arts honorary society in the United States.

### Prizes and Awards

Douglass College students who excel in their academic discipline or in their contribution to the college or the greater community may be recognized with particular prizes or awards, many of which are made possible by the Associate Alumnae of Douglass College. Recipients usually are notified late in the spring term.

# Programs of Study

## MAJORS

The following majors are available to Douglass College students. They are offered by the Faculty of Arts and Sciences, Rutgers Business School: Undergraduate–New Brunswick, Mason Gross School of the Arts, Cook College, the School of Communication, Information and Library Studies, the School of Management and Labor Relations, and the Edward J. Bloustein School of Planning and Public Policy. See the Programs of Study for Liberal Arts Students section or the appropriate professional school section for detailed program information.

Accounting	Jewish Studies
Africana Studies	Journalism and
American Studies	Media Studies
Anthropology	Labor Studies and
Art History	Employment Relations
Astrophysics	Latin American Studies
Biochemistry *	Linguistics
Biological Sciences	Management
Biomathematics	Management Science and
Biotechnology *	Information Systems
Cell Biology and	Marine Sciences
Neuroscience	Marketing
Chemistry	Mathematics
Chinese	Medical Technology
Classics	Medieval Studies
Communication	Meteorology *
Comparative Literature	Middle Eastern Studies
Computer Science	Molecular Biology and
Criminal Justice	Biochemistry
Dance	Music
East Asian Languages	Nutritional Sciences *
and Area Studies	Philosophy
Economics	Physics
English	Plant Science *
Environmental Policy,	Political Science
Institutions,	Portuguese
and Behavior *	Psychology
Environmental Sciences *	Public Health
Evolutionary Anthropology	Puerto Rican and Hispanic
Exercise Science	Caribbean Studies
and Sport Studies	Religion
Finance	Russian
Food Science *	Russian, Central and East
French	European Studies
Genetics and Microbiology	Sociology
Geography	Spanish
Geological Sciences	Statistics
German	Statistics/Mathematics
History	Theater Arts
History/French	Urban Studies
History/Political Science	Visual Arts
Information Technology	Women's and
and Informatics	Gender Studies
Italian	

\* Offered through Cook College. Please see the Cook College section of this catalog for program information.

A Bachelor of Arts degree is conferred for all majors except the following, for which a Bachelor of Science degree is awarded: accounting; astrophysics; biotechnology; environmental policy, institutions, and behavior; environmental sciences; evolutionary anthropology; exercise science and sport studies; finance; food science; geological sciences management; management science and information systems; marine sciences; marketing; medical technology; meteorology; nutritional sciences; plant science; and public health. Either a Bachelor of Arts or a Bachelor of Science degree is available in the following majors: computer science and physics. For further information, see departmental listings in the Programs of Study for Liberal Arts Students section.

Students majoring in a department of the Rutgers Business School: Undergraduate–New Brunswick, the School of Communication, Information and Library Studies, the School of Management and Labor Relations, or the Edward J. Bloustein School of Planning and Public Policy receive a joint degree from Douglass College and that school.

## Individualized Major

Students who wish to pursue a major other than those regularly available may make application in writing for an individualized major to the dean's office of the appropriate faculty. See Individualized Major in the Programs of Study for Liberal Arts Students section for further information.

## MINORS

Minor programs of study are offered by various disciplines and are available to students attending Douglass College as supplements to their major programs of study. Currently these are:

American Studies	Labor Studies
Animal Science	Latin
Anthropology	Linguistics
Art History	Marine Sciences
Astronomy	Mathematics
Biological Sciences	Meteorology
Chemistry	Music
Chinese	Natural Resource
Classical Humanities	Management
Cognitive Science	Nutrition
Communication	Operations Research
Comparative Literature	Philosophy
Economics	Physics
English	Plant Science
Entomology	Political Science
Environmental and	Portuguese
Business Economics	Psychology
Food Science	Puerto Rican and
French	Hispanic Caribbean
Geography	Studies
Geological Sciences	Religion
German	Russian Language
Greek (Ancient)	and Literature
Greek (Modern)	Science and Agriculture
History	Teacher Education
Human Ecology	Sociology
Hungarian	Spanish
Italian	Statistics
Japanese	Theater Arts
Jewish Studies	Women's and
	Gender Studies



Interdisciplinary minors are available in:

African Area Studies	Middle Eastern Studies
Aging	Professional Youth Work
Asian Studies	Russian, Central and
Cinema Studies	East European Studies
Health Care	Science, Technology,
Latin American Studies	and Society
Medieval Studies	

## OTHER ACADEMIC PROGRAMS

Douglass College is unique at Rutgers in the organizational structure of its administration. Committed to a comprehensive approach to student development, academic as well as cocurricular programs and services for students are integrated in the college structure.

### Douglass Scholars Program

Designed for intellectually gifted students, the Douglass Scholars Program offers a four-year program of academic enrichment and cultural opportunity. Douglass scholars enroll in two honors seminars during their first year in the program. As sophomores or juniors, they enroll in the Scholars Program Sophomore-Junior Seminar. As juniors and seniors, they pursue honors work either in their major departments, independently with a faculty supervisor, or through the Mabel Smith Douglass Program. A limited number of continuing students are offered a place in the program based on their outstanding academic record. The program staff provides individual advising to each Douglass scholar, including assistance with career planning. The special courses for the program are listed in the course listing chapter in this section.

### Mabel Smith Douglass Honors Program

The Mabel Smith Douglass Honors Program provides outstanding Douglass College seniors with the opportunity to do independent research that leads to an interdepartmental thesis or a thesis in the student's major field. The research project replaces two academic courses in each term of the senior year. Students must complete both terms in order to receive degree credit. Students with a grade-point average of 3.4 in their major and a cumulative grade-point average of 3.4 overall are eligible to apply to the program during the second term of their junior year.

### Douglass Project for Rutgers Women in Math, Science, and Engineering

The Douglass Project for Rutgers Women in Math, Science, and Engineering offers a wide range of academic and enrichment support programs to encourage the persistence of women studying mathematics, science, and engineering and to assist women in proficiency and skill development in these areas. Project SUPER is an initiative that features summer residential orientation for entering students, peer and faculty mentoring, a course on research skills and methods, and a paid research placement. The Douglass Project Outreach Program is a community service component that allows undergraduates to teach and assist in science classrooms and after-school programs at a local elementary school. Academic and career-related programs

coordinated by the Bunting-Cobb Graduate Fellows are held in Bunting-Cobb, a residence hall for students in math, science, engineering, and technology.

### Certificate Programs

All certificate programs offered in New Brunswick are available to Douglass College students. Certificates are awarded only with the awarding of a baccalaureate degree in an approved major.

### Five-Year Teacher Certification Program

Teacher certification programs in many areas of specialization are available to Douglass College students through the Graduate School of Education. This program leads to the bachelor's degree and the Master of Education. Education students major in a subject other than education since the teacher certification programs do not constitute a major. An application and acceptance into the program are required. For further information, see Education 300 in the Programs of Study for Liberal Arts Students section.

### Eight-Year Bachelor's Degree/M.D. Program

The bachelor's degree/M.D. program, offered jointly by Douglass College and the University of Medicine and Dentistry of New Jersey–Robert Wood Johnson Medical School, permits selected students to obtain a bachelor's degree and a medical degree in seven or eight years of study. Students may apply to this program at the conclusion of their sophomore year and, if admitted, are granted provisional acceptance into the medical school. A second review of the student's credentials during the fourth year of the program is required to qualify for formal admission to the medical school. In the junior year, students begin to take medical science courses along with courses in fulfillment of their undergraduate degree. The bachelor's degree typically is awarded by the end of the fifth year, and the medical degree by the end of the eighth year. For further information, contact the Douglass Health Professions Office.

Also available are an articulated bachelor's degree/M.D. program with the University of Medicine and Dentistry of New Jersey–New Jersey Medical School and a bachelor's degree/Doctor of Dental Medicine program with the University of Medicine and Dentistry of New Jersey–New Jersey Dental School.

### Five-Year Bachelor's Degree/M.B.A. Program

The bachelor's degree/M.B.A. program, offered by Douglass College in cooperation with the Rutgers Business School, permits students from the regular arts and sciences curricula at Douglass to accelerate, completing both the baccalaureate and Master of Business Administration degrees in a total of five years of study. Students who qualify for the program spend three years at Douglass followed by two years of course work offered by the Rutgers Business School. Further information may be obtained from the Office of Academic Services, College Hall, Room 104.

### **Five-Year Bachelor's Degree/M.P.P. Program**

The bachelor's degree/M.P.P. program, offered by Douglass College in cooperation with the Edward J. Bloustein School of Planning and Public Policy, permits students from the regular arts and sciences curricula at Douglass to complete both the baccalaureate and Master of Public Policy degrees in a total of five years of study. Students admitted to the program take up to six graduate courses in public policy in their senior year, followed by a summer internship, and complete their graduate studies in the fifth year.

### **Five-Year, Dual-Degree Program in Engineering and Liberal Arts/Sciences**

A five-year, dual-degree program that leads to a B.A. degree from Douglass College and a B.S. degree from the School of Engineering is available. For more information, see Programs of Study in the School of Engineering section.

### **Certificate Program in International Studies**

Douglass College, in cooperation with the Faculty of Arts and Sciences, the School of Business–New Brunswick, the School of Communication, Information and Library Studies, and the Edward J. Bloustein School of Planning and Public Policy, offers a certificate program in international studies. The program, which is appropriate for students in all majors, includes three tracks: (1) international business and political economy, (2) women, world politics, and global leadership, and (3) transnational communication. A total of 21 credits, selected from a prescribed list of courses, is required for completion of the certificate. In addition, students must achieve an intermediate level of proficiency in the language of a target culture. Ordinarily, students in the certificate program are expected to spend one year as residents in one of the Douglass cultural houses. For more information, contact the program director.

### **Institute for Women's Leadership (IWL)**

Douglass College is one of six members of this consortium located on the Douglass campus. Douglass students may apply to the two-year IWL Scholars Program that prepares undergraduate students to be informed, innovative, and socially responsible leaders.

### **Global Village**

Douglass students can expand their horizons by living in one of the cultural houses of the Global Village. Residents enroll each term in a credit-bearing course tailored to the theme of the house and taught by the house's live-in director. More information is available under Douglass College in the Student Life and Services section of this catalog and in the course listing chapter in this section.

### **Study Abroad**

Douglass students may study abroad with one of the Rutgers programs, through a program of another U.S. institution, or by enrolling directly in a university abroad. For more information on the Rutgers programs, see the description under the Study Abroad heading in the Programs of Study for Liberal Arts Students section of this catalog. Students considering other arrangements are urged to consult an appropriate dean in academic services in advance for approval of their plans.

### **Associate Alumnae Extern Program**

This program for sophomores, juniors, and seniors provides a week's experience working with a sponsor in a career field of interest, ordinarily but not necessarily related to the major field of study. This noncredit program usually does not involve any prerequisites. Externships are offered during winter break and during spring vacation.

### **Mary I. Bunting Program for Mature Women**

This program provides an opportunity for mature women who are beginning or resuming their college education on a full- or part-time matriculated basis. Students are enrolled automatically in the program if they have been out of high school for at least five years prior to enrollment at Douglass. Part-time students in the program ordinarily must carry a minimum of 6 credits. Candidates for the baccalaureate program must fulfill the usual entrance requirements for admission to Douglass College. They are not, however, required to take the Scholastic Aptitude Test. More information may be obtained from the Bunting Program adviser.

### **New Jersey Educational Opportunity Fund (EOF)**

Grants for students eligible for the program are provided under the New Jersey Educational Opportunity Fund Act of 1968. The program includes services that enhance the capacity of students to earn a college degree, such as the Summer Achievers Institute for incoming first-year students; tutorial programs; skills and orientation workshops; and counseling on academic and career choices, finances, and personal problems.

### **Educational Foundations Program (EFP)**

The Educational Foundations Program provides special services for students admitted outside traditional parameters. Among these services are academic and personal counseling and a one-week residential orientation program for incoming first-year students in June.

# Course Listing

See the Programs of Study for Liberal Arts Students section for course offerings available to Douglass College students. The following are specifically Douglass College courses:

**06:090:101. SHAPING A LIFE (3)**

*Limited to first-year Douglass College students.*

Study of the ways women's lives are shaped as they are lived and as they are told in autobiography, biography, and oral history. Analysis and discussion of presentations by a broad spectrum of speakers, with accompanying readings.

**06:090:110. EMERGING LEADERS (1.5)**

*By permission. Limited to Douglass College students.*

Examination of leadership theory as it relates to women. Prepares women for socially responsible leadership. Weekend retreat, lectures, group activities, and discussion.

**06:090:130. INTRODUCTION TO SCIENTIFIC RESEARCH (3)**

*Pre- or corequisites: 01:640:112 or 115; one course in the natural sciences. Enrollment limited to students in Project SUPER.*

How research projects are developed and what skills are needed to undertake research projects. Lectures, discussions, and small-group activities. Serves as a prerequisite for the research-oriented internship of Project SUPER.

**06:090:198,199. SCHOLARS PROGRAM SEMINAR (3,3)**

*Open only to first- or second-year students in the Douglass Scholars Program.*

Research-oriented interdisciplinary seminar. Scholars choose from among several seminars each term.

**06:090:248,249. SCHOLARS PROGRAM TUTORIAL (3,3)**

*By arrangement. Open only to second-year students in the Douglass Scholars Program.*

Individualized study within or outside the student's intended major aimed at in-depth analysis of some major concerns of the field.

**06:090:273,274. AFRICANA CULTURAL EXPERIENCE (1.5,1.5)**

*Limited to and required of residents of the Douglass Africana House. May not be used in satisfaction of major requirements; may be repeated for credit.*

Cultural, social, and political life of peoples of Africa. Emphasis placed on learning through direct contact with resource persons, audiovisuals, field trips, and programming of cultural events.

**06:090:275,276. FRENCH CULTURAL EXPERIENCE (1.5,1.5)**

*Limited to and required of residents of the Douglass French House. May not be used in satisfaction of major requirements; may be repeated for credit.*

Cultural, social, and political life of peoples of France and other French-speaking countries. Emphasis placed on learning through direct contact with resource persons, audiovisuals, field trips, and programming of cultural events. Development of active communication skills through immersion in the daily foreign-language activities of the French House.

**06:090:277,278. CHINESE CULTURAL EXPERIENCE (1.5,1.5)**

*Limited to and required of residents of the Douglass East Asian or Chinese House. May not be used in satisfaction of major requirements; may be repeated for credit.*

Cultural, social, and political life of peoples of China. Emphasis placed on learning through direct contact with resource persons, audiovisuals, field trips, and programming of cultural events.

**06:090:279,280. JAPANESE CULTURAL EXPERIENCE (1.5,1.5)**

*Limited to and required of residents of the Douglass East Asian or Japanese House. May not be used in satisfaction of major requirements; may be repeated for credit.*

Cultural, social, and political life of peoples of Japan. Emphasis placed on learning through direct contact with resource persons, audiovisuals, field trips, and programming of cultural events.

**06:090:281,282. GERMAN CULTURAL EXPERIENCE (1.5,1.5)**

*Limited to and required of residents of the Douglass German House. May not be used in satisfaction of major requirements; may be repeated for credit.*

Cultural, social, and political life of peoples of Germany. Emphasis placed on learning through direct contact with resource persons, audiovisuals, field trips, and programming of cultural events. Development of active communication skills through immersion in the daily foreign-language activities of the German House.

**06:090:283,284. ITALIAN CULTURAL EXPERIENCE (1.5,1.5)**

*Limited to and required of residents of the Douglass Italian House. May not be used in satisfaction of major requirements; may be repeated for credit.*

Cultural, social, and political life of peoples of Italy. Emphasis placed on learning through direct contact with resource persons, audiovisuals, field trips, and programming of cultural events. Development of active communication skills through immersion in the daily foreign-language activities of the Italian House.

**06:090:285,286. SLAVIC CULTURAL EXPERIENCE (1.5,1.5)**

*Limited to and required of residents of the Douglass Slavic House. May not be used in satisfaction of major requirements; may be repeated for credit.*

Cultural, social, and political life of Slavic-speaking peoples of Eastern and Central Europe. Emphasis placed on learning through direct contact with resource persons, audiovisuals, field trips, and programming of cultural events.

**06:090:287,288. SPANISH CULTURAL EXPERIENCE (1.5,1.5)**

*Limited to and required of residents of the Douglass Spanish House. May not be used in satisfaction of major requirements; may be repeated for credit.*

Cultural, social, and political life of peoples of Spanish-speaking countries. Emphasis placed on learning through direct contact with resource persons, audiovisuals, field trips, and programming of cultural events. Development of active communication skills through immersion in the daily foreign-language activities of the Spanish House.

**06:090:289,290. PUERTO RICAN AND HISPANIC CARIBBEAN CULTURAL EXPERIENCE (1.5,1.5)**

*Limited to and required of residents of the Douglass Casa Boricua. May not be used in satisfaction of major requirements; may be repeated for credit.*

Cultural, social, and political life of Puerto Rico and Spanish-speaking Caribbean countries. Emphasis placed on learning through direct contact with resource persons, audiovisuals, field trips, and programming of cultural events.

**06:090:291,292. KOREAN CULTURAL EXPERIENCE (1.5,1.5)**

*Limited to and required of residents of the Douglass East Asian or Korean House. May not be used in satisfaction of major requirements; may be repeated for credit.*

Cultural, social, and political life of peoples of Korea. Emphasis placed on learning through direct contact with resource persons, audiovisuals, field trips, and programming of cultural events.

**06:090:293,294. EAST ASIAN CULTURAL EXPERIENCE (1.5,1.5)**

*Limited to and required of residents of the Douglass East Asian House. May not be used in satisfaction of major requirements; may be repeated for credit.*

Cultural, social, and political life of peoples of East Asia. Emphasis placed on learning through direct contact with resource persons, audiovisuals, field trips, and programming of cultural events.

**06:090:298,299. SCHOLARS PROGRAM SOPHOMORE-JUNIOR SEMINAR (3,3)**

*Open only to students in the Douglass Scholars Program.*

Interdisciplinary seminar, oriented either to research or to community service. Students enrolled in sections designated Citizenship and Service Education (CASE) may be required to enroll concurrently in 06:090:300 Women in Community Service.

**06:090:300. WOMEN IN COMMUNITY SERVICE (1)**

*Corequisite: Enrollment in 06:090:298 or 299. Open only to students in the Douglass Scholars Program.*

Community service internship taken in conjunction with a designated Citizenship and Service Education (CASE) course offered through the Douglass Scholars Program.

**06:090:361. COLLOQUIUM (3)**

Lecture series with recitation. Title announced as offered.

**06:090:395,396. SCHOLARS PROGRAM: INDEPENDENT STUDY (3,3)**

*By arrangement. Open only to third-year students in the Douglass Scholars Program. May not be taken P/NC.*

Independent study, usually in student's major department. Students develop, under faculty supervision, their own research design and work on the project for one or both terms.

**06:090:410,411. GENERAL HONORS INTERDISCIPLINARY PROJECT (3,3)**

*Open only to seniors in the Douglass Scholars Program. Degree credit not given for both these courses and 06:090:497,498.*

Supervised independent research project leading to an interdisciplinary senior honors thesis or its equivalent.

**06:090:497,498. MABEL SMITH DOUGLASS HONORS PROJECT (BA,BA)**

*Open to Douglass College seniors by application. Degree credit granted only after completion of two terms.*

Independent research and preparation of a written thesis under the direction of a faculty member. Taken in lieu of two courses in each term of senior year.

**06:090:499. SUPERVISED RESEARCH (3)**

*By permission only. Open only to seniors.*

# Administration and Fellows

## ADMINISTRATION

Carmen Twillie Ambar, *Dean of Douglass College*  
Linda Ballan, *Assistant Dean, Administration*  
Denise Gavala, *Director, Development*  
Suzan Armstrong-West, *Associate Dean, Academic Programs*  
Jocelyn Briddell, *Assistant Dean, Student Life*  
S. Beth Howard, *Assistant Dean, Academic Services*  
Marjorie W. Munson, *Assistant Dean, Research, Evaluation, and Scholarships*  
Elizabeth O'Connell-Ganges, *Assistant Dean, Community Development*  
Rebecca Reynolds, *Assistant Dean, Academic Services*  
Prabha K. Trivedi, *Assistant Dean, Academic Services*  
C. Maxene Vaughters-Summey, *Assistant Dean and Director, Educational Opportunity Fund*  
Joanne Aguglia, *Director, College Center*  
Katherine Birckmayer, *Director, College Mission Programs*  
Mary Ann Jensen, *Director, Psychological Services*  
Louise Duus, *Director, Douglass Scholars Program*  
Ellen Mappen, *Director, External Affairs, Douglass Project for Rutgers Women in Math, Science, and Engineering*  
Kimberly Owens, *Director, Recruitment*  
Evette Currie, *Director, Residence Life*  
Cheryl F. Wilson, *Director, Campus Activities*  
Michelle O. Rosynsky, *Assistant Director, Residence Life*  
Diane O. Simmons, *Assistant Director, Psychological Services*  
Jacqueline Heads, *Director, Undergraduate Programs, Douglass Project for Rutgers Women in Math, Science, and Engineering*  
Susan Klau, *Registrar*

## FELLOWS

Members of the faculty and staff at Rutgers–New Brunswick who have a particular interest in the mission of Douglass College serve as fellows. The fellows constitute the governing body of the college. Among their broad areas of responsibility are curricular matters, such as the establishment and implementation of college admissions policy and general education, distribution, and graduation requirements; recommendation of the professional courses and programs available in the college; teaching of college honors, interdisciplinary, and mission-related courses; serving as general academic advisers; and overseeing student life.